



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 2nd April 2012 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mrs. Maureen Baldwin; Cllr. Mar. Paul Blane; Cllr. Mar. Martin Forshaw;
Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant;
Cllr. Mrs Hilary Tompkins; Cllr. Mr. Ron Tyson; Cllr. Mr Paul Sergeant
Mr. Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllrs Goodier & Ashcroft

MINUTES

RESOLUTION No. 01/2012 Carried that the Minutes of the Meeting held on the 5th March 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

PUBLIC FORUM

No comments were made pertinent to the work of the Council.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Allotments Committee – It was noted that the “National Allotments Assoc. had awarded the site the accolade of the “**Most Improved Site in North West England**”

Planning Committee – No Meeting held.

OTHER REPORTS

Chairman's Report

It was reported that the Chairman had attended a Permaculture course at the Burnley “**Offshoots**” site. The Chairman also thanked Members for their work and support during the last four years.

Linear Park Working Group – No meeting held.

Northern Parishes Police Focus Group / Pact

No meeting held

Village Centre Feature Working Group
Members were apprised regarding progress.

CLERK'S REPORT

CCTV

Members were apprised on the initial communication tests which had proved successful. Further tests, along with the installation of new recording equipment and software, were planned during April. The Clerk confirmed that he would again attend the international IFSEC exhibition at the NEC on 15th May.

BRIDGE EMBANKMENT

It was reported that a site visit had been made by the WLBC Assistant Director (*Street Scene*) Mr Graham Concannon accompanied by Cllr Ashcroft and the Clerk on Monday 19th March. All "Grot Spots" in the village had been visited and an action plan was awaited.

TARLETON ACADAMY

No response to the Council's concerns regarding the unilateral disbandment of the "Facilities Committee" had been received.

NORTH WEST AIR AMBULANCE

An acknowledgement letter in respect of the Council's donation had been received.

PLAY EQUIPMENT

It was noted that routine maintenance at Shore Road and Station Road equipment amounting to £694 was required which the Clerk had put in hand.

VAT RE-CLAIM

It was noted that the Clerk would be submitting a claim for 16,072.46 in respect of non-business expenditure during 2011-2012.

NEXT MEETING

It was noted that the first meeting of the new Council would be on Monday 14th May.

20mph SCHEME

It was noted that the amended scheme was in line with Council's recommendations.

RESOLUTION No. 02/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS **PAYMENTS**

| | | | |
|--------------------------|---|---------------------------|----------------|
| Clerk | Mar Salary, Taxable expenses | £1,072.00 nett | EFT 429 |
| Clerk | Mar Expenses | £144.80 nett | EFT 429 |
| Yates | Play Area Inspection(6) | £252.00+£50.40 VAT | EFT 430 |
| Yates | Rocking Horse repair and non-wrap swing chains | £498.00+£99.60 VAT | EFT 431 |
| Best Kept Village | Entry Fee | £20.00 Nett | EFT 432 |

| | | | |
|-----------|-----------------------|--------------------|---------|
| HMRC | NIC & PAYE (3 mths) | £1,113.13 Nett | EFT 433 |
| A-Data | DVR Village Hall | £269.00+£53.80 VAT | EFT 434 |
| Parkinson | Grounds Maintenance | £389.33+£79.67 VAT | DD |
| BT | Line Rental (1 month) | £17.56+£3.51 VAT | DD |

RESOLUTION No. 03/2012 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------------|----------|-----------|
| Bank Interest | Mar 2012 | £4.89 |
| CSG Rent | HB CC | £303.00 |
| Shore Rd Facilities | HB AFC | £1,435.75 |

ANNUAL ACCOUNTS 2011-2012

RESOLUTION No.04/2012 Carried that the Accounts presented are approved and received as a true record.

ANNUAL RETURN

RESOLUTION No.05/2012 Carried that the Annual Return Section One (Accounting Statement) is approved as a true record as presented and that the Chairman is authorised to sign on behalf of the Council.

RESOLUTION No.06/2012 Carried that the Annual Return Section Two (Annual Governance Statement) is approved as a true record as presented and that the Chairman and Clerk are authorised to sign on behalf of the Council.

CLERK'S CONTRACT

RESOLUTION No.07/2012 Carried that the Clerk's remuneration is increased in line with his contract to SCP 36 from 1st April 2012.

BRIDGE PLANTING

RESOLUTION No.08/2012 Carried that bulb planting on the old bridge embankment would be co-ordinated by Mrs Tomkins (*who was not seeking re-election*) in consultation with the Clerk, and at no cost to the Council.

PACT PANEL

Concern was again expressed regarding the use of the seat at Moss lane corner and outside Bargain Booze as an outdoor drinking area with the attendant problems of overfilled litter bins. It was agreed that initially the matter should be taken up with the CBM by the PACT representative.

INSPECTION REPORTS

Reports were received in respect of Station Road and Shore Road.

The Chairman closed the meeting at 8:25pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Monday 14th May 2012 at 7:30pm at the Village Hall, Station Road, Hesketh Bank.

PRESENT

Councillors:- Mr C.Iain.Ashcroft, Mrs Maureen. Baldwin, Mrs Diane Earles; Mr Martin Forshaw; Mrs Norma.M.Goodier; Mr Steve.Kirby; Mr David Maughan; Mr Ron. Tyson; Mr Paul.A.Sergeant;

Mr. Ian T.Cropper, Parish Clerk & RFO

One member of the general public was present.

COUNCIL MEETING

CHAIRMAN

RESOLUTION No. 09/2012 Carried that Cllr. Paul Sergeant is elected Chairman. The Chairman made a declaration of his acceptance of office.

APOLOGIES

All Members were present.

VICE-CHAIRMAN

RESOLUTION No. 10/2012 Carried that Cllr. Iain Ashcroft is unanimously elected as Vice-Chairman.

APPOINTED REPRESENTATIVES (Note:- Councillors do not have delegated authority)

RESOLUTION No. 11/2012 Carried that Representatives are appointed as follows:-

Hesketh Village Hall Trustees (1)

Cllr. Earles

Lancashire Playing Fields Assoc (1)

Cllr. Sergeant

Environmental Matters including CPRE, Tree Warden, Rights of Way, Footpaths (1)

Cllr. Tyson

Layfield Charity (1)

Cllr. Goodier

PACT Panel (2)

Cllr Baldwin; Cllr Earles.

PLANNING COMMITTEE

RESOLUTION No. 12/2012 Carried that the following Councillors be appointed as the **Planning Committee with full executive powers to discharge Planning matters.**

Cllr. Baldwin, Cllr. Goodier, Cllr Tyson.

RECREATION COMMITTEE

RESOLUTION No. 13/2012 Carried that the following Councillors be appointed as the **Recreation Committee with full executive powers to discharge matters relating to the Recreation Ground and Play Areas.**

Cllr. Forshaw, Cllr. Goodier, Cllr Maughan.

ALLOTMENTS COMMITTEE

RESOLUTION No. 14/2012 Carried that the following Councillors be appointed as the **Allotments Committee with full executive powers to discharge matters relating to the Administration and Management of the Council's Allotments.**

Cllr. Baldwin, Cllr. Kirby, (Vacancy).

RISK ASSESSMENT WORKING GROUP

RESOLUTION No. 15/2012 Carried that **Cllr. Ashcroft and Cllr. Tyson** be appointed to review as necessary the Council's Risk Assessments Policy for consideration by the Council as required and produce an Annual Report for consideration by the Council in January each year.

VILLAGE TRAIL WORKING GROUP

RESOLUTION No. 16/2012 Carried that **Cllrs Forshaw, Kirby, Tyson** form a Working Group to put forward proposals for the delivery of the Village Trail Project.

DOUGLAS LINEAR PARK TASK GROUP

RESOLUTION No. 17/2012 Carried that **Cllrs Forshaw and Kirby** represent the Council. Note the Clerk, as an Officer, continues to represent the Council on the Steering Committee.

