



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 12th April 2010 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft, (Vice Chairman); Cllr. Mrs. Maureen Baldwin;
Cllr. Mr. Paul Blane; Cllr. Mr. Steve Kirby; Cllr. Rev'd Richard Plant;
Cllr. Mrs Hilary J. Tompkins; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Seven members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs. Norma M. Goodier; Cllr. Mr. Chris Jones; Cllr. Mr. Paul J.A.Sergeant

MINUTES

RESOLUTION No. 1/2010 Carried that the Minutes of the Meeting held on the 1st March 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held.

Planning Committee – No meeting held.

Parish Plan Monitoring Committee – No Report

BALL-COURT WORKING PARTY

It was noted that Tenders had been considered and consultations taken place with residents and potential users. It was further noted that “*Yates Playgrounds Ltd*” were the preferred contractor subject to them being able to complete the works by the end of June 2010.

COMMUNICATIONS & COMMUNITY ENGAGEMENT WORKING GROUP

A written update report was made available to Members; it is planned that a substantive proposition will be presented to Council at the May meeting.

ALLOTMENTS WORKING GROUP

A written report was made available to Members.

RISK ASSESSMENT WORKING GROUP

It was noted that it is the intention to present a substantive proposition to the June 2010 meeting

VILLAGE HANGING BASKETS

It was reported that Arden Lea Nurseries had again graciously offered to supply and install hanging baskets to the commercial area of the village.

CLERK'S REPORT

Regional Conference

The Clerk had attended the SLCC Regional Conference at Bolton on 11th March.

Beaconsall Hotel

No further communications had been received from the Public. The Agents have confirmed that an acceptable offer (*subject to contract*) had been received and a deposit paid.

Village Warden / PCSO

The Clerk had written to Inspector Dave Robinson regarding the Parish part funding (£K11 pa) a PCSO and had been advised that as soon as matching funding from the Constabulary became available, we would be advised

It was also reported that efforts were still being made to place the PACT initiative on a democratic level with Members of the Panel being elected rather than appointed and also institute local meetings and the attendance of the CBM / PCSO at Parish Council Meetings. Members requested that the Clerk continue to pursue this.

Annual Assembly

It was noted that the Annual Assembly would be held at the 3G Sports Centre on Monday the 17th May 2010. Speakers confirmed are:-

Parish Council Chairman
Borough Councillor Martin Forshaw
County Councillor Malcolm Barron
Mr David Tilleray – Exec Manager Environment WLBC
Mr Tony Baker - RSPB
Mr Laurence Smye-Rumsby – Head Master All Saints School
To be confirmed – Lancashire Police

Training

Courses on Community Engagement on 11th August had been arranged for – Cllrs Baldwin & Kirby.

Power of Wellbeing

The Clerk reported that he had now passed the relevant CiLCA examination. It was agreed that all Members would attend the necessary course on Wednesday 2nd June at Galloway's Penwortham in order that the Council can use the new power.

Linear Park

The first meeting of an ongoing Working Group (*at which Borough Councillor Iain Ashcroft was elected Chairman*) was held on Wednesday 24th March; the consultant's report is expected within the next 2 weeks.

CSG

It was noted that the ‘portacabins’ and dead hedging had now been removed and the general tidying up and the resurfacing of the parking area to the left of the access road down as far as the mobile cell transmitter had been completed. As previously reported the cost of the work had been reduced by £10,000 as Isherwoods Developments had partnered the work.

It was advised that the repairs to the entrance area roadway would be completed shortly at an estimated cost of £K3 - £K4.

Poppyfields

The Clerk noted that he had for some time been trying to establish the situation regarding the complete adoption of the Poppyfields estate by the local authorities. Whilst WLBC had adopted the site for services, LCC were unable to adopt the highways owing to ongoing issues between the Morris Homes and United Utilities over the adoption of some of the sewerage including the pumping station. The Sewerage along Foxglove Close and Poppyfields to Station Road including Cornflower Close and Bluebell Close had been adopted. The Play Area is not up to standard and this is being pursued separately by WLBC. Once this is adopted, this Council will need to consider if it wishes to adopt this and the adjacent extensive public open space.

Bus Shelter – Cropper Gardens / Chapel Road

UU had finally completed the electrical installation and the tarmac surface made good.

The Nurseries

Following on from the complaint and petition received last month, the Clerk had established that the pathway to The Green had been adopted and formed part of the public highway; as such the possibility of this being shut off is highly unlikely. The possibility of a gating order, through the ‘Clean Neighbourhoods Act’, does exist and Cllr Ashcroft has agreed to take this up with the WL Community Safety Partnership.

Clerk’s Title

The title of “Parish Clerk” causes some considerable confusion when dealing with bodies and suppliers not versed in local democracy; regular confusion existed with Parochial Church Councils. It was noted that when dealing with such bodies, he would adopt the style of “Executive Manager” and refer to the Local Council.

Agenda

It was noted that legal opinion now considered that Sundays cannot be counted as a “clear” day under the three clear days rule for Agenda so the Clerk will in future distribute Agenda and papers no later than the Wednesday before the Meeting.

Fenced Ball Court

It was noted that as this is progressing, the Clerk now intended arranging the installation of the telephone line/Broadband and CCTV structural hardware at the Village Hall.

It was further advised that the Council had now been successful in obtaining a £6,000 grant towards an £8,000 project to provide CCTV in the village centre; it was also noted that the installation at Shore Rd required upgrading; with this in mind it was agreed that the Clerk would attend the forthcoming IFSEC2010 security event at the NEC to review the equipment currently available before committing to the expenditure at the Village Hall.

It was further noted that the Clerk had been in discussions, along with Cllr Ashcroft, with the LSP and WLBC as to the possibility and desirability of extending controlled central monitoring and integration of outlying CCTV installations at the Ormskirk facility when these were upgraded.

VAT

It was noted that a claim for £2,195.52 had been submitted to HMRC.

Consultation – Fylde Borough Council

It was agreed that the Clerk should advise Fylde Borough Council that it did not wish to be consulted, as an adjacent Parish Council, on matters relating to Planning.

Publications available

Local Council Review (LCR)
 North West – Together we can
 LALC Newsletter
 Gain a Health Qualification
 LCC Community Engagement Saturday 22nd May @ Chipping Village Hall

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary (Mar)	£1,040.38	EFT 241
Clerk	Expenses/Allowances (Mar)	£163.08	EFT 241
Clerk	Allowances Arrears	£22.62	EFT 241

RESOLUTION No.02/2010 Carried unanimously that the payments of accounts made since the last meeting are ratified

1 and 1 Internet	6 months Hosting	£53.94	CC 20
WLBC	Linear Park Survey	£2,500.00	EFT 237
Brian Parkinson	SPID Deploy (Feb x 2)	£50.00	EFT 235
Brian Parkinson	Hedge cutting Shore Rd	£300.00	EFT 239
Yates Playgrounds	Engineering Inspections	£126.00	EFT 240
Vaughtons	Lapel Badge (Tyson)	£16.42	EFT 242
HMRC	NIC/PAYE (3 mths)	£1,101.19	EFT 243
Brian Parkinson	SPID Deploy (Marchx2)	£50.00	EFT 244
SLCC	CiLCA Exam	£15.00	EFT 245
Isherwoods	CSG Car-Park	£12,000.00	EFT 246

RESOLUTION No.03/2010 Carried unanimously that the accounts now presented are paid forthwith

RECEIPTS

Bank Interest	March 2010	£6.19
WLBC	Precept 1st Tranche	£27,700.00

CLERK'S REMUNERATION

RESOLUTION No.03/2010 Carried unanimously that Clerk's contractual increase in Salary to scale point 34 as from 1st April 2010 is ratified.

2009/2010 ACCOUNTS

RESOLUTION No.04/2010 Carried unanimously that the Accounts for the year ended 31st March 2010 are received and accepted as presented.

ANNUAL RETURN Part 1

RESOLUTION No.05/2010 Carried unanimously the Annual Return Section 1 "Accounting Statement" is agreed and accepted as presented.

ANNUAL RETURN Part 2

RESOLUTION No.06/2010 Carried unanimously the Annual Return Section 2 "Annual Governance Statement" is agreed and accepted as presented.

LCC CONSULTATION

RESOLUTION No.07/2010 Carried unanimously that this Council deplores Lancashire County Council in its abject failure to consult with affected Parishes over the withdrawal and modifications of bus routes and timetables and in particular the withdrawal of Service 202". It was further agreed that LCC be asked to consider the institution of an Ormskirk Market Day return service to Ormskirk.

BOROUGH PARISH CHARTER

RESOLUTION No.08/2010 Carried unanimously that the Council ratifies the Addendum to the West Lancashire Borough Charter as presented.

CSG FENCING

RESOLUTION No.09/2010 Carried unanimously that that the Council approve the tender from BP Maintenance for (a) the installation of a new stone faced 2m high concrete wall to the northern and westerly boundary of the number two Bowling Green and (b) reset the existing concrete wall to the southern boundary of the Centenary Sports Ground subject to a 50% donation of the cost of (b) from the Village Hall Trustees.

CSG / VILLAGE HALL IMPROVEMENTS

RESOLUTION No.10/2010 Carried that authority is delegated to the Clerk (*in consultation with the Chairman and Vice-Chairman*) to submit a proposal to WLBC for a grant of section 106 monies to carry out repair and environmental works to the Centenary Sports Ground, prepare the necessary plans and specifications for the envisaged CSG redevelopment and carry out redesign and upgrading works including secure fencing to the front of the Village Hall old Library building.

