



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 6th April 2009 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Cllr. Mrs. N.M. Goodier; Cllr. Mrs. M. Baldwin; Cllr. Mr.S.Kirby
Cllr. Mrs.C.McLeod; Cllr. Rev'd R. Plant; Cllr. Mr. T. Roberts;
Cllr. Mr.P.J.A.Sergeant (Chairman); Cllr. Mrs H.J.Tompkins.
Mr. Ian T Cropper (Parish Clerk)

Six members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr.P.Blane; Cllr. Mr. C.Jones

MINUTES

RESOLUTION No. 01/2009 Carried that the Minutes of the Parish Council Meeting held on the 2nd March 2009 is confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made

COMMITTEE REPORTS

Allotments Committee – In the absence of the Committee Chairman, the Clerk gave a brief report; the Minutes of a Committee Meeting had been circulated

Play Areas and Recreation Ground – No meeting held.

Planning Committee – No Report; the Minutes of a Committee Meeting had been circulated

Parish Plan Monitoring Committee – Cllr. Kirby gave a brief report.

CHAIRMAN'S REPORT

No Report

BALL-COURT WORKING PARTY

Members were advised that a meeting had been held between the Council, Village Hall Committee and Mr P Cooley from WLDC and that a planning application was now being submitted.

CLERK'S REPORT

Sports Centre

It was noted that all outstanding legal matters had been resolved; the Clerk expected to be in a position to sign the agreement on behalf of the Council before the next meeting. It was also noted that Mr Atkinson had agreed to complete a temporary car-park as soon as possible to alleviate the current problems.

Best Kept Village

Due to a lack of interest, an entry had not been submitted.

Village Warden

The Clerk reported on various meetings held and hoped to be able to present a report to the May meeting.

Shore Road Lighting

The Clerk reported that due to United Utilities decision not to allow lanterns to be affixed to their poles, further work could not be undertaken owing to the high cost of providing a private underground electricity network and new lamp standards. Members agreed that the scheme should now be considered complete.

Shore Road Car-Park

It was noted that the scheme to mark out parking bays was virtually complete awaiting one further line, completion which had been prevented by one parked car.

LSP

The Clerk reported that he was pleased to have been re-appointed as the Parish Councils' representative on the West Lancashire Strategic Partnership. It was noted that this continued to enhance the profile of the Parish Council.

Capital Grants

The Clerk was pleased to report that that the Council had secured a grant of £3,500 towards a CCTV system to monitor the proposed "Ball Court" and Village Hall / CSG sites.

Internal Audit

Mr LL Watson had again agreed to undertake the Council's Internal Audit.

Records

Members noted that the Council's ongoing records were now computerised and that paper records would only be kept for legal, finance or contractual reasons.

Bus Shelter – Chapel Road/Cropper Gardens

It was noted that work on this project had now commenced.

Power of Wellbeing

In order to comply with the conditions prescribed in the Parish Councils (Power to Promote Well-Being) (Prescribed Conditions) Order 2008 (the Prescribed Conditions Order), the Clerk had arranged training for himself in June at a cost of £20. It was agreed that a training session for all Members would be arranged in the Autumn at Hesketh Bank.

SPID

The Clerk reported that the latest evaluated figures had shown significant reductions in the number of vehicles that had been recorded exceeding the speed limit. In the last sample of 14,250 vehicles in Moss Lane and Station Road, only 7.9% had exceeded 30mph and 0.2% had exceeded 40mph.

Council WebSite

It was noted that the site was achieving 1,900 hits per month.

Tarleton Parish Council

Members were advised that the Clerk had been approached to provide mentoring to the new Clerk; Councillors were content with this arrangement.

Other Documents Available.

LALC Newsletter

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary	£998.04	E162
Clerk	January Expenses	£142.73	E162
Barry Dawson	Hedges at Shore Road	£340.00	E159
Brian Parkinson	Fit 2 dog bins	£60.00	E160
Brian Parkinson	2 SPID deployments	£50.00	E161

RESOLUTION No.02/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

HMRC	PAYE & NIC (3 mths)	£1,211.40	E163
PSP	Spring Newsletter	£175.00	E164

RESOLUTION No.03/2009 Carried unanimously that the payments of accounts now presented are paid forthwith.

RECEIPTS

Bank Interest	March	£6.85
Football Club	Rent	£238.00
Messers Bibby, Whiteside, Band, Lilley, Price, Chadwick, Baxter, Case, Trippier, White	Rent	£270.00

It was noted that one Allotment Rent remained outstanding

ANNUAL ACCOUNTS

Members considered the presented documents

RESOLUTION No.04/2009 Carried unanimously to accept the Annual Accounts as presented.

ANNUAL RETURN (Part 1)

RESOLUTION No.05/2009 Carried unanimously that the “**Statement of Accounts**” is ratified and the Chairman authorised to sign.

ANNUAL RETURN (PART2)

RESOLUTION No.06/2009 Carried unanimously that positive responses are given to all matters within the “**Annual Governance Statement**” and that the Clerk and Chairman are authorised to sign.

LALC

RESOLUTION No.07/2009 Carried that the Council renew membership of the Lancashire Association of Local Councils (LALC) at an annual cost of **£447.24** (3.4% increase).

CLERK’S REMUNERATION

RESOLUTION No.08/2009 Carried that the Council ratify an increase in the Clerk’s remuneration by 1 scale point from 1st April 2009

RIVER DOUGLAS LINEAR PARK

RESOLUTION No.09/2009 Carried unanimously that the Council set up a working group (Cllrs Ashcroft, Baldwin, Kirby, Plant) to instigate a feasibility study with other interested parties into the “**River Douglas Linear Park**” and set an initial budget of £5,000.

FINANCIAL COMMITTEE

Following discussion, the Proposition was withdrawn.

ROADS & PAVEMENTS

Concern was expressed regarding the continued deterioration of the highways within the Parish which were considered to be receiving inadequate maintenance. It was agreed that Cllr Goodier would prepare list of problems; the Clerk was instructed to write to the County Councillor and Lancashire County Area Surveyor.

STANDARDS COMMITTEE

RESOLUTION No.10/2009 Carried that Council nominates Parish Councillor Mr Robert Coady.