PARISH PLAN WORKING GROUP

RESOLUTION No. 18/2012 Carried that Cllrs Baldwin, Kirby and Maughan review and update the Parish Plan.

VILLAGE CENTRE FEATURE

RESOLUTION No. 19/2012 Carried that Cllrs Baldwin, Kirby, Maughan and Tyson progress the proposed Village centre Feature Proposals.

INSURANCE INSPECTIONS

RESOLUTION No. 20/2012 Carried that the following Members are appointed to carry out weekly inspections of the Councils sites as follows:-

Centenary Sports Ground

Cllr. Sergeant

Shore Road Car Park, Recreation Ground & Play Area

Cllr. Maughan

Glen Park Drive Play Area

Cllr. Goodier

Station Road Play Area

Cllr. Baldwin

AUTHORISED SIGNATORIES

RESOLUTION No. 21/2012 Carried that the following Members are permitted to authorise instructions for payment (*subject to a relevant Resolution being passed*) on behalf of the Council:-

Cllrs. Ashcroft, Kirby, Maughan, and Sergeant.

SECURITY MATTERS

RESOLUTION No. 22/2012 Carried that all matters pertaining to Security and CCTV installations continue to be delegated to the Clerk in consultation with the Council Chairman, the Chairman of the Recreation Committee and Borough Councillor Ashcroft.

MINUTES

RESOLUTION No. 23/2012 Carried that the Minutes of the Council Meeting held on the 2nd of April 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

CHAIRMAN'S REPORT

The Chairman welcomed members and especially Cllr Earles on her first preferment as a Parish Councillor.

CLERK'S REPORT

DIAL a RIDE

It was noted that WL Dial a Ride are anxious to recruit new members.

SHORE ROAD DRAINAGE.

The Clerk reported that the SW Drain had collapsed in at least 2 places under the road, work had been put in hand.

SHORE RD CHANGING FACILITIES

Planning consent was expected to be confirmed. Specifications will now go out for tender.

LOCAL AUTHORITY REFERENDUMS

It was noted that the required number of WL residents required to trigger a Statutory referendum during the current year was 4349.

LOCALISM ACT

Members were advised that the Clerk would be undertaking the necessary training to enable the Council to be granted the "General Power of Competence".

NEW BUS SHELTER SHORE RD

It was noted that 3 panes of glass and a concrete panel had been broken by vandals.

DEPUTY MAYOR

It was noted with pleasure that Cllr Ashcroft was to be proposed as Deputy Mayor at the WLBC May Council Meeting.

VILLAGE HALL PUBLIC AMENITY AREA.

It was reported that work would commence after the Jubilee Bank holiday; all supplies were now on order.

BEST KEPT VILLAGE

It was noted that Cllr Tyson was engaging with Village businesses and arranging to display numerous posters.

FINANCIAL MATTERS PAYMENTS

| | | | |
|------------------|---------------------------|--------------------|---------|
| Clerk | April Nett Salary | £1,112.12 | EFT 434 |
| Clerk | April Allowances/Expenses | £139.15 | EFT 434 |
| Office | Expenses | £22.28 | EFT 434 |
| Rufford Printing | April Newsletter | £180.00 nett | EFT 435 |
| Champion Media | Newsletter distribution | £34.92+£6.98 VAT | EFT 437 |
| Various Re CCTV | RS485 Adapter | £21.05 nett | EFT 438 |
| | IP Server | £65.74+£13.15 VAT | EFT 439 |
| Viking | Stationery | £16.30 nett | EFT 440 |
| Parkinson | Bus Shelter Repairs | £35.00+£7.00 | EFT 441 |
| T Rimmer | Internal Audit | £75.00 nett | EFT 442 |
| Lancs Jet Clean | Bus Shelters | £120.00 nett | EFT 443 |
| 1&1 | Internet Hosting | £38.97+£7.79 VAT | DD |
| Parkinson | Grounds Mtce – April | £393.33+£79.67 VAT | SO |

RESOLUTION No.24/2012 Carried unanimously that the accounts paid since the last meeting are ratified, and that those now presented be paid forthwith and that the Clerk is authorised to make the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------|--|------------|
| Bank Interest | April | £6.15 |
| WLDC | Concurrent Grant 1 st tranche | £2,902.50 |
| WLBC | Precept 1 st tranche | £26,694.00 |
| HMRC | VAT Reclaim | £16,072.46 |
| HBALGA | Site Fee | £300.00 |
| HBCC | Contribution | £300.00 |

INSURANCE

RESOLUTION No.25/2012 Carried ratifying the Council's renewal of its comprehensive Insurance Policy with Aviva and that "HBALGA" and the "NewShoots" Permaculture group be named as joint insured on the policy in the sum of £1,421.34.

COUNCIL MEETINGS

RESOLUTION No.26/2012 Carried unanimously that the Council will in future meet on the second Monday of each month at the Village Community Centre (*excluding August when a meeting is not held*).

INTERNAL AUDIT

RESOLUTION No.27/2012 Carried that the Internal Auditors report is received and notes that no specific action is required.

CO-OPTIONS

RESOLUTION No.28/2012 Carried that Mrs Julie A Lancaster of 3 Chandlers Croft and Mrs Jillian Mckean of 12 Sidney Avenue are Co-Opted as Members of the Parish Council subject to the signing of the appropriate declarations.

STANDARDS COMMITTEE

RESOLUTION No.29/2012 Carried that Cllr Goodier's name be put forward to the ballot.

INSPECTION REPORTS

Reports were received in respect of Shore Rd; Station Rd and Glen Park Drive.

EXCLUSION OF MEMBERS OF THE PUBLIC

RESOLUTION No.30/2012 Carried that members of the Public and Press are excluded from the next item of Business as matters relating to individuals may be discussed.

VILLAGE COMMUNITY CENTRE

The on-going management of the Ball Court and works to form the Public Amenity Area were discussed and the Clerk instructed accordingly.

The Chairman closed the meeting at 9:05pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 11th June 2012 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr Iain Ashcroft; Cllr. Mrs Maureen Baldwin; Cllr. Mrs Diane Earles;
Cllr. Mr Martin Forshaw; Cllr. Mrs Julie Lancaster; Cllr. Mr Steve Kirby;
Cllr. Mr Paul Sergeant (Chairman); Cllr. Mr Ron Tyson;

Mr Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllrs Goodier; Maughan; Mckean

NEW COUNCILLORS

The Chairman welcomed Cllr Julie Lancaster and also in her absence due to sickness, Cllr Jillian Mckean. He confirmed that both had signed acceptances of office.

MINUTES

RESOLUTION No. 31/2012 Carried that the Minutes of the Meeting held on the 14th May 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

PUBLIC FORUM

Reference was made to the overgrown hedge adjacent to the All Saints Bus Shelter and Pot Holes in the Centenary Sports Ground access roadway.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Allotments Committee – members were apprised regarding the progress of the Permaculture project. The Clerk noted the continued mis-use of the Car park by a local resident which he had asked the Chairman of HBALGA to resolve; no progress had apparently been made and the Committee were asked to resolve as a matter of urgency.

Planning Committee – No Meeting held.

OTHER REPORTS

Linear Park Working Group – No meeting held.

Northern Parishes Police Focus Group / Pact

Concern was expressed regarding the apparent lack of PACT activity or meetings. The Clerk confirmed he would take this up with the area Chief Inspector at the Clerks' Liaison meeting.

Village Centre Feature Working Group

Members were apprised regarding progress.

Village Trail Working Group

Members were apprised of the intention to hold a public meeting to discuss proposals.

CLERK'S REPORT

CCTV

It was noted that proposals had been put forward to WLBC, with the backing of Borough Councillor Ashcroft, for an updated scheme based on the protocols the Clerk had previously advised to members which in addition to local monitoring could provide for full monitoring by the Borough Council, Police Stations, Officers on the beat and in response vehicles. The proposed system would be operable throughout the Northern Parishes within the available budget and in other rural locations. The Clerk was waiting a response from WLBC.