PERMACULTURE INITIATIVE

RESOLUTION No.11/2010 Carried that authority is delegated to the Clerk (*in consultation with the Chairman and Chairman of the Allotments Working Group*) to submit a proposal to WLBC for a grant of section 106 monies to part finance the development of the Permaculture Project.

COMMUNITY DIARY

RESOLUTION No.12/2010 Carried unanimously that the Council subscribe to the On-Line Community Diary at an initial cost of £40 and £15 pa thereafter.

COMPUTER

RESOLUTION No.13/2010 Carried to Ratify the Purchase of an Acer 8100 Laptop Computer for the Clerk pursuant to Resolution 89/2009.

SHORE ROAD

The Clerk presented the proposed plan for safety improvements to Marsh Rd/Shore Road. It was stated that this was generally in line the works sort in the AIP report of November 2007. It was agreed that the Clerk would respond to this following consultation with Cllr. Tyson.

The Chairman closed the meeting at 9:20pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Monday 10th May 2010 at 7:30pm at the Village Hall, Station Road, Hesketh Bank.

PRESENT

Councillors:- Mr C.Iain.Ashcroft, Mrs Maureen. Baldwin, Mr Paul. Blane, Mrs Norma.M.Goodier, Mr Chris.Jones; Mr Steve.Kirby; Rev'd Richard.Plant, Mr Paul.A.Sergeant, Mrs Hilary.J.Tompkins, Mr Ron. Tyson

Mr. Ian T.Cropper, Parish Clerk & RFO

Four members of the general public were present.

COUNCIL MEETING

CHAIRMAN

RESOLUTION No. 14/2010 Carried that Cllr. Steve Kirby is elected Chairman.

APOLOGIES

All Members were present.

VICE-CHAIRMAN

RESOLUTION No. 15/2010 Carried that Cllr. Iain Ashcroft is unanimously elected as Vice-Chairman.

APPOINTED REPRESENTATIVES (Note:- Councillors cannot have delegated authority)

RESOLUTION No. 16/2009 Carried that Representatives are appointed as follows:-

LALC Area Committee (3)

Cllr. Ashcroft, Cllr. Plant, Mr. Cropper

Hesketh Village Hall Trustees (1)

Cllr. Kirby.

Lancashire Playing Fields Assoc (1)

Cllr. Sergeant

Environmental Matters including CPRE, Tree Warden, Rights of Way, Footpaths (1)

Cllr. Tompkins

Tarleton High School Users Group (1)

Cllr. Ashcroft

Layfield Charity
Cllr. Goodier (1)
PACT Panel
Cllr Baldwin; Cllr Plant

PLANNING COMMITTEE

RESOLUTION No. 17/2010 Carried that the following Councillors be appointed as the **Planning Committee with full executive powers to discharge Planning matters.**
Cllr. Blane, Cllr. Goodier, Cllr. Jones, Chairman, Vice-Chairman.

RECREATION COMMITTEE

RESOLUTION No. 18/2010 Carried that the following Councillors be appointed as the **Recreation Committee with full executive powers to discharge matters relating to the Recreation Ground and Play Areas.**
Cllr. Baldwin, Cllr Blane, Cllr. Goodier, Chairman, Vice-Chairman

ALLOTMENTS WORKING GROUP

RESOLUTION No. 19/2010 Carried that the following Councillors be appointed as the **Allotments Committee with full executive powers to discharge matters relating to the Administration and Management of the Council's Allotments.**
Cllr. Baldwin, Cllr. Blane, Cllr. Jones, Chairman, Vice-Chairman

RISK ASSESSMENT WORKING GROUP

RESOLUTION No. 20/2010 Carried that **Cllr. Ashcroft and Cllr. Tyson** be appointed to undertake Risk Assessments for consideration by the Council as required and produce an Annual Report for consideration by the Council in January each year.

INSURANCE INSPECTIONS

RESOLUTION No. 21/2010 Carried that the following Members are appointed to carry out weekly inspections of the Councils sites as follows:-

Centenary Sports Ground	Cllr. Sergeant
Shore Road Car Park, Recreation Ground & Play Area	Cllr. Baldwin
Glen Park Drive Play Area	Cllr. Goodier
Station Road Play Area	Cllr. Kirby

AUTHORISED SIGNATORIES

RESOLUTION No. 22/2010 Carried that the following Members are permitted to authorise instructions for payment (subject to a relevant Resolution being passed) on behalf of the Council:-
Cllrs. Ashcroft, Kirby, Plant, and Sergeant.

SECURITY MATTERS

RESOLUTION No. 23/2010 Carried that all matters pertaining to Security and CCTV installations are delegated to the Clerk in consultation with the Council Chairman and Chairman of the Recreation Committee.

MINUTES

RESOLUTION No. 24/2010 Carried that the Minutes of the Council Meeting held on the 12th of April 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

Cllr Baldwin and Kirby declared a prejudicial interest in Agenda items 22 and 23

MANDATORY COMMITTEE REPORTS

Allotments Committee – Cllr Jones confirmed that the Groundworks Survey was now underway.

Play Areas and Recreation Ground Committee – Cllr Goodier advised that an Inspection Meeting would be held at 7:00pm on Monday 7th June commencing at the Village Hall.

Planning Committee – No report.

Parish Plan Monitoring Committee – No report.

FENCED BALL COURT (Cllr Baldwin)

Members were advised that it was hoped the scheme would be operational by the end of June.

RISK ASSESSMENT (Cllr Tyson)

An interim report was presented for consideration by the relevant Committees.

CLERK'S REPORT

LINEAR PARK

A meeting to review the draft report had been arranged for 13th May.

WLCVS

A new training programme was made available.

POWER OF WELLBEING TRAINING

It was noted that training for nine Members had been reserved on the 2nd of June 2010.

ST ANNES TOWN COUNCIL

It was noted that the Clerk had been appointed Auditor.

PACT

The Clerk confirmed that following a meeting with Insp. Dave Robinson and PC Corrigan, it had been agreed that the PACT Panel would be reformed with seven elected representatives. It was noted that the Parish Council would appoint two members and the Parish Assembly one Member. Tarleton would appoint four in total.

FINANCIAL MATTERS

PAYMENTS

Clerk	Nett Salary	£1,060.68	E248
Clerk	January Expenses	£132.60	E248
eBayer	Laptop	£362.41	CC21
PSP	April Newsletter	£175.00	E247

Mr L L Watson	Internal Audit	£75.00	C031
Champion Media Group	Newsletter distribution	£33.74	E249
John Noye	CSG Entrance	£3,000.00	E250
Brian Parkinson	SPID deployment (April)	£50.00	E251

RESOLUTION No.25/2010 Carried unanimously that the payments of accounts made since the last meeting are ratified and that the accounts now presented are paid forthwith.

RECEIPTS

Bank Interest	April	£6.45
WLDC	Concurrent Grant 1st tranche	£2,902.50
HMRC	VAT Rebate 2009	£2,195.52
Cllr Tyson	Members lapel badge	£12.42
WLCVS	Allotments Grant	£2,000.00

INSURANCE

RESOLUTION No.26/2010 Carried that the Council delegates to the Clerk the renewal the Council's comprehensive insurance with Allianz or Aviva Insurance at a maximum cost of £1,588.32

COMMUNITY ENGAGEMENT

A comprehensive discussion on the presented paper did not result in a Resolution.

INTERNAL AUDIT

RESOLUTION No.27/2010 Carried that the Council accept the Internal Auditor's Report. It was noted that no action was required.

VILLAGE HALL

RESOLUTION No.28/2010 Carried that the Council agree to undertake the renewal of sewerage as part of the proposed Ball Court installation at a cost of £1,946.

Cllrs Baldwin & Kirby, having declared a prejudicial interest, left the meeting.
Cllr Ashcroft took the Chair.

CO-OPTION

RESOLUTION No.29/2010 Carried that the Council Co-Opt Mr David Maughan to the Council to fill the current vacancy.

The Chairman closed the meeting at 8:55pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 7th June 2010 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft ^(a); Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Paul Blane;
Cllr. Mrs. Norma Goodier; Cllr. Mr. Chris Jones; Cllr. Mr. Steve Kirby (Chairman);
Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant; Cllr. Mr Paul Sergeant;
Cllr. Mrs Hilary J. Tompkins; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

(a) Arrived during item 5.5

Three members of the general public were present.

COUNCIL MEETING

APOLOGIES

All members were present.

MINUTES

It was noted that the presentation of an interim Risk Assessment report had not been noted and that Cllr Kirby rather than Cllr Blane had left the meeting because of a prejudicial interest.

RESOLUTION No. 30/2010 Carried that subject to the above amendments, the Minutes of the Meeting held on the 10th May 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – A meeting had been held to inspect the areas under the Committee's control and review items requiring attention or of potential risk. It was agreed that the Committee would also be responsible for the CSG. A full report would be prepared for the next meeting.

Planning Committee – No meeting held.

Parish Plan Monitoring Committee – A report on current activities was given. The Clerk noted that as the Linear Park was now an ongoing project with WLBC, any local views comments or observations on the proposed Park should be passed to Cllr Ashcroft as Chairman of the group.

BALL-COURT WORKING PARTY

It was noted that work was now underway with the fencing and drains. Work on the Ball Court is due to commence w/c 12th July and on the CCTV on the 5th July.

COMMUNICATIONS & COMMUNITY ENGAGEMENT WORKING GROUP

It is planned that a substantive proposition will be presented to Council at the July meeting.