The Chairman closed the meeting at 8:50pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Tuesday 5th May 2009 at 7:30pm at the Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mrs.M. Baldwin; Mrs.N.M.Goodier; Cllr. Mr.C. Jones; Cllr. Mr.S.Kirby; Cllr. Mr.T. Roberts;
Cllr. Mr.P.J.A.Sergeant (Chairman); Cllr. Mrs.H.J.Tompkins

Mr. Ian T.Cropper, Parish Clerk & RFO

Nine members of the general public were present.

COUNCIL MEETING

CHAIRMAN

RESOLUTION No. 11/2009 Carried that Cllr. Paul Sergeant is unanimously elected Chairman.

APOLOGIES

Cllr. Mr.C.I.Ashcroft; Cllr. P. Blane; Cllr. Cllr. Rev'd R. Plant;

VICE-CHAIRMAN

RESOLUTION No. 12/2009 Carried that Cllr. Iain Ashcroft is unanimously elected as Vice-Chairman.

APPOINTED REPRESENTATIVES

RESOLUTION No. 13/2009 Carried that Representatives are appointed as follows:-

LALC Area Committee (3)

Cllr. Ashcroft, Cllr. Tompkins, Mr. Cropper

Hesketh Village Hall Trustees (1)

Cllr. Kirby.

Lancashire Playing Fields Assoc (1)

Cllr. Sergeant

Environmental Matters including CPRE, Tree Warden, Rights of Way (1)

Cllr. Tompkins

Tarleton High School Users Group (1)

Cllr. McLeod

Layfield Charity

Cllr. Goodier (1)

PLANNING COMMITTEE

RESOLUTION No. 14/2009 Carried that the following Councillors be appointed as the **Planning Committee with full executive powers to discharge Planning matters.**

Cllr. Blane, Cllr. Goodier, Cllr. Kirby, Chairman, Vice-Chairman.

RECREATION COMMITTEE

RESOLUTION No. 15/2009 Carried that the following Councillors be appointed as the **Recreation Committee with full executive powers to discharge matters relating to the Recreation Ground and Play Areas.**

Cllr. Baldwin, Cllr. Goodier, Cllr McLeod, Chairman, Vice-Chairman

ALLOTMENTS COMMITTEE

RESOLUTION No. 16/2009 Carried that the following Councillors be appointed as the **Allotments Committee with full executive powers to discharge matters relating to the Administration and Management of the Council's Allotments.**

Cllr. Blane, Cllr. Jones, Cllr. Roberts, Chairman, Vice-Chairman

RISK ASSESSMENT WORKING GROUP

RESOLUTION No. 17/2009 Carried that **Cllr. Roberts and Cllr. McLeod** be appointed to undertake Risk Assessments for consideration by the Council as required and produce an Annual Report for consideration by the Council in January each year.

INSURANCE INSPECTIONS

RESOLUTION No. 18/2009 Carried that the following Members are appointed to carry out weekly inspections of the Councils sites as follows:-

Centenary Sports Ground	Cllr. Sergeant
Shore Road Car Park, Recreation Ground & Play Area	Cllr. Baldwin
Glen Park Drive Play Area	Cllr. Goodier
Station Road Play Area	Cllr. Baldwin

AUTHORISED SIGNATORIES

RESOLUTION No. 19/2009 Carried that the following Members are permitted to authorise payments on behalf of the Council:- **Cllrs. Ashcroft, McLeod, Plant, and Sergeant.**

SECURITY MATTERS

RESOLUTION No. 20/2009 Carried that all matters pertaining to Security and CCTV installations are delegated to the Clerk in consultation with the Council Chairman and Chairman of the Recreation Committee.

MINUTES

RESOLUTION No. 21/2009 Carried that the Minutes of the Council Meeting held on the 6th of April 2009 are confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations were made.

MANDATORY COMMITTEE REPORTS

Allotments Committee – Cllr Jones apprised Members of progress on the proposed re-organisation of the Allotments

Play Areas and Recreation Ground Committee – Cllr Goodier advised that an Inspection Meeting would be held at 7:00pm on Monday 1st June commencing at Shore Road Car-Park

Planning Committee – No report.

Parish Plan Monitoring Committee – Cllrs. Baldwin & Kirby updated Members

CHAIRMAN'S REPORT

The Chairman's advised that his Annual Report would be presented at the Parish Assembly on the 11th of May

FENCED BALL COURT (Cllr Kirby)

Members were advised that two objections had been received by the Planning Authority.

CLERK'S REPORT

SPORTS CENTRE

The Clerk confirmed that he had met with the developer on 30th April over a dispute with WLDC as to whether proposed works constitute a change of use from the permission given.

INTERNAL AUDIT

The Clerk advised that he expected this to be undertaken week commencing the 18th of May.

CHAPEL ROAD BUS SHELTER

The Clerk advised that the work was now complete although he was unhappy with the sign writing which he was pursuing.

ROADS & PAVEMENTS

The Clerk confirmed that he had written to LCC and Cllr Barron based on a list of problems prepared by Cllr Goodier; a reply had not been received.

NORTH WEST REGIONAL STRATEGY

Details of workshops during May were advised.

LOCAL AREA AGREEMENT

Brochures were distributed to Members.

NALC ANNUAL CONFERENCE

Members were apprised of the September Conference.

OTHER DOCUMENTS AVAILABLE

Equality and Human Rights

FINANCIAL MATTERS PAYMENTS

Clerk	Nett Salary	£1019.96	E169
Clerk	January Expenses	£83.41	E169
LGA	Growing in the Community	£15.00	CC07
Champion	Newsletter distribution	£30.62	E166
Autocross	Bus shelter repair	£745.00	E168
Parkinson	2 SPID deployments	£50.00	E170
Yates Playgrounds	Engineering Inspections	£126.00	E172

RESOLUTION No.22/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified and that the accounts now presented are paid forthwith.

RECEIPTS

Bank Interest	March	£4.40
WLDC	Precept 1 st tranche	£27,532.00
WLDC	Concurrent Grant 1 st tranche	£2,902.50
Allotments	Mr Kemp	£15.00

INSURANCE

RESOLUTION No.23/2009 Carried that the Council accepts a proposition to renew the Council's comprehensive insurance at a cost of £1,479.97.