BUS SHELTER

The Clerk apologised to a member of the public regarding his remarks at the previous meeting which regrettably had been based on incorrect information. It was noted that repairs had now been completed.

VILLAGE HALL AMENITY AREA

It was noted that work has commenced and would be completed over the next three weeks.

INSURANCES

It was reported that as Resolved at the previous meeting, the Council's comprehensive Insurance Policy with Aviva now included as joint insured the "Hesketh Bank Allotments and Leisure Gardeners Association" and the "New Shoots Permaculture Association". This arrangement should prevent any "gaps" existing in the Public Liability cover.

SHORE ROAD CHANGING ROOMS

It was noted that the Council had now received full Planning Permission for the development and it was expected that the specification would go out to tender during July. It was also noted that the expected grant from Veolia, would not now mature as they has ceased their operations at the Ulmes Walton site in Chorley; consequentially, the scheme would have a shortfall for the initial build.

VILLAGE TRAIL

It was noted that the Council are still waiting for WLBC to confirm if the capital grant application for the scheme has been successful.

RESOLUTION No. 32/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS

PAYMENTS

| | | | |
|-------------|-------------------------------|----------------------|---------|
| Clerk | May Salary & Taxable expenses | £1,108.12 nett | EFT 444 |
| Clerk | May Expenses | £127.90 nett | EFT 444 |
| | Office Expenses | £22.28 nett | EFT 444 |
| Clerk | Birmingham IFSEC Exhib | £108.00 nett | EFT 444 |
| Safety Shop | White Lining Equip | £154.95+£30.99 VAT | CC37 |
| Amazon | Chalk Line | £9.73+£1.95 VAT | EFT 445 |
| Bents | Sprayer | £22.99 | EFT 446 |
| Parkinson | Grounds Maintenance | £389.33 + £79.67 VAT | DD |
| BT | Line Rental (1 month) | £17.56 + £3.51 VAT | DD |

RESOLUTION No. 33/2012 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------|-------------------|-----------|
| Telefonica | Telecomms Licence | £4,000.00 |
| Bank Interest | | £7.78 |

CODE OF CONDUCT

RESOLUTION No.34/2012 Carried the Parish Council adopts a Code of Conduct in line with that to be adopted by the Borough Council.

POLICING

It was agreed that the PACT representatives would take forward concerns regarding thefts from All Saints Church Yard

ALLOTMENTS COMMITTEE

RESOLUTION No.35/2012 Carried that Cllr. Mckean is appointed to the Allotments Committee.

PACT PANEL

No further items were raised. Concern was however expressed regarding the large amounts of litter especially bottles left around the area.

INSPECTION REPORTS

No reports were available.

The Chairman closed the meeting at 8:40pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 9th July 2012 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr Iain Ashcroft (Vice-Chairman); Cllr. Mrs Maureen Baldwin;
Cllr. Mrs Diane Earles; Cllr. Mr Martin Forshaw; Cllr Mrs Maureen Baldwin;
Cllr Mrs Norma Goodier; Cllr. Mrs Julie Lancaster; Cllr. Mr Steve Kirby;
Cllr Mr David Maughan; Cllr Mrs Jillian Mckean.
Mr Ian T. Cropper (Parish Clerk)

Three members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr Paul Sergeant; Cllr. Mr Ron Tyson

MINUTES

RESOLUTION No. 36/2012 Carried that the Minutes of the Meeting held on the 11th June 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

PUBLIC FORUM

1. Members were apprised regarding the work of the “First Responders” and the “Douglas Cardiac Trust”.
2. Members help was sought in respect of the recent flooding in Station Road and the potential inundation of two properties.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Allotments Committee – Members were updated with regards to progress with the Permaculture initiative on the Poor Marsh. It was also noted that an application for £12,880 funding had been made to the Lancashire Environmental Fund as part of a £24,880 scheme for the establishment of facilities on the Permaculture site.

Planning Committee – No Meeting held.

OTHER REPORTS

Linear Park Working Group – No meeting held.

Northern Parishes Police Focus Group / Pact

It was noted that the Clerk had taken up the concerns regarding the lack of PACT meetings and newsletters with the Chief Inspector. Concern was also expressed regarding the lack of activity by the Police Focus Group. The Clerk advised that as this had been a specific Parish Council initiative, it was up to the Parishes rather than the police to ensure its on-going activity

Parish Plan Review Group / Village Centre Feature Working Group

It was advised that a meeting was scheduled for the 17th of July.

Village Trail Working Group

It was noted that six members of the public had attended a recent open meeting at Booths and the initiative was now being progressed.

CLERK'S REPORT

CCTV

It was advised that security issues had delayed trials at WLBC but that a final test was scheduled for Tuesday 10th July

The Clerk advised that he had now upgraded the School/Shore Rd broadband to Sonic Internet and ceased BT at both locations. The upgrading of the Shore Rd equipment and replacement of a faulty camera would be completed during the month; all costs were within budget.

VILLAGE HALL AMENITY AREA

It was noted that work was now substantially complete with the last signs due shortly.

Initially, during the school summer holidays, weekly cleaning and tidying will be undertaken and then revert to fortnightly in line with the other sites maintained by the Council.

It was noted that a letter of appreciation for the work completed had been received from the Community Centre Committee.

It was agreed that the provision of seating should now be completed and CCTV monitoring of the area undertaken

VILLAGE TRAIL

It was noted that the Council had not been successful with its Capital Grant bid to WLBC. Funds this year are therefore limited to £1,000.

BANKING

It was noted that the Council did agree to change their Bankers to the "Unity Trust Bank" (*part of the Co-Operative Banking*) earlier in the year; initially this was put on hold until members were known following the elections. However the repeal of section 150(5) of the LGA 1972 is now due later this year and the Clerk proposed to wait the outcome of this

PAYE REAL TIME INFORMATION

Members were made aware that the introduction of "RTI" by HMRC is now scheduled for 2013. This change will mean that PAYE information will be submitted to the Inland Revenue automatically as part of the normal monthly or weekly payroll process, instead of

via annual returns as at present. The new system will, effectively, require payrolls to be run on computers and for the software to be capable of sending the information to HMRC. The Clerk will advise of any cost implications as soon possible.

RESOLUTION No. 37/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS PAYMENTS

| | | | |
|-------------------|-------------------------------------|-------------------------|---------|
| CommuniCorp | Legal updates (yearly Sub) | £100.00 nett | EFT 447 |
| Dunscar Nurseries | Amenity Area Planting | £746.17 + £149.23 VAT | EFT 449 |
| Rufford Printing | June Newsletter | £180.00 nett | EFT 450 |
| Clerk | June Nett Salary & Taxable expenses | £1,115.72 nett | EFT 451 |
| Clerk | June Expenses | £149.50 nett | EFT 451 |
| | Office Expenses | £9.38 nett | EFT 451 |
| Sonic Internet | Internet Connections | £333.34 + £66.66 VAT | EFT 452 |
| Sonic Internet | Broadband Rental | £15.00 + £3.00 VAT | EFT 453 |
| Lancs Jet Clean | Amenity Area Works | £95.00 nett | EFT 454 |
| Lancs Jet Clean | Bus Shelter Clean June | £120.00 nett | EFT 454 |
| Greenbarnes | Amenity Area Notice Bds | £1,585.72 + £317.15 VAT | EFT 455 |
| Cyan | Amenity Area Seats | £699.98 + £140.00 VAT | CC 40 |
| Champion Media | Newsletter Delivery June | £34.92 + £6.98 VAT | EFT 457 |
| Battery Depot | Computer Battery | £32.99 nett | EFT 458 |
| CPC | USB Backup stick | £12.36 + £2.47 VAT | EFT 459 |
| Parkinson | Cherry Picker hire | £100.00 + £20.00 VAT | EFT 460 |
| Parkinson | Amenity Area Works | £3,500.00 + £700.00 VAT | EFT 461 |
| Yates | Amenity Fence, Posts, Bin | £3,023.00 + £604.60 VAT | EFT 462 |
| Yates | Bus Shelter repairs | £327.00 + 65.40 VAT | EFT 463 |
| BT | Final BB Account | £29.17 + £5.83 VAT | EFT 464 |
| Vaughtons | Past Chairmans Bar | £10.07 + £2.01 VAT | EFT 465 |
| MKM Building | Amenity Area York-Stone | £864.29 + £172.86 VAT | CC 38 |
| Parkinson | Grounds Maintenance | £389.33 + £79.67 VAT | DD |

RESOLUTION No. 38/2012 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | |
|----------------------|--------------|
| Bank Interest | £7.27 |
|----------------------|--------------|

CODE OF CONDUCT

RESOLUTION No.39/2012 Carried the Parish Council ratifies adoption of the 'Code of Conduct' in line with that adopted by the Borough Council.