ALLOTMENTS WORKING GROUP

It was noted that Mr Bill Hunter had undertaken, without charge, to deep plough the whole site and it was hoped that a minimum number of plots would be available from 1st of July. A full report will be given at the July meeting

RISK ASSESSMENT WORKING GROUP

It was noted that some working parameters need to be set up to define the levels of responsibility between the Management Committees and the Risk Assessment Working Group. The Clerk agreed to look into this further.

VILLAGE HANGING BASKETS

It was reported that hanging baskets had now been erected on the existing brackets and that six more brackets would be installed within the next ten days.

CLERK'S REPORT

New Councillor

It was confirmed that Cllr Maughan has signed the Statutory Declaration and could thus now act as a Councillor and take part in the meeting.

Training

It was noted the following courses had been arranged:-

Community Engagement 11 th August –	Cllrs Baldwin & Kirby
Chairman's Course 9 th September –	Cllr Kirby
New Councillors 10 th & 24 th July –	Cllr Tyson
New Councillors 2 nd & 16 th October –	Cllr Maughan

Power of Wellbeing

It was noted that 9 out of 11 Councillors (82%) had now undertaken training (80% required); The Clerk had undertaken training and also passed the relevant CiLCA qualification. The Council was therefore now, subject to the passing of an appropriate Resolution, in a position to use the Power.

CCTV & Security

The Clerk had attended the IFSEC exhibition at Birmingham and would be discussing the Matters with the Chairman and Chairman of the Recreation Committee shortly.

Standards Committee

It was noted that due to a restrictive timescale, the Clerk had invited Cllr Jones to apply for the current vacancy; Members ratified this decision.

HMRC

It was advised that HMRC had confirmed that all monies due for 2009/2010 had been received.

LALC Conference

It was noted that members would be unable to attend due to a clash with the Village Fete.

AIP Survey – Works.

It was noted that UU and BT would consider relocating distribution poles only if outside funding was available. It was also noted that the agreed works were expected to be undertaken in early autumn.

Comprehensive Insurance

It was noted that a policy for the ensuing three years had been taken out with Aviva giving an estimated saving over Allianz of £800 pa.

West Lancs Civic Service

It was noted that the Chairman would be attending on behalf of the Council at St John's Burscough on Sunday 27th June.

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary (May)	£1,114.45	EFT 253
Clerk	Expenses/Allowances (May)	£228.80	EFT 253
Black Box	CCTV Deposit	£1,224.94	EFT 254
Ebuyer	Broadband Router	£66.07	CC 22
Locker Room	Assembly refreshments	£20.00	EFT 255
SLCC	Practitioners Conference	£195.00	EFT 256
CPC	HDMI Projector lead	£9.25	EFT 257
PSP	Newsletter	£175.00	EFT 258
Tree Check	Trees Inspection	£110.00	EFT 259
Lancashire Trainers	Power of Wellbeing x 9	£225.00	EFT 260
Mere Brow Smithy	6 x Basket Brackets	£150.00	EFT 261

RESOLUTION No.31/2010 Carried unanimously that the accounts paid since the last meeting are ratified and that those now presented should be paid forthwith

NO WAITING OR STOPPING

RESOLUTION No.32/2010 Carried unanimously that the Council approve the “No Stopping or Waiting” orders between 8:00am and 6:00pm Monday to Friday on Entrance Markings at All Saints School as proposed

ORMSKIRK MARKET BUS

It was noted that the first service had attracted 13 passengers from Hesketh Bank but none from Banks, Mere Brow or Holmeswood. It was agreed the Cllr Blane would speak to North Meols Parish Council and the he and Cllr Baldwin would speak with Tarleton Parish Council and seek their assistance in promoting the service. The Clerk was requested to pursue the discrepancies in the original advice from LCC with Councillor Barron as per the discussions at the Parish Assembly.

STATEMENT OF INTENT

RESOLUTION No.33/2010 Carried that the Council adopt the “**Statement of Intent of Community Engagement**” as presented.

POWER OF WELLBEING

RESOLUTION No.34/2010 Carried that having met the prescribed conditions as laid out in Statutory Instrument 3095 of 2008, the Council is eligible to operate the “**Power to Promote Well-being**” as laid out in the Local Government Act 2000 section 2(1).

The Chairman closed the meeting at 8:53pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Extra-Ordinary Meeting of the Parish Council held on Monday, 21st June 2010 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Paul Blane;
Cllr. Mrs. Norma Goodier; Cllr. Mr. Chris Jones; Cllr. Mr. Steve Kirby (Chairman);
Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant; Cllr. Mrs Hilary J. Tompkins;
Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Two members of the general public and County Cllr Malcolm Barron were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr Paul Sergeant;

CLOSURE OF RECYCLING CENTRES

Resolution 35/2010 Carried that the Clerk writes to

- a) The Chief Executive Officer (LCC) "Noting Lancashire County Council's abject failure to consult with Lancashires' Parish Councils over the closure of Household Waste Recycling Centres".
- b) The Lancashire Association of Local Councils (LALC) requesting them to pursue similar concerns.
- c) Adjacent Parish Councils who may be affected by the closure of the Rufford site asking them to join as signatories to a letter of concern and request for review of the decision.

The Chairman closed the meeting at 8:15pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 5th July 2010 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft (Chairman); Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Paul Blane;
Cllr. Mrs. Norma Goodier; Cllr. Mr. Chris Jones; Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant; Cllr. Mr Paul Sergeant; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Four members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr. Steve Kirby; Cllr. Mrs Hilary J. Tompkins

MINUTES

RESOLUTION No. 35/2010 Carried that the Minutes of the Meetings held on the 7th and 21st June 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – A report and progress to date on matters raised on the inspection of the 7th of June was given. It was agreed that substantive propositions for the refurbishment of the Glen Park Play Area and an additional seat at Station Road would be brought to the full Council.

Planning Committee – Draft Minutes had been circulated of a meeting held on 21st June 2010.

Parish Plan Monitoring Committee – A report on current activities was given. It was noted that the Parish Plan was now in need of updating.

BALL-COURT WORKING PARTY

The Clerk advised that the CCTV was now in operation and that work on the Ball Court would commence on the 12th of July.

ALLOTMENTS WORKING GROUP

A full report was given on progress to date and it was noted that several of the new format plots had now been occupied. A request was made for the removal of the bus shelter adjacent to the entrance which was not used by any scheduled services. The Clerk agreed to undertake a consultation.

RISK ASSESSMENT WORKING GROUP

It was noted that a draft brief would be prepared by the Clerk delineating responsibilities between the Risk Assessment Group and the relevant Committees.

CLERK'S REPORT

RUFFORD WASTE RECYCLING CENTRE

It was noted that following on from last month's special meeting, the Clerk had written to the CEO at LCC and also to LALC; He had not had replies from either or a reply to the email sent to Joe Turton of the 11th of June.

He had also contacted 15 Parish Councils who have been affected by the decision to close Rufford and to date have been advised that 9 wish to be signatories to the Council's letter of concern and complaint; no negative responses had been received.

VILLAGE HALL

A letter of thanks had been received from the Chairman re the sewerage repairs.

POWER OF WELLBEING

It was noted that Hesketh are the 1st Parish Council in Lancashire & Merseyside to achieve the level of competence to operate this Power.

CONTAINER (Shore Road)

It was reported that the Chairman, Cllr Tyson and the Clerk had inspected the Container used as changing facilities at Shore Road. It had been concluded that whilst its condition does not present an immediate Health & Safety Risk, the general state is not acceptable and the Clerk had therefore written to the Football Club requesting them to take action to remedy the physical condition and also, as previously promised, to expedite the painting of the container.

It was also noted that the Clerk was looking into the provision (as agreed by the Recreation Committee) of a permanent purpose built facility, possibly as a joint venture between the Council, School and Sports Clubs.

SECTION 106 MONIES

It was noted that WLBC Cabinet had approved in principle the Council's applications for the use of three tranches of S106 monies. In principle agreement to proceed with the environmental works to the Village Hall frontage and the CSG improvements had been obtained. This will now allow the Council to proceed (subject to the Village Hall Trustees agreeing to the area being designated as a public amenity area) with the decorative wrought iron fencing and gates to make the site secure and also the landscaping at the front of the hall to provide a landscaped feature. Work can also commence on landscaping and repair work at the Centenary Sports Ground

The application to develop the Permaculture Site had been agreed in principle and the Clerk would be looking to work with the Allotments Group to put a detailed plan forward.

CCTV & SECURITY

It was noted that following a meeting between the Clerk, Chairman and Chairman of the Recreation Committee work had started on the provision of the CCTV at the Village Hall to monitor the Ball Court, Village Hall site and areas of the CSG. Work will also start shortly on upgrading the Shore Road equipment. Costs are also now being established for a village centre monitoring camera as previously agreed. All three sites will then work on a common format for central monitoring and will continuously record images.

DOG FOULING

The Clerk reported that sadly, he had to employ Brian Parkinson to urgently remove dog faeces that had been smeared on the Shore Road Play equipment.

SHORELINE MANAGEMENT

It was noted that the public consultation for the Shoreline Management Plan for North West England and North Wales has now been completed. It is anticipated that the Shoreline Management Plan 2 will be finalised this month with a view to obtaining Cabinet approval for the recommendations in September.

LANCASTER CASTLE

It was noted that a conducted tour visit had been arranged for Sunday 10th October subsidised by LALC. Members considered that this was an inappropriate use of funds and the Clerk was asked to convey the Council's concerns to LALC and the Area Committee.

PLAY EQUIPMENT INSPECTION

The quarterly engineering inspection had shown the equipment to be in good order.