CROPPER GARDENS

RESOLUTION No.24/2009 Carried that the Clerk is authorised to arrange the supply and fitting of a notice board, at the Community Centre, following the construction and style of existing Notice Boards.

PARISH WARDEN

RESOLUTION No.25/2009 Carried that the Council note the report prepared by the Clerk and that Tarleton and North Meols Parish Councils are asked to consider their possible involvement in taking the matter forward.

The Chairman closed the meeting at 8:45pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 1st June 2009 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft (Chairman); Cllr. Mrs.M. Baldwin; Cllr. Mr.P.Blane;
Cllr. Mrs.N.M. Goodier; Cllr. Mr.C.Jones Cllr. Mr.S.Kirby; Cllr. Mrs.C.McLeod;
Cllr. Rev'd R. Plant; Cllr. Mr. T. Roberts; Cllr. Mrs H.J.Tompkins.
Mr. Ian T Cropper (Parish Clerk)

Five members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr.P.J.A.Sergeant

MINUTES

RESOLUTION No. 26/2009 Carried that the Minutes of the Parish Council Meeting held on the 5th May 2009 are confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made

COMMITTEE REPORTS

Allotments Committee – No Report

Play Areas and Recreation Ground – Meeting held at 7:00pm 1st June
Minutes to be circulated

Planning Committee – No Report

Parish Plan Monitoring Committee – Cllrs Baldwin and Kirby gave brief reports. It was noted that a Village Calendar would again be produced.

CHAIRMAN'S REPORT

Dc4 +No Report

BALL-COURT WORKING PARTY

Members were advised that the results of the Planning application were awaited.

CLERK'S REPORT

Parish Warden

It was noted that letters had gone to Tarleton & North Meols Councils and replies awaited.

Notice Board Cropper Gardens

It was noted that the Clerk had met with Mrs Green and agreed a location etc. Notice Board ordered at a cost of £555 plus sign-writing and fitting.

West Lancs Website hosting

The Clerk advised that he had completed computer training on WLBC "Immediacy" system at Liverpool and that he would be evaluating as time permits over the summer

VAT Claim

Claim for 2008/2009 of £2,833.57 now received

Bus Shelter – Chapel Road

Work completed but paving and sign-writing not satisfactory. This is in hand with LCC.

Sports Centre

It was advised that the access agreement had been completed and £100 received against the Clerk's costs.

Power of Wellbeing

Clerk's training on 3rd June at a cost of £20.

Council training to be undertaken in the autumn at Hesketh Bank

Sustainable Communities Act – Call for proposals

It was noted that advice had not been received within a viable timescale from WLBC

SPID Deployment

As results are now consistently low, it was agreed that deployment should be suspended for one month. It was further agreed that plates are installed on both sides of Station Road Bridge subject to Police and LCC agreement.

Standards Committee

It was noted that Parish Councillor Robert Coady had been elected to the Committee.

Housing Need and Demand Survey

It was agreed that the Clerk and Cllr. Blane would attend the event at WLIC on Thursday 11th June.

Strategic Housing Land Availability Assessment

The Clerk advised that this important document would be available later in the week and urged Members to examine this in detail on receipt.

Projection equipment

The meeting agreed with Clerk's proposal that a Video Projector, screen and associated cabling, for which the Council had received a grant, should be installed in the Village Hall for presentational and planning use of the Council. The equipment could also be made available for other Hall users; The Clerk had received an indication that the Village Hall would be amenable to insuring and maintaining the equipment.

Civic Service

Members were advised of the Civic Service at Ormskirk at 2:30pm on Sunday 21st June when the Borough's first Mayor would be present

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary	£1,025.41	E172
Clerk	January Expenses	£133.36	E172

RESOLUTION No.27/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

Connect Internet Solution	Web Training	£150.00	E173
NALC	Portfolio Return	£7.31	E171
Mr L Watson	Internal Audit	£75.00	C27
Village Hall	Meetings Rental (Jan-June)	£98.00	E174
Greenbarnes	Notice Board Cropper Gdns	£555.15	E175

RESOLUTION No.28/2009 Carried unanimously that the payments of accounts now presented are paid forthwith.

RECEIPTS

Bank Interest	March	£5.17
Isherwood Investments	Expenses re Sports Centre	£100.00
O2	Telecomms Rental	£4,000.00
HMRC	VAT reclaim	£2,833.57

INTERNAL AUDIT

RESOLUTION No.29/2009 Carried unanimously to accept the Internal Auditor's Report.

ANNUAL REPORT

It was noted that Councillor Blane's name had been omitted from the list of new Members.

RESOLUTION No.30/2009 Carried unanimously, subject to the above amendment, that the Annual Report be accepted and published.

JOB RECRUITMENT BOARD

RESOLUTION No.31/2009 Carried unanimously that subject to Planning Consent and the agreement of the land owner, a "Village Vacancies" notice board (Greenbarnes 6xA4 size) is erected adjacent to Country Larder on Station Road.

PUBLIC CONSULTATION - RANDOM SAMPLING

It was agreed that the proposition be adjourned and that Cllr Roberts would give a short presentation at the July Meeting on random sampling.

E-GOVERNMENT

The Clerk advised the meeting of his concerns regarding electronic messaging and delivery of reports and consultation documents etc by email. It was noted that all communications from WLBC and LCC were now electronic as were the majority of Central and Regional Government communications. It was noted that some Members were still not in a position to reliably receive or

access electronic messaging and were effectively being marginalised by the system. It was agreed that the problems would be kept under review.

COUNCIL MEETINGS 2009-2010

RESOLUTION No.32/2009 Carried that Council Meetings for the next twelve months are scheduled as detailed below:-

2009 - July 6th; Sept 7th; Oct 5th; Nov 2nd; Dec 7th; **2010** - Jan 4th;
Feb 1st; Mar 1st; Apl 5th; May 10th (*Annual Meeting of the Parish Council*)
May 17th (*Annual Parish Meeting*)

The Chairman closed the meeting at 9:20pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 6th July 2009 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft Cllr. Mrs.M. Baldwin; Cllr. Mr.P.Blane; Cllr. Mrs.C.McLeod;
Cllr. Rev'd R. Plant; Cllr. Mr. T. Roberts; Cllr. Mr.P.J.A.Sergeant(Chairman);
Cllr. Mrs H.J.Tompkins.
Mr. Ian T Cropper (Parish Clerk)

Three members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs.N.M. Goodier; Cllr. Mr.C.Jones; Cllr. Mr.S.Kirby;

MINUTES

RESOLUTION No. 33/2009 Carried that the Minutes of the Parish Council Meeting held on the 1st June 2009 are confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made

COMMITTEE REPORTS

Allotments Committee – Cllr Blane updated Members on the “Draft Allotment Strategy” which had been prepared by Cllr Jones. It was unanimously agreed that for expediency the Committee be reconstituted as a Working Party with the current budget of £500 devolved to them.