QUARTERLY FINANCE STATEMENT

RESOLUTION No.40/2012 Carried that the accounting statement to June 30th 2012 is noted and approved.

RESOLUTION No.41/2012 Carried that virements of £10,000 from Elections, Millennium Gardens and CSG improvements are made to the Shore Rd facilities.

FUNDING APPLICATION

RESOLUTION No.42/2012 Carried that a donation of £200 is made to 'CHATT'.

EMERGENCIES & INFORMATION PROTOCOL

RESOLUTION No.43/2012 Carried that a Working Group to produce a Protocol is formed forthwith.

DIAMOND JUBILEE MEDALLIONS

RESOLUTION No.43/2012 Carried that the Council award 12 Medallions to local Members of the Community who have contributed to the well-being or enhancement of the village. Proposals for nominees should be sent to the Clerk.

PACT PANEL

No further items were raised.

INSPECTION REPORTS

Reports were received in respect of Shore Road, Station Road and Glen Park Drive.

EMPLOYMENT COMMITTEE

RESOLUTION No.44/2012 Carried that the confidential report of the Employment Committee is ratified with immediate effect.

RESOLUTION No.45/2012 Carried that a new Committee is formed comprising Cllrs, Ashcroft, Kirby, Maughan and Sergeant to deal with all future matters relating to Employment.

The Chairman closed the meeting at 9:26pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 10th September 2012 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr Iain Ashcroft; Cllr. Mrs Maureen Baldwin; Cllr. Mrs Diane Earles;
Cllr. Mrs Julie Lancaster; Cllr Mrs Jillian Mckean; Mr Paul Sergeant (Chairman);
Cllr. Mr Ron Tyson
Mr Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllrs. Forshaw; Goodier; Kirby; Maughan.

MINUTES

RESOLUTION No. 46/2012 Carried that the Minutes of the Meeting held on the 9th July 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

PUBLIC FORUM

Concerns were expressed regarding continuing surface water flooding.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Allotments Committee – Members were updated with regards to progress with the Permaculture initiative on the Poor Marsh.

Planning Committee – No Meeting held.

OTHER REPORTS

Linear Park Working Group – No meeting held.

Northern Parishes Police Focus Group / Pact

It was noted that future **PACT** meetings would be held bi-monthly at Booths Café. Efforts were being made to give this greater publicity and to re-introduce a newsletter. No progress had been made in re-instating the “**Focus Group**”.

Parish Plan Review Group – No meeting held.

Best Kept Village – it was noted that the village had achieved 4th out of 23 in the “Large Village” class and received the accolade of “**Highly Commended**”.

Village Centre Feature Working Group – No Report

Village Trail Working Group – No Report

Emergencies and Information Protocol Group – A comprehensive report on progress to date was given.

CLERK’S REPORT

GENERAL POWER OF COMPETENCE

It was noted that the Clerk had passed the relevant examination in the “Certificate of Local Council Administration” (CiLCA)

EXTERNAL AUDIT

It was noted that this had been completed without qualification for the 8th consecutive year.

EXTERNAL AUDITOR

It was noted that Messers BDO LLP had been re-appointed for the next five years. Based on the present level of activity this would attract a fee of £400 pa.

CODE OF CONDUCT TRAINING

For those Members who didn’t attend the WLBC training, copies of the hand-outs were supplied.

DATA PROTECTION

The Clerk had renewed the Council’s registration from 22nd of August 2012.

CCTV

Successful trials had been carried out in July at WLBC and proposals now being evaluated by external consultants. School recording equipment repaired and upgraded.

AMENITY AREA

Work now complete entirely financed by grants.

FLOODING

LCC now have the issue of the flooding ditch adjacent to the Community Centre in hand as a live project.

BRIDGE FENCING

These repairs were now in hand with LCC.

SHORE ROAD CHANGING ROOMS

Proposals now out to tender.

VILLAGE TRAIL

Up to date footpath and bridal way map now displayed outside Community Centre and distributed to the Working Party.

SHALE GAS

The Clerk had been notified of Cuadrilla's intention to apply for an extension to their temporary exploration licence.

BUS SHELTER

An order had now been placed for the budgeted replacement shelter at the west end of Chapel Road.

VANDALISM

The spate of minor incidents continue, Bolts removed from play equipment and the safety surfacing being dug up on Glen Park Drive twice.

COUNCIL PHOTOGRAPH

The Clerk had arranged this to be taken at the next Council Meeting on October 8th at 7:00pm.

RESOLUTION No. 47/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS

PAYMENTS

RESOLUTION No. 48/2012 Carried that payments of Accounts made since the last meeting are ratified and the Invoices now presented on the Payments Schedule are approved and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|------------------|-------------------------|------------|
| Bank Interest | July | £7.04 |
| | August | £6.22 |
| Precept | 2 nd Tranche | £26,694.00 |
| Community Centre | Aug Contribution | £300.00 |
| | Sept Contribution | £300.00 |
| Com Ctre Users | Signs | £320.00 |

GENERAL POWER OF COMPETENCE

RESOLUTION No.49/2012 Carried that having met the prescribed conditions of eligibility as contained in "The Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012" with regards to sections 8(2) and 235(2) of the "Localism Act 2011" the Council now Resolves to note that it meets the **Prescribed Conditions**.

EXTERNAL AUDIT

RESOLUTION No.50/2012 Carried that the External Auditor's report is received noting that no actions are required.

WLBC CONSULTATION (Balancing the Books)

RESOLUTION No.51/2012 Carried that the Council would be concerned at any reduction in Concurrent Grants or Capital Grants which go some way to offsetting “double taxation” in Parished areas.

WLBC CONSULTATION (Council Tax Support Scheme)

RESOLUTION No.52/2012 Carried that the Council support the WLBC recommendation “Option C”.

ALLOTMENTS COMMITTEE

RESOLUTION No.53/2012 Carried that Cllr Mrs Julie Lancaster is appointed to the Committee. The Clerk recommended that Cllr Kirby as an active member of HBALGA and NSPA should consider whether under the ‘Code of Conduct’ his continued membership of the Allotments Committee was appropriate.

PACT PANEL

No further items were raised.

INSPECTION REPORTS

A report was received in respect of Shore Road.

LATE ITEMS

It was noted that a request had been received from the Hesketh Bank Bowling club for a grant to replace the fence adjacent to the Car-Park. This would be placed on the October Agenda.

Advice of Trustee vacancies on the West Lancs CVS board was advised.

EXCLUSION OF MEMBERS OF THE PUBLIC

RESOLUTION No.54/2012 Carried that Members of the Public are excluded from the next agenda item as discussions will centre on private individuals.

DIAMOND JUBILEE MEDALLIONS

RESOLUTION No.55/2012 Carried that the Council award 12 Medallions to local Members of the Community “**For Service**” in line with the recommendations received by the Clerk.