HANGING BASKETS

A letter of appreciation had been received from the Cropper Gardens Residents Association

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary (June)	£1,063.25	EFT 264
Clerk	Expenses/Allowances (June)	£127.05	EFT 264
Ian Rylands	Village Hall Sewerage	£1,946.00	EFT 263
HMRC	NIC & PAYE	£1,069.27	EFT 266
Brian Parkinson	Removal of dog faeces	£30.00	EFT 265
Yates Playgrounds	Engineering Inspections	£126.00	EFT 267
Champion Media	Newsletter distribution	£33.74	EFT 268
Ian Rylands	Install Ducting (MUGA)	£158.00	EFT 269
BT	Line Install & Rent	£119.03	CC23
BT	Install Broadband & Rent	£152.53	CC24

RESOLUTION No.36/2010 Carried unanimously that the accounts paid since the last meeting are ratified and that those now presented should be paid forthwith

RECEIPTS

Bank Interest	June	£7.22
Rents	Cultivation Plots	£210.00

PACT

Members briefed the representatives on current concerns.

ORMSKIRK MARKET BUS

The Clerk updated Members on the finance arrangements as advised by LCC. It was decided to leave any response until the end of the trial period.

ALLOTMENTS WORKING GROUP

RESOLUTION No.37/2010 Carried unanimously that the Working Group be reconstituted as a Committee with full executive powers and capital funding within the constraints of Resolution 83/2009.

STANDARDS COMMITTEE

RESOLUTION No.38/2010 Carried unanimously that the Council vote for Cllr Jones in the forthcoming Standards Committee appointment ballot.

WORKS BUDGET

RESOLUTION No.39/2010 Carried that authority is delegated to the Clerk, in consultation with the Chairman and Vice-Chairman, for the execution of the landscaping, fencing, gating and repair works at the Village Hall in conjunction with the Ball Court and Public Amenity Space & Centenary Sports Ground. (*Section 106 Monies*).

COUNCIL PHOTOGRAPH

It was agreed that the taking of a formal photograph of the Council would be arranged by the Clerk later in the year.

The Chairman closed the meeting at 9.02pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 13th September 2010 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Paul Blane;
Cllr. Mrs. Norma Goodier; Cllr. Mr. Steve Kirby (Chairman);
Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant; Cllr. Mr Paul Sergeant;
Cllr. Mrs Hilary J. Tompkins Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Three members of the general public were present.

COUNCIL MEETING

APOLOGIES Cllr. Mr. Chris Jones

MINUTES

RESOLUTION No. 40/2010 Carried that the Minutes of the Meetings held on the 5th July 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Planning Committee – No meeting held

Parish Plan Monitoring Committee – A report on current activities was given. It was agreed that a Working Group to address the updating of the Parish Plan should be established; Cllrs Baldwin, Blane and Maughan agreed to become Members.

BALL-COURT WORKING PARTY

It was advised that a formal opening would take place on Sunday 26th September.

COMMUNICATIONS & ENGAGEMENT

It was advised that a report would be made to the October Meeting

ALLOTMENTS WORKING GROUP

It was advised that Phase 2 was about to be implemented bringing the total number of Gardeners on site to 35

RISK ASSESSMENT WORKING GROUP

No report

CLERK'S REPORT

EXTERNAL AUDIT

It was advised that this had been completed satisfactorily. It was noted that the Council had now received 6 consecutive satisfactory audits without any issues being raised.

RUFFORD TIP

A response to the Councils' letter from 12 Parishes had been received on the 8th September, it was noted however that this did not address the issues raised but simply explained the decision; the Clerk would respond in this vein.

VILLAGE LIGHTING

The estimated cost of replacing the village centre lamp standards with the "Heritage" type we previously agreed would have amounted to £23,534 plus a delivery charge of £1,300

It was noted that the opportunity had arisen whilst the current Booths section 268 road-works were being carried out to obtain a significant saving on the costs of providing heritage style lighting for the village centre. The Clerk had therefore in consultation the Chairman and Vice-Chairman placed an order through LCC for this work to be carried out. It is estimated that this course of action has saved the Parish Council up to £11,200. Members ratified the Clerk's decision.

VILLAGE HALL

It was noted that the CCTV is now operational.

CONTAINER (Shore Road)

It was noted that the LAG funding application had not been successful and that the Council now needed to address the situation for a permanent solution.

CCTV

The Shore Road installation upgrade had now been completed and is undergoing testing. It is fully compatible for combined monitoring with the Village Hall Installation and forms part of the scheme for a 50% grant. The Clerk was now obtaining quotes for the proposed village centre scheme.

INSPIRE SCHEME

The cast iron planter is now positioned outside Bargain Booze and the Council are once again indebted to Duncan Taylor of Arden Lea Nurseries for planting this out within 24 hours of it arriving.

It was noted that the Council had had to pay £60 in order to have the container delivered.

CSG IMPROVEMENTS

Replacement work to the fences to the Village Hall and Bowling Green No 2 had now been completed.

A meeting was held between the three sports clubs and the Clerk last month to look at various possibilities. A further meeting was held early in September and the sports clubs are now preparing a portfolio of evidence to support the case for consultation with WL Planning

SECTION 106 MONIES

The Village Hall Committee have now committed the area to the front of this hall as a Public Amenity area which allows us to progress the landscaping of the area as previously agreed.

The order for the decorative wrought steel fencing and gates for the front of the Village Hall site had been placed and should be installed at the end of the month. Proposals are being worked up for landscaping the area in front of the old Library Building

DOG FOULING

It was noted that WLBC that no further funding available for dog waste bin emptying. It was agreed to relocate the bin o/s the school to the car park entrance.

LINEAR PARK

Report now finished and waiting Cabinet approval before being made public. As a sponsor, the Council now had a copy which was available to Members.

ACCOUNTS SOFTWARE

It was noted that the Clerk was evaluating software; the cost is likely to be in the region of £250 per annum

BUS SERVICE 2C

It was noted that Route 2C bus to Ormskirk Market has been underwritten by LCC until September 2011. Members noted their gratitude to CC Malcolm Barron for securing this for the village. It was noted that the service is still under utilised and the Council needed to promote this as much as possible.

LANCASTER CASTLE TRIP SUBSIDY

No response had been received from LALC.

STANDARDS COMMITTEE

Concern was expressed that an additional candidate had been added after this Council and others had voted. The Clerk was instructed to query this

REFERENDUMS ON PARISH PRECEPT RISES

It was noted that the Government had undertaken a consultation during August when most Parishes were unable to respond.

SPID

In view of the apparent success in controlling speed, it was confirmed that the unit would continue to be deployed twice per month.

LALC AGM

It was noted that this was to be held on Saturday 6th November 1:45pm @ County Hall – The Council could send 2 voting representatives.

PLANNING APPLICATION

The application in respect of Hydrocarbon exploration opposite Bonny Barn Farm on Shore Road, Banks was made available

FINANCIAL MATTERS

PAYMENTS (nett)

Paul Taylor	Play Area Path (Station Rd)	£2,921.00	EFT 271
Brian Parkinson	Fence CSG / Village Hall	£1,639.00	EFT 272
Brain Parkinson	Bracket to Spar Shop	£30.00	EFT 273
Black Box	CCTV Village Hall	£4,170.00	EFT 274
Clerk	Nett Salary (July)	£1,060.90	EFT 275
Clerk	Expenses/Allowances (July)	£116.56	EFT 275
WLBC	Linear Park Survey	£2,500.00	EFT 276
Groundforce NW	Planter Delivery	£60.00	EFT 277
Clerk	Nett Salary (August)	£1,049.95	EFT 279
Clerk	Expenses/Allowances (Aug)	£99.43	EFT 264
1and1	Web hosting (6 mths)	£53.94	CC26
Sipgate	Council Phone Line	£8.40	CC27
BT	Broadband Landline rental	£14.45	CC28
LCTP	Community Training	£50.00	EFT 278
Brian Parkinson	SPID Deployment (July x2)	50.00	EFT 280
Brian Parkinson	CSG Car Park Fence	£2,700.00	EFT 281
BDO	External Audit	£400.00	EFT 282
Brian Parkinson	Fencing Gate	£195.00	EFT 283
Black Box	CCTV Camera (MUGA)	£295.00	EFT 284
Brian Parkinson	SPID Deployment (Aug x2)	£50.00	EFT 285
Dep Products	Shore Rd Router	£27.15	EFT 286
B&Q	Shelf for CCTV Equip	£11.78	EFT 287
LCTP	Chairmanship Training	£25.00	EFT 288
Black Box	Shore Rd CCTV upgrade	£3,145.00	EFT 289

RESOLUTION No.41/2010 Carried unanimously that the accounts paid since the last meeting are ratified and that those now presented should be paid forthwith

RECEIPTS

LCC (Grass Cutting)	£291.36
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Village Hall Fencing Contribution		£819.50
WLBC	Precept 2nd tranche	£27,700.00
Bank Interest	July 2010	£5.79
Bank Interest	Aug 2010	£5.42

PACT

Representatives expressed their concerns at the way in which the PACT initiative was being managed and the apparent failure to work to the previously agreed pattern as agreed between the Clerk and Insp. Robinson and agreed by the Council. The Clerk was instructed to write to Insp. Robinson regarding this.

ANNUAL RETURN

RESOLUTION No.42/2010 Carried unanimously that the External Auditor's report is noted and that no further action is required.

ON-STREET RECYCLING

In view of the current section 268 works, it was agreed that positioning of the facility should be deferred to the October meeting.

SHORE ROAD BUS SHELTER (Allotments)

RESOLUTION No.43/2010 Carried that the redundant Bus Shelter at the entrance to the Allotments is removed.