It was noted that the Clerk had approached the Borough Council regarding the possible assignment of the Chapel Road allotments to the Parish.

Play Areas and Recreation Ground – Minutes circulated of the meeting held on the 1st June

Planning Committee – Minutes circulated of the meeting held on the 1st June

Parish Plan Monitoring Committee – No Report

CHAIRMAN'S REPORT

No Report

BALL-COURT WORKING PARTY

Members were advised that the results of the Planning application were awaited.

CLERK'S REPORT

Register of Interests

Members were reminded of the need to keep their Register of Interests updated

Roadlife Magazine

Copies of the LCC publication were distributed to all Members.

WLBC Clerks' Liaison Meeting

Concerns had been expressed by the meeting regarding neighbourhood policing. A letter had been sent to new Commander – Inspector Dean Holden expressing the matters raised. A reply was awaited.

Jane Traverse and Paula Huba had given a Presentation from the Rural Development Programme and the “Lancashire West” Local Action Group (LAG) Copies of the report had been previously distributed.

Code of Conduct – Clerks' had been requested to consider as to whether the attainment of Quality Council (QC) status had helped in reducing the number of complaints against Councillors. It was generally felt that the “Initial Assessment Procedure was more at fault as many complaints were on a ‘tit for tat’ basis and revolved around personalities rather than substantive issues. It was felt that all complainants should be interviewed initially before formally recording a complaint and a fee should be applicable (refundable if the charge was substantiated although not necessarily proven). Council Members were provided with a copy of the current procedure.

Parish Charter Review

It was noted that the Clerk had been appointed to the annual review panel. Members were requested to advise the Clerk of any suggested updates before September.

LSP Annual Conference

The Clerk had attended on behalf of Parish Councils as a member of the Executive. He had also had extensive discussions with Officers relating to a) The Linear Park, b) The Inspire Scheme, c) The possible assignment of the allotments in Chapel Gardens to the Parish, d) Possible part financing of a Parish Warden scheme if this goes ahead. (*LSP Annual Report to be distributed*)

Cropper Gardens

The notice board had been erected.

All Saints School

The Clerk advised that he had been approached regarding the planned extension to the school and advised that it would be necessary to use a significant portion of the Council's car-park as a building compound. He had also had this confirmed by two parents in casual conversation. Members agreed that this was not acceptable, in the way the matter had been broached and, as the present capacity was already regularly full other arrangements would have to be sought. The Clerk was authorised to deal with matter.

SPID Plates

A request for plates on both approaches to the old railway bridge had been made – It was noted that this is liable to take some time as it requires LCC and Police approval.

THS Swimming Pool

The Clerk had met with the Chairman of Governors regarding the future of the THS swimming pool. It was noted that this is now in a very poor condition and unless substantial funding was made available, closure was a possibility. Members agreed that the Council should offer support to the school wherever possible.

Galloway's Morecambe Bay Walk

Members were advised of the Charity Walk on the 15th/16th August.

Village Vacancies Notice Board

The Country Larder had confirmed their support and agreement for the project and the Clerk had placed an order for the board. It was agreed that a charge of £5 per A5 advert per 3weeks should be made and all adverts be processed in a standard format by the Clerk

Video Projection Equipment

It was noted that the Village Hall had agreed to the installation, maintenance and insurance of the equipment. The Clerk was authorised to purchase and arrange installation within the stated budget.

Station Road Bridge planting

It was noted that 2 dead trees had been removed, one by persons unknown, and will be replaced in November

LALC AGM (Saturday 7th November 2009)

It was agreed that Cllrs. Baldwin and McLeod represent the Council as voting Members.

Dog Control Orders

It was noted that the new orders were now in force. Copies had been previously distributed to Members. The Clerk confirmed he would now order the requisite notices incorporating the agreed wording regarding the duty of those in charge of children and CCTV provision.

Booths

It was noted that ground-works now started although planning determination was not due until the end of the month.

The Alders – Update

It was noted that permission had been given to Rodney Homes to offer the development properties on rent rather than part purchase. It was also noted that ten out of the current eleven applicants had significant connection with the locality.

Parish Warden

It was noted that a positive response had been received from North Meols and a somewhat lesser reaction from Tarleton. It was agreed that Cllrs Plant and Baldwin should represent the Council in an ongoing Working Group. The Clerk also advised of the possibility of grant funding from the West Lancs LSP.

Morecambe meeting – Coastal Communities in the North West

The Clerk had attended on behalf of the Council. Report copy or Exec Summary available. Members wishing for a DVD copy were asked to notify the Clerk.

Playground Inspections

The quarterly inspection had been completed and minor work attended to, all equipment noted to be in good condition.

Heritage at Risk

Members wishing for a DVD copy were asked to advise the Clerk

Village Hall Risk Assessment

In order to complete the requirements of the Auditors, and bearing in mind the summer recess of the Council, Members agreed to the preparation being delegated to the Clerk

Champ Local

The Clerk confirmed that an agreement with the Champion to include “Parish Council” News in this bi-monthly publication had been reached. It was also confirmed that the Council hoped to move the Shoreline Summary to bi-monthly next year. Between the two publications, the Council would be able to have a monthly input into the community.

Power of Wellbeing

The Clerk confirmed that he had successfully completed training on the new “Power of Wellbeing” and will be submitting his CiLCA supplement during the summer.

Parish WebSite

Over the summer, the Clerk hoped to begin setting up the new Website with the free hosting from WLBC

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary	£1,024.20	E176
Clerk	June Expenses	£138.57	E176

RESOLUTION No.34/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

HMRC	PAYE/NIC (3mths)	£1,075.57	E177
LCC	Lining Out Car-Park	£922.17	E178
Yates Playgrounds	Engineering Inspections	£126.00	E179
SLCC	Local Council Administration	£55.60	E180

RESOLUTION No.35/2009 Carried unanimously that the payments of accounts now presented are paid forthwith.