The Chairman closed the meeting at 9:10pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 8th October 2012 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr Iain Ashcroft; Cllr. Mrs Maureen Baldwin; Cllr. Mrs Diane Earles;
Cllr. Mr Martin Forshaw; Cllr Mrs Norma Goodier; Cllr Mr Steve Kirby;
Cllr. Mrs Julie Lancaster; Cllr Mr David Maughan.; Cllr. Mr Paul Sergeant (Chairman);
Cllr. Mr Ron Tyson
Mr Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllr Mrs Jillian Mckean

MINUTES

RESOLUTION No. 56/2012 Carried that the Minutes of the Meeting held on the 10th September 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

PUBLIC FORUM

Concerns were expressed regarding continuing surface water flooding and other non-Parish matters. Matters relating to CCTV could not be answered as these are confidential to the Council.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Allotments Committee – Members were updated with regards to progress with the New Shoots Permaculture Association agreements.

Planning Committee – No Meeting held.

OTHER REPORTS

Linear Park Working Group – No meeting held.

Northern Parishes Police Focus Group / Pact

It was noted that the next **PACT** meetings would be held on the 1st of November at Booths Café.

Parish Plan Review Group – Members were advised that Martin Trengove (WLCVS) had been contacted for assistance.

Village Centre Feature Working Group – Members were updated with design progress that had been undertaken with Yates Playgrounds.

Village Trail Working Group – No Report

CLERK'S REPORT

CCTV

The Clerk was still waiting for the report from the WLBC external consultants.

FLOODING

It was noted that the Station Road gullies had, following cleaning, coped with the latest overflow from the Rest Home ditch.

SHORE ROAD CHANGING ROOMS

It was reported that Summary Tenders had now been received and were being evaluated. In general these were in excess of current funds by between £K8 and £K17. The possibilities of building in 2 phases (i.e. Shell and Internal Fit-out) whilst working towards some further grant funding in the meantime. The Clerk advised that he would pursue outstanding s106 monies, receipt of which was being dealt with by WLBC legal department as a possible solution.

SHALE GAS

The Clerk noted that the recent application to extend the previous licence at the Becconsall site had not been called in and he would therefore not raise any objections.

VANDALISM

The spate of minor incidents continues. Bolts and PVC safety covers have been removed from play equipment at Shore Road.

POLICE & CRIME COMMISSIONER

It was noted that Elections would be held on Thursday 15th November. Nominations to be completed (to Blackburn BC) by Noon Friday 19th October.

WINTER BRIEFINGS

Members were apprised of a briefing meeting to be held at WLBC 18:30 Tuesday 16th October

LCC CAPITAL PROGRAMME 2013-2014

It was noted that the draft programme included the Green Lane Link £100,000, Taylors Meanygate Meshrack and resurfacing £450,000, and various Moss Road repairs £200,000. The final list of works would be decided at the 3-tier forum.

RESOLUTION No. 57/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS

PAYMENTS

RESOLUTION No. 58/2012 Carried that payments of Accounts made since the last meeting are ratified and the Invoices now presented on the Payments Schedule are approved and that the Clerk is authorised to complete the appropriate electronic transactions.

| | | | |
|-----------------|---------------|------|-------|
| RECEIPTS | Bank Interest | July | £6.77 |
|-----------------|---------------|------|-------|

BUDGET 2nd QUARTER OUT-TURN AND REPORT

RESOLUTION No.59/2012 Carried that the report is received and noted as presented.

BOWLING CLUB – GRANT APPLICATION

RESOLUTION No.60/2012 Carried that the Council will offer to replace the south concrete fence of the Bowling Club subject to a £1,000 contribution to the cost to be funded by virement from reserves.

LOCALISM ACT 2011

RESOLUTION No.61/2012 Carried that that under s31 and s33 of the Localism Act 2011, authority is delegated to the Clerk in respect of consideration of written requests for dispensation in respect of Disclosable Pecuniary Interests.

ADVISORY 20mph SPEED LIMIT

RESOLUTION No.62/2012 Carried that the Council support to the LCC proposal to install an advisory 20mph speed limit adjacent to All Saints School.

BANKING PROVISIONS

RESOLUTION No.63/2012 Carried that the Council open a deposit account forthwith with the “**CCLA Public Sector Deposit Fund**” and that the Clerk is authorised to make an initial deposit of £50,000 and subsequent transfers to and from the Council’s Current Account as required.

PACT PANEL

No further items were raised.

INSPECTION REPORTS

Report were received in respect of Shore Road, Glen Park Drive and the Centenary Sports Ground.

LATE ITEMS

It was noted that the Planning Application for wind turbines at Cottam's Farm had been called in and a Planning Meeting would therefore be held on Monday 15th October 2012

The Clerk had been advised of an application by Cuadrilla for an Environment Agency permit for the disposal of Return Waters following the planned hydraulic fracturing. It was noted that this was not a Planning Matter although consultation was expected.

WLBC had advised of a formal consultation on the statement of policy in respect of the Gambling Act 2005. Members indicated that they did not wish to challenge this.

The Chairman closed the meeting at 8:15pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 12th November 2012 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr Iain Ashcroft; Cllr. Mrs Maureen Baldwin; Cllr. Mr Martin Forshaw;
Cllr Mrs Norma Goodier; Cllr Mr Steve Kirby; Cllr. Mrs Julie Lancaster;
Cllr Mr David Maughan.; Cllr. Mr Paul Sergeant (Chairman); Cllr. Mr Ron Tyson
Mr Ian T. Cropper (Parish Clerk)

Four members of the general public were present.

The Meeting was preceded by a presentation from Mr Dave Tilleray, Assistant Director Community Services (*West Lancashire Borough Council*) on the roles of the various Authorities in relation to Emergency Procedures. Mr Tilleray also took questions from members of the Council and public.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs Diane Earles; Cllr Mrs Jillian Mckean

MINUTES

RESOLUTION No. 64/2012 Carried that the following Minutes are confirmed as a true record:-

- (a) Minutes of the Meeting of the **Parish Council** held on the 8th October 2012,
- (b) Minutes of the **Allotments Committee** held on the 26th of September 2012,
- (c) Minutes of the Meeting of the **Planning Committee** held on the 15th of October 2012.

DECLARATIONS OF INTEREST

None

PUBLIC FORUM

Concerns were expressed regarding the continuing problems resultant on landowners not adequately clearing drainage ditches and the apparent failure of the utility company to deal with inadequate sewerage.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Allotments Committee – It was confirmed that the Council had been successful in obtaining a £12,900 grant from the Lancashire Environmental Fund to develop the permaculture site along with some 420 trees from the Woodland Trust. The Committee had also placed a further £12,000 to enable the scheme to proceed. The Clerk reminded the Committee of the possible need to clear the developments with Planning Control.

Planning Committee – Reference was made to the meeting of the 15th of October now minuted.

OTHER REPORTS

Linear Park Working Group – No meeting held.

Northern Parishes Police Focus Group / Pact - No meeting held.

Parish Plan Review Group – No meeting held.

Village Centre Feature Working Group – No meeting held.

Village Trail Working Group – No Report

Emergencies and Information Protocol Group – Members were apprised of progress.

CLERK'S REPORT

CCTV

The Clerk was still waiting for the report from the WLBC external consultants.

SHORE ROAD CHANGING ROOMS

It was noted that it had been agreed with the Football Club to now plan for works to be commenced on 1st May 2013 and to be completed by 1st August thus being ready for the 2013-2014 Football Season.

It was also noted that there is still have a shortfall in funding of approx. £20,000 for which the Clerk was pursuing outstanding s106 monies and a possible grant from Sport England's "Inspired Facilities" fund.

2013-2014 BUDGET

Councillors and Committees were reminded to consider requirements or suggested projects to be included in next year's budget. The Council would consider these at the December meeting with a view to setting the budget and precept at the January meeting.

TRAINING

It was noted that Cllrs McKean & Lancaster had completed initial training last month; Cllr Earles had completed part 1 of the same course with a provisional booking for her to undertake part 2 in the New Year.

WINTER BRIEFINGS

Information from the LCC Public Realm Manager had already been distributed to Members by email.

HESKETH BANK POST OFFICE

The Clerk had now received formal advice of closure from the Post Office. The Post Office had stated their intention to find another location!

DONG ENERGY

Briefing papers on the Walney Extension Windfarm were made available for Members.