WINTER GRITTING

RESOLUTION No.44/2010 Carried that the Council set up a Bad Weather Working Group to deal with matters pertaining to winter weather problems and that the Councils seek the support of LCC in the provision of grit bins and supplies.

SUSPENSION OF STANDING ORDERS

RESOLUTION No.45/2010 Carried that Standing Orders be suspended to allow the meeting to continue to 10:00pm

DENOMINATIONAL SCHOOLS TRANSPORT

RESOLUTION No.46/2010 Carried that the Council object to the LCC proposal to charge for students transport to denominational schools.

RIGHT TO BUILD

Members noted the "Communities & Local Government" Right to Build propositions.

PARISH ON-LINE MAPPING

RESOLUTION No.47/2010 Carried that the Council purchase a subscription to the Parish On-Line Mapping System at a cost of £50 pa plus an initial fee of £20.

WLBC PARISH CHARTER

Members did not propose any amendments.

LALC ANNUAL ACCOUNTS

Concern was again expressed regarding various aspects of the Accounts. It was agreed that this would be addressed again at the October meeting when Members had had time to review the matter fully

SEAT STATION ROAD PLAY AREA

RESOLUTION No.48/2010 Carried an additional seat is purchased at a cost of £400.

EXCLUSION OF MEMBERS OF THE PUBLIC

RESOLUTION No.49/2010 Carried Members of the public are excluded from the following two items on the grounds of confidentiality and legal implications.

CLERK'S CONTRACT

Members were apprised of an issue which had been referred to the SLCC / NALC for advice.

CENTENARY SPORTS GROUND

Members were apprised regarding the illegal use of the land. The Clerk was advised as to the action to be taken in respect of any future incursions and advised to notify the offending parties accordingly.

The Chairman closed the meeting at 9.56pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 4th October 2010 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Paul Blane;
Cllr. Mr. Chris Jones; Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant; Cllr. Mrs Hilary J. Tompkins Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Two members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs Norma Goodier; Cllr. Mr Paul Sergeant

MINUTES

RESOLUTION No. 50/2010 Carried that the Minutes of the Meeting held on the 13th September 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Planning Committee – No meeting held

Parish Plan Monitoring Committee – No meeting held

BALL-COURT WORKING PARTY

It was noted that the facility was now open and as this was in the hands of the Community Centre, no further reports would be given.

COMMUNICATIONS & ENGAGEMENT

It was advised that a report would be made to the November Meeting

ALLOTMENTS WORKING GROUP

It was noted that Cllr Blane was appointed temporary Chairman due to other commitments of Cllr Jones.

CLERK'S REPORT

RUFFORD TIP

It was noted the LCC CEO had refused to consult further or re-visit the Council's decision.

VILLAGE LIGHTING

Columns had now been erected and were waiting on UU to connect

VILLAGE HALL

Work was now in hand for the installation of the wrought steel fencing.

CONTAINER (Shore Road)

It was noted that work on repairing and painting the container had not progressed. The Clerk was instructed to write to the football club requiring this work to be completed within fourteen days.

DOG FOULING

It was noted that the Clerk was liaising with the WLBC Dog warden and would be co-ordinating patrol sessions with CCTV monitoring

LANCASTER CASTLE TRIP SUBSIDY

A response had been received from LALC stating that it was felt that this would be a good networking opportunity. Members disagreed and asked the Clerk to take the matter forward with the Area Committee.

STANDARDS COMMITTEE

A reply had been received outlining the procedure used. Members felt that this had been handled unsatisfactorily and that the matter needed escalating.

NW RDA

The Clerk had advised that he had been invited to the AGM and Conference and would be attending the event on behalf of the Council in Manchester.

CHRISTMAS TREES

The Clerk confirmed that the order had been placed for twenty trees.

LALC AGM

It was noted that this was to be held on Saturday 6th November 1:45pm @ County Hall – The Council could send 2 voting representatives; Cllr Baldwin and Cllr Jones agreed to attend subject to work commitments.

PLAY AREA ENGINEERING INSPECTIONS

It was noted that a seat on the Rocking Horse at the Station Road site needed replacing; this had been put in hand with Yates.

LCC PARISH CONFERENCE

Members were reminded that this was to be held on the morning of Saturday 6th November at County Hall. For convenience LALC were holding their AGM on the same day commencing at 1:45pm.

LOCAL QUERIES

The Clerk alluded to several items of mis-information that had caused some confusion in the village in recent weeks and stated the following:-

Neither Booths nor the new Sports Centre's surface drainage Water (as opposed to Foul) enters the main piped sewerage system and hence did not contribute to the recent flooding.

There has never been a proposal to install a roundabout at the junction of Moss Lane / Station Road.

The Zebra Crossing as installed was contained in the original planning consent.

The Preston bound bus shelter located at the rear of the pavement on Booth's land was contained in the original planning consent.

It is proposed that the Southport bound bus shelter is relocated outside No 15 Station Road and this is presently under consultation.

Booths will be opening their car park for public use as soon as pedestrians can safely use the facility and adjacent pathways.

FINANCIAL MATTERS

PAYMENTS (nett)

BT	BT Broadband	£14.45	CC 29
Clerk	Sept Salary	£1,062.50	EFT 292
Clerk	Sept Expenses	£126.50	EFT 292
LCTP	New Councillor Training	£60.00	EFT 294
PSP	Newsletters inc reprint	£690.00	EFT 290
Parkinson	Repair Bus Shelter	£70.00	EFT 291
HM Revenue & Customs	PAYE & NIC	£1,118.13	EFT 293
Lancs Training	New Cllr Training	£60.00	EFT 294
Champion Media	Newsletter distribution	£33.74	EFT 295
Yates	Playground Inspections	£126.00	EFT 296
Yates	Bus Shelter washing 13x5	£1,072.50	EFT 297

RESOLUTION No.51/2010 Carried unanimously that the accounts paid since the last meeting are ratified and that those now presented should be paid forthwith.

RECEIPTS

Allotment Rents		£150.00
Bank Interest	Sept 2010	£6.25

FINANCIAL REPORT

RESOLUTION No.52/2010 Carried unanimously the half-yearly financial report and budget out-turn is accepted as presented.

PACT

It was noted that due to the unavailability of the High School, the October meeting had been cancelled.

ON-STREET RECYCLING

RESOLUTION No.53/2010 Carried unanimously that the on street recycling unit should be located adjacent to the existing waste bin outside the chemist shop.

LINEAR PARK

RESOLUTION No.54/2010 Carried that the Clerk request that input into the WLBC 'Report to Council' should be requested and that Tarleton Council should be approached proposing a joint contribution towards ongoing revenue costs of £5,000 on the basis of match funding from WLBC.

LALC ANNUAL ACCOUNTS

RESOLUTION No.55/2010 Carried that the Council oppose the adoption of the Accounts at the AGM (and hence the proposed Budget). It was agreed that the Clerk would request a formal professional opinion.

LCC CLERKS' LIAISON MEETING

The Clerk apprised Members on the new duties of County and Unitary authorities in respect of their lead role under the Flood Risk Regulations 2009 and the Flood and Water Management Act 2010.

Members were also apprised of the opportunities for works to be devolved to Parishes under a new protocol.

CENTENARY SPORTS GROUND S278 AGREEMENT

The Clerk apprised Members in relation to the above in respect of the new Sports Centre.

The Chairman closed the meeting at 9.10pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 1st November 2010 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft ^(a); Cllr. Mr. Paul Blane; Cllr. Mrs Norma Goodier;
Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Five members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Chris Jones; Cllr. Mr Paul Sergeant;
Cllr. Mrs Hilary J. Tompkins

MINUTES

RESOLUTION No. 56/2010 Carried that the Minutes of the Meeting held on the 4th October 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was noted that the new seat for the Station Road Play Area had been delivered and was awaiting installation.

Planning Committee – It was noted that a Planning Committee meeting had been cancelled due to the non availability of Members.

CHAIRMAN'S REPORT

The Chairman noted that at October's meeting of the Parish Council, allegations were made by a member of the public that the Clerk had failed to keep Members notified of forthcoming events and in particular an event held at the West Lancs Investment Centre in November 2009 with regards to the Shoreline Management Plan for North Sefton and West Lancashire.

The Chairman stated that in conjunction with the Clerk, he had reviewed the circumstances and confirmed that the Clerk had advised all Members of a presentation to be held at WL Investment Centre on 23rd November. As no Member had been able to be present, the Clerk had willingly attended on the Council's behalf and duly reported at length to the Council at the meeting in December 2009 and advised on the procedure should Members wish to comment on the proposals. Plans of the defences from Southport to Lytham were made available to all Members.

The Chairman also advised that contrary to allegations also made at the same meeting, notices are displayed at all three of the Council's Play Areas advising that it is an offence to allow dogs into the Play Areas.

The Chairman cautioned Members of the public from making unfounded accusations or pejorative and possibly libellous comments regarding Members of the Council or its Clerk."

COMMUNICATIONS & ENGAGEMENT

The Chairman distributed drafts of proposals for an amended Statement of Intent as to Community Engagement and other associated documents for consideration at the December meeting.

PARISH PLAN REVIEW COMMITTEE

Cllr Maughan reported on the initial meeting of the Committee.

ALLOTMENTS WORKING GROUP

Cllr Blane reported on current activity.

CLERK'S REPORT

LALC AREA COMMITTEE

It was noted that a motion had been passed that the Area Committee require the LALC to undertake full Audits of their Accounts with effect from the 2010/2011 in line with good practice and also produce suitably annotated accounts to ensure full transparency.