RECEIPTS

Bank Interest	June	£5.87
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OPINION POLLS

A presentation was given to members pursuant to item 8 on the current agenda

SAMPLING SYSTEM

RESOLUTION No.36/2009 Carried unanimously that Councillor Roberts prepare a standard policy document, for reference use in the conduct of future Random Opinion Polls, and present the document for ratification to a future meeting of the Council.

STRATEGIC HOUSING LAND AVAILABILITY ASSESSMENT” (SHLAA).

Members noted the report.

EMPLOYMENT LAND AND PREMISES STUDY” (ELPS)

Members noted the report.

HOUSING NEEDS AND DEMAND SURVEY 2009

A report was given from Cllr Blane on the recent Housing Needs Seminar

RESOLUTION No.37/2009 Carried unanimously that a Committee comprising Cllrs Blane and Roberts (Chairman and Vice-Chairman) complete the Parish Council Questionnaire and return to the Clerk by the 24th of August

The Clerk reminded Members that the next meeting, following the summer recess would be on Monday 7th of September. He also advised Members that he would be on vacation from Sunday 2nd of August until Tuesday 18th August and that urgent matters should be directed to the Chairman in his absence.

The Chairman closed the meeting at 9:30pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 7th September 2009 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft (Chairman); Cllr. Mrs.M. Baldwin; Cllr. Mr.P.Blane; Cllr. Mr.C.Jones;
Cllr. Mr.S.Kirby; Cllr. Rev'd R. Plant; Cllr. Mr. T. Roberts; Cllr. Mrs H.J.Tompkins.
Mr. Ian T Cropper (Parish Clerk)

Two members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs.N.M. Goodier; Cllr. Mr.P.J.A.Sergeant; Cllr. Mrs.C.McLeod

MINUTES

RESOLUTION No. 38/2009 Carried that subject to the time restraint being removed in Resolution 36/2009, the Minutes of the Parish Council Meeting held on the 6th July 2009 are confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made

COMMITTEE REPORTS

Allotments Committee – Cllr Jones updated Members on investigations being carried out through “Groundworks Wigan” as to the possibility of the site being developed as a “Permaculture Project”

Play Areas and Recreation Ground – No meeting held. The Clerk advised that the new notices regarding dogs and parental responsibility would be erected during the next week.

Planning Committee – Cllr Blane advised regarding the Committee’s decision on the School extension scheme. The Clerk was asked to ensure the Council’s interests in respect of the Car-Park were protected.

Parish Plan Monitoring Committee – No Report

CHAIRMAN’S REPORT

No Report

BALL-COURT WORKING PARTY

It was noted that planning permission had been granted and tender details were now being prepared. It was noted that the Working Group intended to meet with concerned residents to see how to best address their concerns.

CLERK'S REPORT

Audit 2008/2009

The Clerk was pleased to report that for the fifth year in succession, the Council had received an unqualified Audit.

North West Regional Development Agency

Details of the Annual Conference and AGM were made available.

Village Vacancies Notice Board

It was noted that Board was now erected and the Clerk agreed to prepare leaflets, regarding its availability, for circulation.

Cropper Gardens Notice Board

A letter of thanks had been received

Community Engagement Workshop

It was noted that Cllrs Baldwin, Blane and Roberts had put their names forward.

Lancashire Fire and Rescue

The 2009 Performance Report was made available.

Wasps nest in Glen Park Drive Play Area

Following a complaint, WLBC had been asked to investigate but no problem found

HMRC VAT Workshop

The Clerk advised that he would attend this on the 27th of January 2010

North West Plan

The Submitted draft was made available.

Hesketh Outmarsh

It was noted that the Footpaths were now open and a formal opening of the car-park would on 10th October

LALC

The July newsletter was made available.

Video Projection Equipment

The Clerk advised that he was awaiting delivery of some items and was looking to complete the Village hall installation before the next meeting.

Parish Warden

It was noted that Representatives for Tarleton & North Meols had now been appointed and a meeting needed to be arranged.

Councillor Access

The Clerk advised that he was looking into the possibility of a corner in the Village Hall being fitted with a lockable computer and internet facility, including printing, along with a document library.

FINANCIAL MATTERS
PAYMENTS (nett)

Clerk	Nett Salary (July)	£1,032.04	E181
Clerk	Nett Salary (Aug)	£1,006.28	E186
Clerk	July Expenses	£169.85	E181
Clerk	Aug Expenses	£65.38	E186
Champion Group	Newsletter Dist	£33.74	E182
Brian Parkinson	SPID deployment (2x April)	£50.00	E183
Brian Parkinson	CCTV Cleaning	£50.00	E183
Brian Parkinson	Fit Notice Board	£25.00	E183
PSP	Newsletter Print	£175.00	E184
Greenbarnes	Vacancies Board	£669.17	E185
Yates Playgrounds	Bus-Shelter repairs	£424.93	E187
Yates Playgrounds	Bus Shelter Cleaning (3x sessions)	£643.50	E188
Brian Parkinson	CCTV Cleaning	£25.00	E189
Brian Parkinson	SPID deployment (2x July)	£50.00	E190
1&1 Internet	Hosting	£59.92	CC10

RESOLUTION No.39/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

BDO Stoy Hayward	External Audit	£550.00	E 191
CPC	Projector fitments	£98.34	E 192
Brian Parkinson	SPID deployment (2x Aug)	£50.00	E193

RESOLUTION No.40/2009 Carried unanimously that the payments of accounts now presented are paid forthwith.

RECEIPTS

Bank Interest	June	£5.48
	August	£4.82

ANNUAL RETURN

RESOLUTION No.41/2009 Carried that the Annual Return is amended to include the PWLB 'Loan Discount' as income as per the External Auditors request

BEST KEPT VILLAGE

Proposition adjourned to the October meeting

POLICING

RESOLUTION No.42/2009 Carried that a Working Group (*comprising Cllrs. Baldwin, Blane and Tompkins*) is formed in order to put forward, to the Area Commander (Police), the Parish Council's concerns regarding anti-social behaviour; the consumption of alcohol in public places and the lack of a police presence within the village, especially during the evenings.