CHRISTMAS DECORATIONS

Members were advised that the trees, new lighting and lighting column fixtures would be installed during w/c 25th November. It was also noted with pleasure that Duncan Taylor of Arden Lea Nurseries would be supplying festive wreaths to the lighting columns without cost to the Council.

POLICE & CRIME COMMISSIONER ELECTIONS

It was noted that the elections would be held on Thursday 15th of November

LOCALISM ACT 2011

The Clerk advised that Members residing in the Parish had a “Disclosable Pecuniary Interest” (DPI) in the setting of a precept by a Parish. Under the 1972 LGA there was a specific dispensation to allow Members to take part in a debate and set a Precept; this had now however been repealed and it would therefore be necessary for Members to apply in writing, for a Dispensation for this. To avoid any problems, the Clerk had prepared an appropriate request for all members who wished to sign.

RESOLUTION No. 65/2012 Carried that the Clerk’s Report and actions are noted and ratified.

FINANCIAL MATTERS

PAYMENTS

RESOLUTION No. 66/2012 Carried that payments of Accounts made since the last meeting are ratified and the Invoices now presented on the Payments Schedule are approved and that the Clerk is authorised to complete the appropriate electronic transactions.

| | | | |
|-----------------|------------------|--|-----------|
| RECEIPTS | Bank Interest | October | £7.70 |
| | Community Centre | Contribution | £300.00 |
| | WLBC | Concurrent Contrib (2 nd tranche) | £2,902.50 |

POLICY DOCUMENTS

RESOLUTION No.67/2012 Carried that the Clerk’s report is received and noted as presented and that the following Policy Documents are updated accordingly.

- a) Risk Assessment
- b) Training
- c) Community Engagement
- d) Freedom of Information (FOI) Scheme
- e) Internal Audit Testing Schedule
- f) Effectiveness of Internal Control
- g) Play and Recreation Ground Inspection
- h) Public Forum
- i) Standing Orders
- j) Financial Regulations

LSTF GRANT

RESOLUTION No.68/2012 Carried that the Council apply for £3,000 Grant Funding from LSTF in order to progress the “Village Trails” project and to provide match funding from the 2013-2014 budget by virement of £2,000 from current Reserves with a view to making a similar application in February 2013.

WINTER SERVICING

RESOLUTION No.69/2012 Carried that Cllrs Ashcroft and Baldwin are authorised to instruct “Parkinson Maintenance” to undertake emergency snow clearing and gritting as required during the winter months

GRANT FUNDING

RESOLUTION No.70/2012 Carried that future applications for Grant Funding would only be considered annually in line with Council’s Policy and the Clerk is instructed to advise applicants accordingly.

TRAINING REPORT

A report was given on the recent training undertaken by new Councillors. It was noted that whilst ‘part one’ had been good and informative, ‘part two’ had been poor. Overall it was considered satisfactory value for money. In line with the Training Policy, the Clerk would forward the report to ‘Lancashire Leaders’.

HYDRAULIC FRACTURING

Cllr Tyson gave a comprehensive report on ground geology for consideration by members.

JUBILEE COINS

RESOLUTION No.71/2012 Carried that arrangements are made to invite the Mayor of West Lancashire to make the presentations at an event to be held at All Saints Church Hall. The Clerk was asked to enquire as to available dates for the Mayor and building and make arrangements accordingly.

INSPECTION REPORTS

Reports were received in respect of all sites.

The Chairman closed the meeting at 9:15pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 10th December 2012 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Councillors Mr Iain Ashcroft; Mrs Maureen Baldwin; Mrs Diane Earles;
Mrs Norma Goodier; Mr Steve Kirby; Mrs Julie Lancaster; Mrs Jillian Mckean;
Mr David Maughan; Mr Paul Sergeant (Chairman); Mr Ron Tyson
Mr Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr Martin Forshaw

MINUTES

RESOLUTION No. 72/2012 Carried that of the Meeting of the **Parish Council** held on the 12th November 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

PUBLIC FORUM

Concerns were expressed regarding the continuing problems resultant on landowners not adequately clearing drainage ditches.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held.

Allotments Committee – It was noted that Agreements were now in place with both HBALGA and NSPA for the management, on behalf of the Council, of the respective areas of land at the Poor Marsh site. It is noted with gratitude, the tremendous amount of work that Steve Edwards of LCC has committed to the Permaculture project.

Planning Committee – No meeting held.

OTHER REPORTS

Chairman's Report – The chairman noted with pleasure the village Christmas decorations.

Linear Park Working Group – It was reported that investigations were being undertaken with regards to the possible diversion of the public footpath at the Tarleton end.

Northern Parishes Police Focus Group / Pact - No meeting held.

Parish Plan Review Group – It was noted that a Public Consultation event would be held at Booths in January.

Village Centre Feature Working Group – Designs of the proposed feature were circulated and approved by the meeting; it was noted that firm costings were now awaited.

Village Trail Working Group – The initial proposed routes would be walked with a view to identifying suitable locations for seats, notice boards and finger posts.

Emergencies and Information Protocol Group – In the light of information received from WLBC, the group felt that little further work could be done within the resources of a Parish Council. Members however made further suggestions for the group to consider.

CLERK'S REPORT

CCTV

The Clerk was still waiting for the report from the WLBC external consultants. The clerk was scheduled to take advice from the Security group following the meeting

SHALE GAS EXTRACTION

The Clerk had attended, by invitation, a meeting organised by Cranfield University to form a *Local Liaison Group* with regards to Cuadrilla's activities in the area. The Meeting was updated with their whole Risk Assessment process and their on-going plans for Risk Management which had been very re-assuring. The Clerk noted however that much discussion in the public domain was based on supposition and mis-information being spread around; the meeting agreed that Members needed to be very circumspect in any views expressed.

BUS SHELTER

It was noted that the new shelter at the west end of Chapel Rd has now been installed.

CCLA PUBLIC DEPOSIT ACCOUNT

It was noted that £60,000 had now been deposited.

DPI DISPENSATIONS

It was noted that the Clerk had issued Dispensations in relation to the setting of Precepts, under s33 in respect of s31(4) of the Localism Act, to all Members applicable until May 2016.

RESOLUTION No. 73/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS

PAYMENTS

RESOLUTION No. 74/2012 Carried that payments of Accounts made since the last meeting are ratified and the Invoices now presented on the Payments Schedule are approved and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|--------------------------|--------------|---------|
| Bank/Investment Interest | November | £21.28 |
| Community Centre | Contribution | £300.00 |

BUDGET 2013-2014

Extensive discussions were held and the Clerk instructed as to items to be considered in the Budget proposals. The Clerk noted that he was still awaiting advice from WLBC as to the effect of Council Tax discounts would have on the Council Tax Base figure and the amount of Central Government grant offset.

RESOLUTION No. 75/2012 Carried that the Precept required should produce no greater liability to tax payers than in 2012-2013

LOVE “HESKETH BANK”

Proposals were discussed with a view to engendering a pride in the local community and environment. It was agreed that the idea should be progressed.

JUBILEE MEDALLIONS PRESENTATIONS

The Clerk confirmed that arrangements had been put in place for the presentations by the Mayor of West Lancashire to be held at All Saints Hall on Thursday 20th December.

S106 CONDITIONS – ASHBROOK CLOSE

RESOLUTION No.76/2012 Carried that subject to clearance from WLBC, the Clerk would circulate all residents of Ashbrook Close to obtain views as to whether Play Equipment should be installed or the area left as a “Green”.

PACT

It was noted that the next meeting would be held on the 3rd of January.

INSPECTION REPORTS

Reports were received in respect of all sites.

The Chairman closed the meeting at 8:30pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 21st January 2013 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Councillors Mr Iain Ashcroft; Mrs Norma Goodier; Mr Steve Kirby; Mrs Julie Lancaster; Mrs Jillian McKean; Mr David Maughan; Mr Paul Sergeant (Chairman); Mr Ron Tyson.
Mr Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllrs. Mrs Maureen Baldwin; Mrs Diane Earles; Mr Martin Forshaw

MINUTES

RESOLUTION No. 77/2012 Carried that of the Meeting of the **Parish Council** held on the 10th December 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

All members present declared a Disclosable Pecuniary Interest in Agenda item 13 for which a Dispensation had been obtained from the Clerk.