NWRDA AGM & CONFERENCE

It was noted that the Clerk had attended the NWRDA AGM and reported on the run-down of this and GONW. He also noted that whilst most adjacent areas had now established Local Enterprise Partnerships, Central Lancashire had not due in the main to Blackpool and Blackburn Unitary areas wishing to submit their own which had proved unacceptable.

The White Paper had been launched on 28th of October

FLOOD AND WATER MANAGEMENT ACT 2010

Details had been sent previously to all Members and LCC was now requesting advice and help from Parishes as to known flooding problems.

VILLAGE LIGHTING

Columns had now been erected and were operational – the Clerk advised that he was now arranging costings for the fitting of accessory sockets.

VILLAGE HALL

The first stage of frontage improvements with the installation of the decorative wrought steel fencing is now complete. This of course should in addition provide better security and help reduce problems through this area and the church yard

CHRISTMAS TREES

The Clerk advised that due to insurance constraints it now meant that the Council could no longer install the Christmas tree lights without using a qualified electrician. This would clearly dramatically increase costs so the Clerk had decided to advise traders that Mr Parkinson would if they so wish install their lights at nil cost on their behalf but that it was their own responsibility to ensure that this was properly done.

SURFACE WATER DRAINAGE

It was noted that as a result of action by the WLBC, the pollution problem of the Allotments drain had now been cured. The Allotments Committee agreed to monitor the situation.

INSURANCE

The Clerk advised that the Ball Court had now been insured for all risks.

LINEAR PARK

It was noted that Tarleton CPC was in favour of supporting on-going propositions but required to agree details before committing funds.

WINTER GRITTING

It was noted that the Council's request to be considered as a pilot scheme with LCC had received a favourable response.

BUS SHELTER

It has been suggested in several quarters that the new shelter o/s Booths is of little use as the prevailing wind blows from the west – the Clerk had asked that this is reviewed.

SHORE ROAD

It was noted that the Scheme had been delayed until February 2011

FINANCIAL MATTERS

PAYMENTS (nett of VAT)

Clerk	October Salary	£1,075.80	EFT 300
Clerk	October Expenses	£148.26	EFT 300
BT	Oct/Dec Line Rental	£60.00	CC30
BT	October Broadband Rental	£14.45	CC31
Parish On-Line	Mapping	£70.00	EFT297a
Streetmaster	New Seat Play Area	£403.00	EFT 299
Yates	Repair Station Rd Gate	£86.00	EFT 298
British Legion	Poppy Appeal	£26.00	C 32
Came & Co	MUGA Insurance	£69.27	EFT 301
Parkinson	Trim Trees Glen Park	£75.00	EFT 302
Yates	Village Hall Gates	£4,595.00	EFT 303
Parkinson	SPID Sept x 2	£50.00	EFT 304

RESOLUTION No.57/2010 Carried unanimously that the accounts paid since the last meeting are ratified and that those now presented should be paid forthwith.

RECEIPTS

Allotment Rents		£30.00
WLBC	Concurrent Grant	£2,902.50
WLBC	Capital Grant	£3,500.00
Bank Interest	Oct 2010	£6.35

PACT

It was again noted that due to the unavailability of the High School, the October meeting had been cancelled. The Clerk confirmed that he had conveyed the views and concerns of the Council to the CBM and the District Inspector.

2011-2012 Budget

RESOLUTION No.58/2010 Carried that the Clerk progress estimates and costing of the following items for possible inclusion in the forthcoming budget:-

- Village Centre Clock feature
- Shore Rd Changing Rooms
- Upgrade Glen-Park Play Area
- Christmas Decorations for lamp standards
- Additional Planter
- Village entrance signs
- Village map project
- Parish Plan Review costs
- Renew Millennium Gardens
- Winter Gritting provisions
- Adoption of public open space at Poppyfields, The Green, Pardoe Close and Ashbrook Close

It was decided that the current level of maintenance at the Council's property and equipment should be maintained and that the current expenditure on the newsletter should be maintained.

WEST LANCASHIRE CLERK'S LIAISON ISSUES

The Clerk updated Members on Police funding matters; it was confirmed that should any change in local policing be proposed, a full consultation with the Parish Council would take place.

It was also noted that a new protocol would be sought with the Borough as to procedures for elections.

Copies of a recent presentation on Affordable Housing was made available.

The Chairman closed the meeting at 08:45pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 6th December 2010 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Paul Blane;
Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant;
Cllr. Mr Paul Sergeant; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Two members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllrs. Tompkins; Jones and Goodier.

MINUTES

RESOLUTION No. 59/2010 Carried that the Minutes of the Meeting held on the 1st November 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – No Meeting held.

Planning Committee – No Meeting held.

CHAIRMAN'S REPORT

The Chairman drew Members attention to the local government provisions for Petitions.

COMMUNICATIONS & ENGAGEMENT

It was reported that a draft proposal for an amended Statement of Intent as to Community Engagement would be presented for consideration at the January meeting.

PARISH PLAN REVIEW COMMITTEE

No meeting held

ALLOTMENTS WORKING GROUP

Cllr Blane reported on current activity including the current installation of new drainage and provisions for other utility services.

CLERK'S REPORT

LOCAL TRANSPORT PLAN 2011-2021

Hard copies were made available in addition to the electronic copies already distributed. The Consultation will be addressed at the January meeting.

RECREATION & PLAY AREA INSPECTION

The Clerk emphasised the need for weekly inspections to ensure that the Council's Insurance requirements are met.

VILLAGE LIGHTING

The Clerk confirmed that he had requested LCC to carry out a review of the hardware and installation works regarding safety following several incidents.

LALC AGM

No Member had been able to attend; it was reported that despite the proposed budget not being made available to Members or Councils before the meeting, it had been agreed. A query had been raised regarding high reserves but the previous year's accounts had also been approved despite any justification. The current year's accounts had not been discussed.

CLERK'S HOLIDAYS

It was noted that under contractual terms, the Clerk was now entitled to a further week of annual leave. It was agreed that additional Pay in lieu should be taken for this payable in December.

CHRISTMAS TREES

All traders were advised by letter that Mr Parkinson would, if they so wished install their lights at nil cost on their behalf but that it was their own responsibility to check the security and safety of the installation as Mr Parkinson is not an electrician.

SURFACE WATER DRAINAGE

Following on from various issues, the Clerk had now sought and obtained authority to access United Utilities Maps and plans in respect of Water, Surface Water Drainage, Foul Water Sewerage and Electrical Supplies (Electricity NW) for the area which hopefully will enable the Council to make more informed observations in the future.

LINEAR PARK

It was noted that WLBC had decided that whilst they are happy to continue to support the scheme, they are unable to allocate Lead Officer time during the ensuing year because of the general financial constraints. LCC is being approached to see if they can offer any allocation and once that situation is known, the Steering Committee will meet to see if a way forward can be found

WINTER GRITTING

The Clerk confirmed that the Parish Council had been selected to carry out a pilot scheme and hoped the legalities would be concluded shortly. It was agreed that the Clerk should purchase a Heavy Duty Broadcast Salt Spreader and cover for use of the Parish's contractor on footways at an estimated cost of £460 net of VAT.

BUS SHELTER

It was noted that LCC had acceded to the Council's request to reverse the orientation of the new shelter outside Booths.

NEW ROAD LAYOUT

The Clerk confirmed that following a meeting on site between the LCC Safety Officer and the Police, no concerns were raised and the layout would remain as designed.

BUS SERVICES 2 & 2A

A response had been received from Stagecoach promising to review timings of these routes and the X2 in the New Year.

CONTRACTS

It was advised that the Council's present Supply / Maintenance Contracts expire on 31st March 2011. These would be advertised to the existing suppliers and on the Council's Notice Boards before Christmas. It was agreed that the Council would purchase a folding ladder for use by the Clerk to avoid contractors being used for fixed CCTV camera access.

SLCC ANNUAL CONFERENCE

Members agreed that the Clerk should attend the event in February at an estimated cost of £295.

OTHER MATTERS

Members were apprised regarding the forthcoming Census; Locality Forums, Recreation Ground Signage and the Becconsall Hotel site.

FINANCIAL MATTERS

PAYMENTS (nett of VAT)

Clerk	November Salary	£1,071.80	EFT 308
Clerk	November Expenses	£142.46	EFT 308
Brian Parkinson	SPID x 2 October	£50.00	EFT 305
Brian Parkinson	Install seat	£110.00	EFT 306
LCC	Signs	£394.44	EFT 307
SLCC	Annual Membership	£135.00	EFT 309
Brian Parkinson	SPID x 2 November	£50.00	EFT 310
Brian Parkinson	Installing Trees & Lights	£240.00	EFT 311
Chairman's Allowance (nett of basic tax)		£100.00	EFT 312

RESOLUTION No.60/2010 Carried unanimously that the accounts paid since the last meeting are ratified and that those now presented should be paid forthwith.

RECEIPTS

Allotment Rents		£30.00
Bank Interest	Nov 2010	£6.41

PACT

Members received a report and Minutes of the October PACT meeting.

PUBLIC FORUM

RESOLUTION No.61/2010 Carried that the new Rules of Working (amended as attached) are adopted forthwith.

COUNCIL MINUTES

A Proposition to make Minutes available to the general public at meetings was defeated.