LALC ANNUAL CONFERENCE

No Member was able to attend.

CROPPER GARDENS COMMUNITY CENTRE

A Proposition to install an outside light at the Community Centre at Cropper Gardens was withdrawn as the work would now be carried out by WLBC.

LINEAR PARK

RESOLUTION No.43/2009 Carried that the monies previously allocated is pooled to finance a Scoping Survey in respect of the envisaged Linear Park.

COMMUNITY ENGAGEMENT

RESOLUTION No.44/2009 Carried to form a Working Group comprising Cllrs. Baldwin, Roberts and Tompkins to determine the Council's "*Communication and Community Engagement Policy*" in line with Quality Council Requirements.

WEST LANCS LDF

Members noted details of the Forum event at Banks; it was agreed to consider a Council response following this at the October Meeting.

FENCED BALL COURT

RESOLUTION No.45/2009 Carried that authority is delegated to the Clerk to carry out the Security and associated works in line with Resolution 79/2008.

The Chairman closed the meeting at 9:45pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 5th October 2009 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Cllr. Mrs.N.M. Goodier; Cllr. Mrs.M. Baldwin; Cllr. Mr.P.Blane;
Cllr. Mr.C.Jones; Cllr. Mrs.C.McLeod; Cllr. Rev'd R. Plant; Cllr. Mr.P.J.A.Sergeant (Chairman);
Cllr. Mrs H.J.Tompkins.
Mr. Ian T Cropper (Parish Clerk)

CBM PC Corrigan and three members of the general public were present.

COUNCIL MEETING

APOLOGIES Cllr. Mr.S.Kirby

POLICE REPORT

RESOLUTION No. 46/2009 Carried that the meeting be adjourned to receive a Police Report.

Following the report, the Meeting was re-convened

MINUTES

RESOLUTION No. 47/2009 Carried that the Minutes of the Meeting held on the 7th September 2009 are confirmed as a true record.

DECLARATIONS OF INTEREST

Cllr Sergeant declared a personal interest in Agenda item 12.

COMMITTEE REPORTS

Allotments Committee – Cllr Jones updated Members on investigations being carried out through “Groundworks Wigan” as to the possibility of the site being developed as a “Permaculture Project” and confirmed that they would be receiving a presentation on the 14th of October followed by a visit to the Burnley project later in the month

Play Areas and Recreation Ground – No meeting held. The Clerk advised that he was obtaining quotes for refurbishment work at the Glen Park Drive site. The Clerk also confirmed that he had now erected notices relating to dogs and child safety.

Planning Committee – No meeting held.

Parish Plan Monitoring Committee – No Report

CHAIRMAN’S REPORT

No Report

BALL-COURT WORKING PARTY

It was noted that WLBC were currently obtaining quotations for the work.

CLERK'S REPORT

Code of Conduct

Invitations were given to Members to attend the annual Borough Council seminar. Members were urged to respond to the invitation whether attending or not.

Primary School Extension

It was noted that Planning Permission had been granted. It was also noted that the Head Teacher had now confirmed to the Clerk that the contractors could confine themselves to the school site for the duration of the works and would not seek access via the carpark.

Hesketh Out Marsh

It was noted that an invitation to the formal opening had been received for the 9th of October. Cllrs Baldwin and Plant indicated their wish to attend.

Video Presentation Equipment

Members noted that the equipment was now operational for planning matters and other presentations.

Parish Warden

It was noted that a meeting of the three Northern Parish Councils had been arranged for Wednesday 21st October.

Beaconsall Hotel

No further representations had been received

Clerks' Remuneration

It was advised that NJC agreement had been reached resulting in a 1% salary increase from April 2009 and had been accounted for in the Clerk's September remuneration.

Champ Local

The first edition containing Parish Council News had been published and this would continue as a bi-monthly feature.

Recreation Ground Signs

It was noted that the signs were to be replaced and it was agreed that rather than stating that dogs were not allowed, the sign should indicate that they should be kept on a lead at all times.

Linear Park

It was noted that WLBC was now seeking tenders to produce a scoping report and that the Clerk would represent the Council's interest in selecting the successful firm.

FINANCIAL MATTERS
PAYMENTS (nett)

Clerk	Nett Salary (Sep)	£1,079.63	E193
Clerk	Sep Expenses	£108.26	E193
Brian Parkinson	Fit Vacancy notice board	£55.00	E191
CPC	DVD Player / Cable	£35.20	CC12
CPC	Projector / CCTV Access	£90.10	CC14
CPC	Screen	£79.00	CC13
DABS	Projector	£307.51	CC11

RESOLUTION No.48/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

Yates	Engineering Inspections	£148.05	E196
HMRC	PAYE & NIC (3 months)	£1,095.02	E194
Brian Parkinson	2 SPID Deployments	£50.00	E195

RESOLUTION No.49/2009 Carried unanimously that the payments of accounts now presented are paid forthwith.

RECEIPTS

Bank Interest	September	£6.64
WLBC	Grant (Notice Boards)	£869.55
WLBC	Precept 2 nd tranche	£27,532.00

HALF YEARLY FINANCIAL STATEMENT

RESOLUTION No.50/2009 Carried that the Statement is approved and noted.

BECCONSALL HOTEL

RESOLUTION No.51/2009 Carried that the meeting be adjourned to allow Mrs Una McBride to address Members.

The Meeting was reconvened

It was agreed that a Proposition detailing the actual aims and desired outcome of the present campaign would be presented as a substantive proposition at a future Meeting. The Proposition as set on the Agenda was withdrawn.

BEST KEPT VILLAGE

RESOLUTION No.51/2009 Carried that Cllr Goodier form a Working Group to progress the matter.

RESIGNATION

The resignation of Mr Trevor Roberts was received. Members requested that a letter of appreciation for his services be sent.

RESOLUTION No.52/2009 Carried that a Vacancy is declared.

POLICING WORKING GROUP

Cllr Blane gave a comprehensive report which was made available to Members on the recent meeting with Chief Inspector Holden.

SHORESIDE SUMMARY

RESOLUTION No.53/2009 Carried that the production of the Shoreside Summary is increased from four issues per annum to six at an estimated increase in cost of £430

WEST LANCASHIRE LOCAL DEVELOPMENT FRAMEWORK

Cllr Plant reported on the recent workshop

RESOLUTION No.54/2009 Carried that the Council respond supporting Option 1.