PUBLIC FORUM

Concerns were expressed regarding two blocked drains outside the Becconsall building site. A request was also made to alter the date of Council Meetings so as not to clash with Tarleton CPC.

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was noted that an order had been issued to replace the ‘Sky Rocket Climbing Frame’ and install a slide on the southern end embankment within the budget provision.

Allotments Committee – In the absence of the Chairman of the Allotments Committee, the Clerk read a report. It was also noted that Cllr Kirby had resigned from the Committee due to a possible conflict of interest as an active member of HBALGA and NSPA.

Planning Committee – No meeting held.

OTHER REPORTS

Chairman’s Report – The chairman thanked the Clerk and Members for making the Jubilee Medal evening such a success.

Northern Parishes Police Focus Group / Pact – The Clerk read a report from the Pact Panel. Dates of future Pact Panel and Public meetings to be held at Booths were circulated. It was noted that there was a lack of publicity regarding the meetings.

Parish Plan Review Group – It was noted that a Public Consultation event would be held at Booths in March.

Village Centre Feature Working Group – It was advised that initial estimates suggest that the feature as proposed would cost in the region of £K13 - £K15 plus the cost of electrical connection. Yates to be asked to break down this figure and make suggestions as to possible savings.

Village Trail Working Group – A report was presented to Members on the proposed LSTF funding bid.

Linear Park Working Group – It was reported that Altys would shortly be in a position to talk with Council regarding their thoughts on the Linear Park and development of the Brickworks site.

CLERK'S REPORT

CCTV

It was noted that the Borough Council has now decided on a way forward and Members were apprised of the detail. The Clerk had however expressed concern regarding the way in which this project has been handled and requested that the Parish Council be kept better informed and consulted over such projects in future.

CUADRILLA INFORMATION DAY

Members were apprised of the event on Wednesday 23rd January from 4pm until 8pm at Mere Brow Village Hall with stakeholders by invitation only from 3pm

JUBILEE MEDALS PRESENTATION

It was noted that the Clerk had sent copies of the presentation photographs to all the recipients and received, on behalf of the Council, several compliments. A £50 cheque had been presented to the Mayoress' Charity (*Air Ambulance*).

ASHBROOK CLOSE

It was noted that following liaison with the Deputy Planning Manager, the Clerk would now be writing to residents to seek their views.

SHORE ROAD CHANGING FACILITIES

The Clerk advised that he had had a further meeting with the architects and will now be looking for final tenders by the 18th of February with a view to commencing works in April subject to receiving formal confirmation of funding from the Football Club.

RESOLUTION No. 78/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS

PAYMENTS

RESOLUTION No. 79/2012 Carried that payments of Accounts made since the last meeting are ratified and the Invoices now presented on the Payments Schedule are approved and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------------|-----------------------|---------|
| Bank Interest | December | £3.24 |
| Investment Interest | January | £19.78 |
| Community Centre | December Contribution | £300.00 |
| Wayleave Payment | NW Electricity | £118.31 |
| WLBC | Grass Cutting fee | £212.00 |

BEST KEPT VILAGE COMPETITION

RESOLUTION No. 80/2012 Carried that a Working group is formed comprising Cllrs, Kirby, Lancaster, McKean and Tyson to manage the Council's entry in the 2013 Best Kept Village Competition.

WLBC GRANT FUNDING

RESOLUTION No. 81/2012 Carried that the Clerk submits applications in respect of a) Community Centre heating system (front hall); b) The Setting up of a Parish Warden Scheme.

EMERGENCIES AND INFORMATION PROTOCOL

Due to the absence of the Proposer, the matter was adjourned until the February meeting. Concern was however expressed over the generation of unwarranted concerns in respect of flooding which in reality had been limited to blocked drains and gullies. The difficulty though in knowing who and where to contact for assistance in emergency situations was again expressed. It was agreed help should be sought from WLBC.

LOVE "HESKETH BANK" CAMPAIGN

Due to the absence of the Proposer, the matter was adjourned until the February meeting.

BUDGET (2013 - 2014)

RESOLUTION No. 82/2012 Carried that the draft budget is ratified as presented and that a Precept of £48,464 is set on WLBC which after the receipt of the Government (Council Tax Benefit) Mitigation Grant of £4,912 will result in a nil increase in Council Tax payment.

PACT

It was noted that the next meeting would be held on the 7th March. It was requested that the on-going problems of vehicles parking on pavements and general speeding is addressed. Considerable concern was also expressed regarding the behaviour of some motorists around the Booths entrance and adjacent pedestrian crossing which was considered as an '*Accident waiting to happen*'. It was agreed that the Clerk would advise LCC of the concerns.

INSPECTION REPORTS

Reports were received in respect of Shore Road and Station Road Recreation Area

The Chairman closed the meeting at 8:45pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 11th February 2013 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Councillors Mrs Maureen Baldwin; Mrs Diane Earles; Mr Martin Forshaw;
Mr Steve Kirby; Mrs Julie Lancaster; Mrs Jillian McKean; Mr David Maughan;
Mr Paul Sergeant (Chairman);
Mr Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllrs. Mr Iain Ashcroft; Mrs Norma Goodier; Mr Ron Tyson.

MINUTES

RESOLUTION No. 83/2012 Carried that of the Meeting of the **Parish Council** held on the 21st January 2013 are confirmed as a true record.

DECLARATIONS OF INTEREST

Cllr Forshaw declared a Disclosable Pecuniary Interest in agenda items 12 & 13 and a Non-Pecuniary interest in agenda item 11.

PUBLIC FORUM

Concerns were expressed regarding properties that were at risk from flooding.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held.

Allotments Committee – It was noted that works on the Permaculture site were now nearly complete and members were encouraged to visit the project.

Planning Committee – No meeting held.

OTHER REPORTS

Chairman's Report – No Report

Northern Parishes Police Focus Group / Pact – No Report.

Parish Plan Review Group – It was noted that a Public Consultation event would be held at Booths in March.

Village Centre Feature Working Group – It was noted that the group were waiting to meet with Booths regarding designs.

Village Trail Working Group – It was noted that an LSTF funding bid had been submitted.

Best Kept Village Group – It was advised that whilst not being competition specific, it was felt that an effort should be made to tackle all areas of the village especially ‘grot spots’ and so called ‘no-man’s’ land.

Linear Park Working Group – It was noted that a meeting of the Group was arranged for Friday 15th February at WLBC.

CLERK’S REPORT

VILLAGE CENTRE CCTV

Following discussion with the security group, the Clerk had put in hand works to upgrade the installation at the Station Road Play area which will also monitor traffic through the village. This will be separate and in addition to any Borough Council installation.

ASHBROOK CLOSE

Consultation letters had been sent out; to date all responders had objected to the installation of play Equipment.

SHORE ROAD CHANGING FACILITIES

It was advised that tender documents were now out and due back by this Friday, 15th Feb.

ALTYS

The Clerk advised that Altys would be holding a public consultation on their preliminary plans for the Linear Park and development of the brickworks site at All Saints Hall on Saturday 2nd March from 10am – 4pm. A private session for Councillors will precede this from 9:30am.

CUADRILLA COMMUNITY ENGAGEMENT

The Clerk advised that he would be attending a further meeting of the “Environmental Risk Assessment” group on Wednesday 13th February. Members did not have any further queries to raise and complemented the group on the quality Minutes produced from the first meeting.

CHAPEL GALLERY

The Meeting concurred with the Clerk’s concerns regarding the planned event at the Chapel Galleries which apparently promoted graffiti or so called “Street Art”.

CRICKET CLUB

It was noted with pleasure, the intentions of the Hesketh Bank Cricket Club to undertake drainage works and re-introducing Junior Cricket.