2011-2012 Budget

RESOLUTION No.62/2010 Carried that the Clerk progress estimates and costing of the following items for inclusion in the forthcoming budget in the following priority order:-

- Upgrade Glen-Park Play Area
- Village Centre Clock feature incorporating village signing and information
- Winter Gritting provisions
- Christmas Decorations for lamp standards
- Shore Rd Changing Rooms
- Parish Plan Review costs
- Additional Planter
- Renew Millennium Gardens

STANDING ORDERS

RESOLUTION No.63/2010 Carried that Standing Orders are suspended to allow Agenda items to be completed

ALLOTMENT SITE

RESOLUTION No.64/2010 Carried that draft **Constitution and Occupancy Licence** as presented are agreed and that the Clerk is authorised, in consultation with the Allotments Committee, to agree minor amendments and additions with the "Hesketh Bank Allotments and Leisure Gardeners Association" (HBALGA).

CLERK'S CONTRACT

It was noted that responses had been received from NALC and SLCC. It was agreed that the Chairman, Vice-Chairman and Cllr Plant would meet with the Clerk to formulate a proposed solution to the situation.

The Chairman closed the meeting at 09:45pm



HESKETH-with-BECCONSALL PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held on Monday, 10th January 2011 at 7:30pm
in The Village Hall, Station Road, Hesketh Bank.**

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Paul Blane;
Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant;
Cllr. Mr Paul Sergeant; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllr. Tompkins; Cllr Goodier.

MINUTES

RESOLUTION No. 65/2010 Carried that the Minutes of the Meeting held on the 6th
December 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – No Meeting held.

Planning Committee – Meeting to be held following Full Council Meeting.

Parish Plan Review Committee - No meeting held

CHAIRMAN'S REPORT

The Chairman complimented Mr Bob Foster for work in clearing snow.

COMMUNICATIONS & ENGAGEMENT

Papers were passed out for consideration at the February meeting.

ALLOTMENTS WORKING GROUP

Cllr Blane reported on current activity including the current installation of new drainage and provisions for other utility services.

CLERK'S REPORT

LALC AREA COMMITTEE

It was noted that the next meeting was to be held at WLBC on Thursday 20th February when amongst other matters, the method of appointing a representative to the Three Tier Forum would be discussed. Concerns had been expressed as to whether LALC was the appropriate body to deal with this.

CHRISTMAS WREATHS

The Clerk had noted the several complimentary remarks received regarding the Christmas Wreaths erected on the village centre lamp columns. It was agreed that a letter of gratitude on behalf of the village should be sent to Duncan Taylor of Arden Lea for supplying, erecting and maintaining the decorations.

WINTER GRITTING

The Clerk confirmed that he had met with the Public Realm manager from LCC. Despite the Parish always indicating that they wished to manage the winter de-icing of the commercial area, LCC were now advising that as this is classed as a "Priority Area" they would wish to retain this work. Members confirmed that they still wished to pursue devolution of this in addition to the area of pavement at the Shore Road School.

VERGE CUTTING

LCC have terminated the current arrangements where the Parish acted as contractor for the maintenance of the old bridge embankment adjacent to the Play Area. They require this to now be dealt with through a Service Level Agreement.

BUS SHELTER

It was noted that the new shelter outside Booths had now been reversed. It was also confirmed that the Southport bound shelter would be installed week commencing 31st January 2011.

CONTRACTS

It was advised that these had been advertised and details also sent to existing suppliers and other interested parties.

CVS TRAINING

Cllr Tyson offered to attend an H&S course which he would arrange.

CHOICE BASED LETTING

Members agreed to accede to WLBC request in respect of the advertising of properties.

PARISH CHARTER CELEBRATIONS

It was noted the Chairman and Clerk would be attending the annual event.

FACE THE PEOPLE

Cllrs Plant and Baldwin agreed to attend the annual Community Safety Partnership event on the 2nd March.

FINANCIAL MATTERS

PAYMENTS (nett of VAT)

Buy Direct 4U	Ladder	£59.13	CC 32
Safety Shop	Salt Spreader	£449.89	CC 33
Clerk	December Salary + 3 Weeks Holiday pay	£1,745.90	EFT 312
Clerk	December Expenses	£101.28	EFT 312
HMRC	PAYE & NIC (3 mths)	£1,438.13	EFT 314
Champion Media	Newsletter distribution	£33.51	EFT 315
PSP	Newsletter Printing	£175.00	EFT 317
Village Hall	Room Rental (11)	£167.20	EFT 316
Edenbreck Nurseries	Christmas Trees	£258.50	EFT 318
Brian Parkinson	SPID x 2 December	£50.00	EFT 305
Brian Parkinson	Take down trees & lights and dispose of (2 Years)	£360.00	EFT 320

RESOLUTION No.66/2010 Carried unanimously that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to make the appropriate electronic transactions.

RECEIPTS

Allotment Rents		£30.00
Bank Interest	Dec 2010	£5.95

PURCHASES

RESOLUTION No.67/2010 Carried unanimously that the Purchase of a Salt Spreader at a cost of £449.89 nett and a Collapsible Ladder at a cost of £59.13 nett are ratified

PACT

Members received a report and Minutes of the January PACT meeting. The Clerk noted that he was still not receiving PACT updates for the WebSite regularly.

LOCAL TRANSPORT PLAN 2011-2021 DRAFT STRATEGY

RESOLUTION No.68/2010 Carried unanimously that the report is noted.

WLBC GRANT FUNDING

Members considered options of applying for Grant Funding in respect of the Linear Park and the Village Centre Feature; it was agreed that the decision is deferred with detailed proposals being brought to the February Meeting by Members for decision.

GRANTS

RESOLUTION No.69/2010 Carried unanimously that the Council make grants to All Saints Graveyard Fund (£100); Beconsall Graveyard Fund (£100); Mencap West Lancashire. (£200)

RISK ASSESSMENT POLICY STATEMENT

RESOLUTION No.70/2010 Carried unanimously that that the reviewed “**Risk Policy Statement**” is adopted as presented.

INTERNAL AUDIT TESTING SCHEDULE

RESOLUTION No.71/2010 Carried unanimously that the reviewed “**Internal Audit Testing Schedule**” is adopted as presented.

REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

RESOLUTION No.72/2010 Carried unanimously that the “**Review of Effectiveness of Internal Audit**” is adopted as presented and that Mr L L Watson is re-appointed as the Council’s Internal Auditor for the 2011-2012 Financial Year.

FREEDOM OF INFORMATION

RESOLUTION No.73/2010 Carried unanimously that the revised “**Freedom of Information Publication Scheme**” and “**Information Guide**” are adopted as presented.

PLAY & RECREATION GROUNDS INSPECTIONS

RESOLUTION No.74/2010 Carried unanimously that the “**Play & Recreation Grounds inspections Policy Statement**” is adopted forthwith as amended below, Members appointed: Shore Road Car Park & Recreation Ground - Cllr Maughan; Glen Park Drive Play Area – Cllr Goodier; Centenary Sports Ground – Cllr Sergeant; Station Road Play Area – Cllr Baldwin.

The Council has a Duty to ensure, as far as is reasonably practicable and possible, the Health and Safety of persons using the Shore Road Recreation Ground & Car-Park; the Centenary Sports Ground Car-Parks & Access Road and the three Play Areas located at Shore Road, Glen Park Drive and Station Road.

The Council’s “General Risk Assessment Policy” and Insurers requires, amongst other matters, that Visual Inspections of the above assets are carried out weekly throughout the year by a Member(s) of the Council and that a Professional Engineering Inspection of Play Equipment is carried out quarterly.

Members Inspections should include but are not limited to:-

- *The visual checking of all areas for potential health & safety issues to users.*
- *The visual checking (non-technical) of the soundness of all play equipment, fencing and gates.*
- *The correct and proper parking of vehicles within the marked bays.*
- *Prohibited uses by members of the public including the use of Golf Balls, the presence of Horses or dogs not being kept on a lead.*
- *Dogs being admitted to fenced Play Areas.*
- *Evidence of drug use.*

Inspecting Members are not required or expected to challenge members of the public.

It is recognised by the Council, and advertised on notices, that the Play & Recreation Areas are not secure and that it is the responsibility of those in charge of children to ensure their safety at all times.

POLICY ACTION:-

1. Matters presenting an immediate danger must be reported by Members to the Clerk at the earliest opportunity who will take the appropriate action or in his absence to the Chairman of the Council.
2. Members Reports, in the prescribed format attached, are presented to Council under a specific Agenda Item at each full meeting of the Council and Minuted.
3. Professional Inspection reports are presented to Council Quarterly and Minuted.

The Chairman closed the meeting at 09:05pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 7th February 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr Mrs Norma Goodier;
Cllr. Mr. Chris. Jones; Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant; Cllr. Mr Paul Sergeant; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Three members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Tompkins; Cllr. Blane.

MINUTES

RESOLUTION No. 75/2010 Carried that subject to noting that Cllr Jones was present, the Minutes of the Meeting held on the 10th January 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

ADJOURNMENT

The Meeting was adjourned to permit Mr Simon Wedgewood, Chairman of the Hesketh Bank Cricket Club, to give a presentation regarding their request to vary the terms of their lease at the Centenary Sports Ground.

CLOSED SESSION

RESOLUTION No. 76/2010 Carried unanimously that under the provisions of the "*Public Bodies (Admission to Meetings) Act 1960*" members of the public are requested to leave the meeting for the following two items of business which are of a confidential nature and publicity of which could be prejudicial to the public interest.

CRICKET CLUB

RESOLUTION No. 77/2010 Carried that subject to a satisfactory "*Fire and Rescue Service*" Inspection on Tuesday 8th February 2011, the Clerk is authorised, in consultation with the Chairman and Vice-Chairman, to offer amendments to the lease from the Council dated 1st September 1998 in the form of a "*Deed of Variation*" subject to the necessary consents being applied for by 18th February 2011.