COUNCILLORS LIBRARY FACILITY

RESOLUTION No.55/2009 Carried that the installation of a locked facility at the Village Hall is provided containing the CCTV Monitoring equipment and a library of official documents and reports along with computer and printer for internet access.

Authority was delegated to the Clerk to complete the work. It was noted that the work should be contained within the budget allocation for the CCTV works.

The Clerk was requested to write a letter of thanks to the Village Hall Committee.

The Chairman closed the meeting at 9:15pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 2nd November 2009 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.Iain.Ashcroft; Cllr. Mrs.Norma.M. Goodier; Cllr. Mrs.Maureen. Baldwin;
Cllr. Mr.Chris.Jones; Cllr. Mr.Steve.Kirby Cllr. Mrs.Christine.McLeod; Cllr. Rev'd Richard. Plant;
Cllr. Mr.Paul.J.A.Sergeant (Chairman);
Mr. Ian T Cropper (Parish Clerk)

Three members of the general public were present.

COUNCIL MEETING

APOLOGIES Cllr. Mr.Paul.Blane; Cllr. Mrs Hilary.J.Tompkins.

MINUTES

RESOLUTION No. 56/2009 Carried that the Minutes of the Meeting held on the 5th October 2009 are confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations were made

COMMITTEE REPORTS

Allotments Committee – Cllr Jones updated Members on a presentation on the “Permaculture Project” and confirmed that they would be visiting the Burnley “Offshoots” project on 3rd November.

Play Areas and Recreation Ground – It was noted that the repainting of the ground trail at Glen Park Drive at an estimated cost of £500 would be carried out in the spring.

Planning Committee – It was confirmed that a Planning Meeting would be held on Monday 16th November at 8:30pm in the Village Hall in respect of application 2009/0444

Parish Plan Monitoring Committee – No Report

CHAIRMAN’S REPORT

No Report

BALL-COURT WORKING PARTY

It was noted that WLBC were currently obtaining quotations for the work and a meeting with WLBC would be held to attend to operational details once these were received. It was also noted that members of the Village Hall Committee had met with concerned residents.

CLERK'S REPORT

Beaconsall Hotel

It was noted that one letter of concern had been received since the last meeting.

Council Solicitor

It was noted that the Kennedy Partnership has ceased trading. Mr Keith Moore had moved to Davies & Gribbin and the Clerk had authorised him in his new capacity to continue to represent us and hold the Council's legal files.

Casual Vacancy

It was noted that an election had not been called.

Two applications for co-option had been received and interviews would be arranged on Monday 16th November at 7:30pm

Village Hall Hire Rates

An advice had been received advising of the new hire rate of £7.60 / hour

Police

Members were advised of the "Join Us" Workshop to be held at Leyland Civic Hall on Tuesday 17th November

Bus Service Hesketh Bank to Ormskirk

The Clerk noted that passenger loadings were very low and that the route would be in danger at the time of review.

Linear Park

It was noted that Consultants had now been appointed – the first meeting was to be held on the 10th November. The Clerk would represent the Parish Interests.

NWDA

The Clerk had represented the Council at the Annual Conference in Liverpool. Brochures were made available.

Inspire Scheme

Members noted that work had commenced and that the Clerk accompanied by Cllr Tompkins would be having a site meeting.

2010-2011 Budget

Members were reminded that the Clerk needed to have any proposed budget expenditure for 2010/2011 by the December meeting so that Council may debate whether to include them in the next year's budget.

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary (Oct)	£1,045.01	E198
Clerk	Oct Expenses	£151.27	E198
Signs & Graphics	Signwriting	£10.00	E198

Optoma	Projector adapter	£21.00	CC16
WLBC	Wasp investigation	£38.85	E197

RESOLUTION No.57/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

RECEIPTS

Bank Interest	October	£6.54
WLBC	Concurrent 2nd tranche	£27,532.00

PARISH WARDEN

Cllr Plant gave a report on the recent meeting with North Meols and Tarleton was given. It was noted that the preferred way forward was the part financing of a PCSO(s). The Clerk was liaising with the Police and preparing further details.

CHRISTMAS TREES

RESOLUTION No.58/2009 Carried that trees are purchased as in previous years and additional brackets and trees are purchased for Cropper Gardens, the Village Hall and the Sports Centre (if required).

YOUTH and RECREATION FACILITIES

Cllr Plant apprised Members of the Northern Parishes joint bid for funds in respect of the refurbishment of Tarleton High School Swimming Pool.

ROYAL BRITISH LEGION

RESOLUTION No.59/2009 Carried that the Council purchase a RBL Poppy wreath at a cost of £25. It was agreed that Cllr Goodier would lay the wreath on behalf of the Parish

VILLAGE CENTRE INSPIRE SCHEME

RESOLUTION No.60/2009 Carried that the Budget Allocation previously set for Shore Road lighting be vired to a scheme for lighting and street furniture within the village centre to compliment the Inspire Scheme. The Clerk was instructed to prepare a costed scheme.

The Chairman closed the meeting at 9:05pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Extra-Ordinary Meeting of the Parish Council held on Monday, 16th November 2009 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.Iain.Ashcroft; Cllr. Mr.Paul.Blane Cllr. Mrs.Norma.M. Goodier;
Cllr. Mrs.Maureen. Baldwin; Cllr. Mr.Steve.Kirby Cllr. Mrs.Christine.McLeod;
Cllr. Rev'd Richard. Plant; Cllr. Mr.Paul.J.A.Sergeant (Chairman); Cllr. Mrs Hilary.J.Tompkins.
Mr. Ian T Cropper (Parish Clerk)

No members of the general public were present.

COUNCIL MEETING

APOLOGIES; Cllr. Mr.Chris.Jones

STANDING ORDERS

Resolution 61/2009 carried unanimously that Standing Order 9 is suspended and that the selection of co-optee be carried out by secret ballot.

CO-OPTION

Members conducted interviews with prospective candidates.

Resolution 62/2009 carried that Mr Ronald Tyson is co-opted to serve the Council as a Member until May 2012.