PUBLICATIONS

Ribble Rivers Trust
CVS Annual Report

RESOLUTION No. 84/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS

PAYMENTS

RESOLUTION No. 85/2012 Carried that payments of Accounts made since the last meeting are ratified and the Invoices now presented on the Payments Schedule are approved and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------------|----------------------|---------|
| Bank Interest | January | £2.94 |
| Investment Interest | January | £19.27 |
| Community Centre | January Contribution | £300.00 |

EMERGENCIES AND INFORMATION PROTOCOL

Concern was again expressed regarding the negative effect that the installation of "Road Liable to Flooding" signs could have on adjacent property values. In addition it was felt that as the localised flooding had been caused by blocked gullies, such signs were inappropriate. The matter was put on hold awaiting details of emergency contacts.

LOVE "HESKETH BANK" CAMPAIGN

As it was felt that Saint Valentine's Day was the appropriate launch date for such an initiative, the idea was postponed and would now be launched in 2014.

WLBC 2013 STAKEHOLDER SURVEY

It was agreed the Councillors would make their own responses to the Stakeholder Survey with the Clerk responding on behalf of the Council.

WLBC CONSULTATION IN RESPECT OF COUNCIL TAX.

RESOLUTION No. 85/2012 Carried that the Council supports the proposed action of the Borough Council.

WLBC CONSULTATION IN RESPECT OF COMMUNITY INFRASTRUCTURE LEVY.

Considerable concern was expressed regarding the apparent inequitable propositions which did not differentiate between Green Field Sites and Brown field sites where preparatory and environmental works could have a significant impact on the viability of a development. The Clerk was requested to submit a detailed objection to the proposals.

PACT

No new matters were raised.

INSPECTION REPORTS

Reports were received in respect of Glen Park Drive, Shore Road and the CSG Recreation Area.

BECCONSALL REDEVELOPMENT

RESOLUTION No. 86/2012 Carried that the Council supports the proposed naming of "*Becconsall Gardens*".

EXCLUSION OF PUBLIC

RESOLUTION No. 87/2012 Carried that Members of the Public are excluded from the next item of Business as matters pertaining to private individuals will be discussed.

CONTENTIOUS CORRESPONDANCE

Members were apprised regarding Insurance Matters.

The Chairman closed the meeting at 8:40pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 11th March 2013 at 7:30pm in The Village Community Centre, Station Road, Hesketh Bank.

PRESENT

Councillors Mr Iain Ashcroft; Mrs Maureen Baldwin; Mr Martin Forshaw;
Mrs Norma Goodier; Mr Steve Kirby; Mrs Julie Lancaster; Mr David Maughan;
Mr Paul Sergeant (Chairman); Mr Ron Tyson.
Mr Ian T. Cropper (Parish Clerk)

No members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllrs. Mrs Jillian McKean; Mrs Diane Earles

MINUTES

RESOLUTION No. 88/2012 Carried that of the Minutes of the Meeting of the **Parish Council** held on the 11th February 2013 are confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations were made.

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was noted that heavy pruning and cut back of trees had been completed at the Glen Park Drive Play Area. It was also advised that the replacement equipment at the Station Road Play Area would be installed by the first week in April.

Allotments Committee – It was noted that some issues between HBALGA and NSPA were being resolved.

Planning Committee – No meeting held.

OTHER REPORTS

Chairman's Report – No Report

Northern Parishes Police Focus Group / Pact – No Report.

Parish Plan Review Group – It was noted that a Public Consultation event would be held at Booths on 19th / 20th / 21st April. Councillors were requested to volunteer. It was agreed that ratification of expenditure of up to £200 would be sought at the next Council meeting for the purchase of display material.

Village Centre Feature Working Group – It was noted that initial costings were outside the budget and alternatives were being sought.

Village Trail Working Group – It was noted that a decision on LSTF funding was awaited.

Best Kept Village Group – It was advised that whilst not being competition specific, it was felt that an effort should be made to tackle all areas of the village especially ‘grot spots’ and so called ‘no-man’s’ land.

Linear Park Working Group – It was noted that a meeting of the Group was arranged for Friday 22nd March at WLBC.

Emergencies and Information Protocol Group

Updates and documents had been circulated from the Group by the Clerk. Concern was again expressed by several Members regarding the describing of alleged “Properties at Risk” which could have a blighting effect and also leave the Council open to legal action. The meeting was advised that there weren’t any properties “at risk” from fluvial flooding in the Parish; recent localised problems had been caused by blocked gullies and their associated drains.

It was also again confirmed that Parish Councils do not have any “Duty” in respect of Emergency Procedures and do not have the resources or assets to deal with such matters.

CLERK’S REPORT

VILLAGE CENTRE CCTV

Supplies were now being sourced and installation was expected in late April. This will be separate and in addition to any Borough Council installation.

ASHBROOK CLOSE

It was noted that all bar one house had responded and all respondents had objected in the strongest terms to any Play Equipment being installed. The majority confirmed that they were advised that it would be left as green space. The Clerk had updated WLBC and suggested a possible financial solution. Members confirmed that the Parish Council would wish to take over the maintenance of the area assuming that appropriate funds were forthcoming.

SHORE ROAD CHANGING FACILITIES

Sealed bids were opened by Cllr Ashcroft and the Clerk in February and noted. Regrettably on further examination, concerns were raised as to the ability of the Company with the lowest bid to complete the work who after further discussions withdrew. The Project has now been awarded Subject to Contract to “Mark A Johnson” of Tarleton; negotiations are now in hand on details. It was noted that Altys had kindly donated some 4,000 bricks to the project.

ALTYS

The Clerk advised that Altys would be holding a re-arranged public consultation on their preliminary plans for the Linear Park and development of the brickworks site at All Saints Hall on Saturday 16th March from 10am – 4pm. A private session for Councillors will precede this from 9:30am.

CUADRILLA COMMUNITY ENGAGEMENT

The Clerk advised that Minutes of the last Meeting would be circulated shortly.

DONG ENERGY

Consultation documents on the Walney Extension off shore wind farm were made available.

CLERKS' LIAISON MEETING

It was advised that the WLBC Liaison meeting was held on Friday 8th March. Considerable concerns were expressed by several Councils regarding poor communication and lack of consultation by WLBC with Parish Councils. It was noted that the Clerk would attend the LCC Liaison meeting on Tuesday 12th March.

COMMUNITY CENTRE

As the Council's Representative Trustee, Cllr Earles had circulated the Chairman's Annual Report. It was advised that this was a draft document pending the Community Centre's AGM.

DOG FOULING

As a result of a public suggestion, it was agreed that a trial of "Whistle Blowing" signs should be erected inviting members of the public to name and shame dog walkers who failed to pick up excrement.

RESOLUTION No. 89/2012 Carried that the Clerk's Report and actions are noted and ratified.

FINANCIAL MATTERS

PAYMENTS

RESOLUTION No. 90/2012 Carried that payments of Accounts made since the last meeting are ratified and the Invoices now presented on the Payments Schedule are approved and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------------|------------------|---------|
| Bank Interest | January | £2.05 |
| Investment Interest | January | £17.22 |
| BT | Wayleave Payment | £20.00 |
| HB AFC | CSG Rent | £268.32 |
| HB Bowling Club | CSG Rent | £623.39 |

PACT - No new matters were raised.

INSPECTION REPORTS

Reports were received in respect of Glen Park Drive, Shore Road and Station Road Areas.

EFFECTIVENESS OF INTERNAL CONTROL & AUDIT PROCEDURES

RESOLUTION No. 91/2012 Carried Unanimously that Members, having reviewed the current procedures and reporting were content with the present arrangements and confirmed that the Clerk should seek the re-appointment of Mr Trevor Rimmer as Internal Auditor.

WEST LANCASHIRE CCTV EXTENSION

RESOLUTION No. 92/2012 Carried Unanimously that Clerk requests precise locations of the proposed installations and also queries the stated column heights which appeared excessive.

The Chairman closed the meeting at 8:50pm