CONTRACT TENDERS

RESOLUTION No. 78/2010 Carried that Tenders for Contractual Services for the three year period commencing 1st April 2011 are agreed on the basis of lowest quoted prices and that the Clerk is authorised to issue the appropriate Orders.

The Council Meeting was Re-opened to members of the press and public.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No Meeting held.

Planning Committee – Draft Minutes circulated.

Parish Plan Review Committee – Cllr Maughan reported and detailed the Committee's over-view of the work and methods to be undertaken. (*Report attached*)

CHAIRMAN'S REPORT

The Chairman noted with sadness, the recent death of former Parish Councillor Christine McLeod.

The Chairman also advised of his attendance at the Parish Council Annual Charter Celebration at the Borough Council.

COMMUNICATIONS & ENGAGEMENT

It was advised that a revised document would be presented to the March meeting.

ALLOTMENTS COMMITTEE

It was reported that the drainage and ducting work was now complete and that it was hoped that documentation would be agreed with the Management Association shortly.

CLERK'S REPORT

COUNCIL ARCHIVE PHOTOGRAPH

Members agreed to this being arranged on the 7th March immediately prior to the Council Meeting.

VILLAGE HALL AMENITY AREA

It was noted that a competition would be arranged through the Shore Line Summary to design a garden layout.

ROYAL WEDDING MEMORABILIA

It was noted that some Councils were arranging such mementoes.

ARCHIVE MATERIAL

It was noted that old Minutes had been scanned by the Clerk and placed on the Council WebSite. The Clerk advised that he would be passing the originals to the Records Office.

BUS SHELTER

It was noted that the new Southport bound shelter had now been installed opposite Booths Foodstore

LANCASHIRE FIRE & RESCUE

Members were advised re the Draft Management Plan 2011-2013 and the opportunity to comment.

MENCAP

A letter of thanks had been received in respect of the Council's recent donation.

PLAY AREA ENGINEERING INSPECTIONS

Routine work had been put in hand.

CHILDREN'S CENTRE

The Clerk had attended the opening on behalf of the Council.

FACE THE PEOPLE

It was noted that Cllr Baldwin would attend and that Cllr Plant would attend the PACT meeting on the 2nd March.

CLERKS' LIAISON MEETING

Members were updated on the Police budget and likely ramifications. The Clerk had also been able to discuss the possibility of ANPR cameras being deployed in the village centre in conjunction with the Police; the outcome of the WLBC revised CCTV network was also awaited. Members requested that the Clerk again attend the IFSEC exhibition at the NEC in May.

FINANCIAL MATTERS

PAYMENTS (nett of VAT)

Clerk	January Salary	£1047.25	EFT 322
Clerk	January Expenses	£100.90	EFT 322
Yates Playgrounds	Inspections	£126.00	EFT 323
Yates Playgrounds	Gate Repair	£86.00	EFT 323
Yates Playgrounds	Piping of Ditch (Reclaim)	£220.00	EFT 324
SLCC	Conference	£198.00	EFT 325
Popes	Allotment Drainage	£6,646.40	EFT 326
Popes	Allotment utility ducts	£2,919.79	EFT 327
Brian Parkinson	SPID x 2 January	£50.00	EFT 328

RESOLUTION No.79/2010 Carried unanimously that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to make the appropriate electronic transactions.

RECEIPTS

BT Wayleave Fee		£20.00
Bank Interest	Jan 2010	£5.65

PACT

Members received a report and Minutes of the February PACT meeting. The Clerk noted that he was still not receiving PACT updates for the WebSite regularly.

BEST KEPT VILLAGE

It was agreed that volunteers be sought through the next Newsletter and that the Chairman and Cllr Tyson would complete the necessary entry and head up an action group.

WLBC GRANT FUNDING

The Clerk was instructed to make the necessary applications.

BUDGET / PRECEPT

RESOLUTION No.80/2010 Carried unanimously that the draft budget as presented subject to an additional allocation of £5,000 to the Allotments, funded by a similar reduction in reserves, is ratified and that a **Precept of £54,267.00** is set on West Lancashire Borough Council and that authority is delegated to the Clerk to incur expenditure within the budgetary constraints.

THREE TIER FORUMS

RESOLUTION No.81/2010 Carried unanimously that the Council do not wish to put a nominee forward as they consider the proposed format to be unworkable for a single Parish Representative.

MOSS LANE SPEED RESTRICTION

RESOLUTION No.82/2010 Carried unanimously that the Clerk write to Lancashire County Council seeking a reduction from the national speed limit at the westerly end of Moss Lane. The Clerk was also requested to review the possibility of installing a SPID plate in the location.

The Chairman closed the meeting at 9:30pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 7th March 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr Paul Blane;
Cllr Mrs Norma Goodier; Cllr. Mr. Chris Jones; Cllr. Mr. Steve Kirby (Chairman);
Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant; Cllr. Mrs Hilary Tompkins;
Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Three members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr Paul Sergeant

MINUTES

RESOLUTION No. 83/2010 Carried that the Minutes of the Meeting held on the 7th February 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

Cllr. Kirby declared as an Allotment Holder a personal interest in agenda item 7.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No Meeting held. Yates Playgrounds to be asked to put proposals together.

Planning Committee – No Meeting held.

Parish Plan Review Committee – No Meeting held.

CHAIRMAN'S REPORT

No report.

ALLOTMENTS COMMITTEE

Members were updated with current progress.

CLERK'S REPORT

COMMUNITY AMENITY AREA

It was noted that there had not been any response to the article in the Shoreline Summary. It was agreed that local growers and the wider community should be consulted.

SLCC ANNUAL PRACTITIONERS CONFERENCE

It was noted that the Clerk had attended this Annual Event at Stoke on Trent in February.

WLBC BUSINESS PLAN 2011-2015

Members were advised that this was now available on the WL Website. For comment by 28th March.

SLCC LANCASHIRE & CHESHIRE CONFERENCE

The Clerk confirmed he would attend this event on 12th April at Warrington.

LANCASHIRE FIRE & RESCUE

The Consultation Outcome report was made available.

CHANGING FACILITIES – SHORE ROAD

It was noted that the Clerk had formally written to the Football Club regarding joint funding and had received a positive response.

WLBC CAPITAL GRANTS

It was noted that the Clerk had applied for grants towards the costs of a Village Centre Feature and the proposed Shore Road Changing facilities. Having discussed the Linear Park project, it would appear premature to apply for funding as a specific Capital Project cannot yet be identified.

LALC NEWSLETTER

The March Issue was made available.

CHRISTMAS FESTIVE LIGHTS

It was agreed that a Working group consisting of the Cllrs Ashcroft, Goodier and Kirby is set up to determine the fittings to be purchased / leased.

FINANCIAL MATTERS

PAYMENTS (nett of VAT)

Clerk	February Salary	£1,068.85	EFT 330
Clerk	February Expenses	£139.76	EFT 330
CPC	Security Village Hall	£64.86	EFT 329
PSP	Feb Newsletter	£175.00	EFT 333
Brian Parkinson	SPID x 2 February	£50.00	EFT 332
LCC	Lighting Scheme	£10,261.16	EFT 331
Champion Media	Newsletter delivery	£33.51	EFT 334
1 and 1	Web Hosting	£53.94	CC 34

RESOLUTION No.84/2010 Carried unanimously that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to make the appropriate electronic transactions.

RECEIPTS

HB Bowling Club	CSG Rent	£578.00
Bank Interest	Feb 2011	£4.43

BUDGET

RESOLUTION No.85/2010 Carried that the Proposal made in the February Council Meeting Budget debate to make an allocation of £5,000 (financed from reserves) towards the ongoing cost of upgrading the Council's Allotments site is ratified.

PACT

Members received a report and Minutes of the March PACT meeting.

MEET THE PEOPLE EVENT

A report was given following this Annual Event of WLDC Community Safety Partnership. It was agreed that in view of likely reductions in policing in the Northern Parishes, the Clerk should write to Tarleton, North Meols and Rufford Councils suggesting a joint meeting to review the situation.

CRICKET CLUB LEASE

Members were advised that the Cricket Club had not met their obligations in respect of a Planning Application although a comprehensive Fire Risk Assessment report had been received.

STATEMENT of INTENT as to COMMUNITY ENGAGEMENT

RESOLUTION No.86/2010 Carried unanimously the draft document as amended (attached) is adopted.

LANCASHIRE PLAYING FIELDS ASSOC

RESOLUTION No.87/2010 Carried unanimously that the Council renew their membership at an annual cost of £15.00.

SHORELINE SUMMARY

Members were apprised of the intended schedule for 2011-2012.

LCC 3-TIER FORUM

It was decided that as the Council had already noted that they considered the proposed format to be unworkable in Parish Council terms, they should abstain from any vote.

FINANCE and EMPLOYMENT COMMITTEE

RESOLUTION No.88/2010 Carried that the existing Committee presently dealing with contractual and financial matters in respect of the Clerk's employment should be expanded to deal with all administrative matters relating to Employment, Finance and Banking. The expanded Committee to consist of Cllrs. Ashcroft; Jones; Kirby; Maughan and Plant.

INSPECTION REPORTS

Reports were received in respect of Shore Road ground and Glen Park Drive Play Area.

INTERNAL AUDIT

The Clerk confirmed that Mr L L Watson had agreed to act as Internal Auditor for the 2011-2012 Financial Year and had agreed the Scope of the Audit with the Clerk in line with the

Council's "**Testing Schedule**" and "**Review of Effectiveness**" documents of January 2011. With regards to the 2010-2011 Audit, he expected to be able to complete this in early May 2011.

The Chairman closed the meeting at 9:15pm