STREET FURNITURE

Members agreed with the proposal of WLBC to install a seat, planter and three cycle racks on the corner of Moss Lane / Station Road and three cycle racks on the forecourt of "Top Shop" subject to the owner's agreement. It was also noted that the new Parish Council Notice Board would be installed at the corner of Moss Lane.

The Chairman closed the meeting at 8:20pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 7th December 2009 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. Paul Blane; Cllr. Mrs. Norma M. Goodier; Cllr. Mrs. Maureen Baldwin;
Cllr. Mr. Chris Jones; Cllr. Mr. Steve Kirby; Cllr. Mrs. Christine McLeod;
Cllr. Rev'd Richard Plant; Cllr. Mr. Paul J.A.Sergeant (Chairman); Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Five members of the general public were present.

COUNCIL MEETING

APOLOGIES Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs Hilary J. Tompkins.

MINUTES

RESOLUTION No. 61/2009 Carried that the Minutes of the Meetings held on the 2nd and 16th of November 2009 are confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations were made

COMMITTEE REPORTS

Allotments Committee – Cllr Jones Gave a presentation on the Committee's proposed way forward and a report on the group's visit to the "Offshoots" project at Burnley.
The Clerk advised that he would be meeting with the CVS on Wednesday 9th December to discuss possible funding and assistance from the 'Community Food Project'.

Play Areas and Recreation Ground – It was noted that resurfacing and re-edging of the Station Road Play Area pathway would take place in the New Year within the current budget allocation.

It was agreed that the Clerk should investigate the possibility of replacing the wooden railings on the old bridge with a more attractive metal type.

Planning Committee – Draft Minutes of the Planning Meeting held on the 16th of November had been distributed.

Parish Plan Monitoring Committee – Cllrs Kirby and Baldwin updated Members.

BALL-COURT WORKING PARTY

It was noted that due to sickness and other staff difficulties, the tendering process had been delayed but was now under way with WLBC.

CLERK'S REPORT

Cllr Tyson

The Clerk confirmed that Cllr Tyson had completed the required declarations.

Beaconsall Hotel

It was noted that one further email of concern had been received since the last meeting.

Linear Park

The Clerk confirmed that he had represented the Council at the Inception meeting with LCC, WLBC and Gillespies (Consultants).

Inspire Scheme

After further consideration, 'Top Shop' had concluded that they were unable to accommodate the cycle racks. The Clerk had agreed with WLBC to hold these until the 'Booths' road-works had been completed and then a suitable location found.

It was noted that cast iron bollards would now be installed on the corner of Moss Lane/Hesketh Lane to protect the pavement. The Clerk had confirmed that the Parish Council would not accept responsibility for the maintenance of these.

It was further agreed that Cllr Baldwin would arrange the planting of the flower trough in recognition of the anniversary celebrations of the 'Guiding' movement.

Street Lighting Scheme

The Clerk had had discussions with Booths and it was noted that their architects were preferring a modern design of standard. It was agreed that the preferred type of lighting column in the public street area should be of the heritage type.

PCSO Funding

It was noted that the maximum density that the Constabulary would part fund would be one extra PCSO covering the three Northern Parishes. Funds were currently exhausted but may become available in the next financial year. The Clerk would be reporting to the liaison committee in due course.

LCC Parish Conference

The Clerk reported on this most useful event which he had attended. It had been confirmed that a protocol for the devolution of services was now in place.

LALC Area Committee

It was noted that the next meeting was scheduled for 25th February.

Shoreline Management

The Clerk had represented the Council at the environment Agency seminar and provided details of the consultation process that Members could follow.

Christmas Trees

It was noted that 3 additional trees had been provided this year at Cropper Gardens, The Village Hall and the 3G Sports Centre.

Neighbourhood Charter

Details of a Seminar on rural and urban charters on Wednesday 13th January 2010 at County Hall were made available.

FINANCIAL MATTERS

PAYMENTS (nett)

PSP	Newsletter	£175.00	E199
Bluestone Online	Memory Sticks	£27.74	E200
Clerk	Nett Salary (Nov)	£1,466.75	E201
Chairman	Allowance	£100	E202
Electrical 4 less	Sound system	£95.63	CC17

RESOLUTION No.62/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

HB Village Hall	Meeting Hire	£122.60	E203
LCTP	Training Courses	£120.00	E204
Champion Newspapers	Shoreline delivery	£33.74	E205
LCES	Play Area Signs	£131.90	E206
Greenbarnes	Notice Board	£1,223.53	E207
Mere Brow Smithy	Tree brackets	£120.00	E208
SLCC	Membership	£135.00	E209
Brian Parkinson	SPID Deployment (2)	£50.00	E210
Edenbreck Nurseries	Christmas Trees	£209.00	E211

RESOLUTION No.63/2009 Carried unanimously that the accounts now presented are paid forthwith

RECEIPTS

Bank Interest	November	£6.69
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WLBC CAPITAL GRANTS

RESOLUTION No.64/2009 Carried unanimously that the Council apply for funding towards CCTV monitoring of the central commercial area.

COUNCIL MEETINGS

RESOLUTION No.65/2009 Carried unanimously that the Council continue to meet in the Village Hall during 2010 at a cost of £15.20 per (2 hour meeting).

CSG & VILLAGE HALL IMPROVEMENTS

RESOLUTION No.66/2009 Carried that the Council make a maximum allocation from the "Schemes" unspent budget head to part fund the provision of car parking along the left hand side of the length of the CSG access road; make repairs to the existing car park; line out all parking areas; create enforceable "No Parking" requirements on the Access Road and cosmetically improve the entrance area. In addition negotiations to be undertaken with

WLBC to endeavour to secure S106 monies for improvements to the public open space at the CSG and Village Hall sites.

GRAVE YARD MAINTENANCE

RESOLUTION No.67/2009 Carried that the Council make a budgeted £100 donation each to Beconsall Old Church Graveyard maintenance and the All Saints Graveyard maintenance

WORKING GROUPS

RESOLUTION No.68/2009 Carried that the following appointments to Working Groups are made:-

1. Allotments Working Group. (Cllr Kirby)
2. Communication and Community Engagement Working Group. (Cllr Kirby)
3. Risk Assessment Working Group. (Cllr Tyson)

2010/2011 BUDGET

RESOLUTION No.69/2009 Carried that a sum of up to £K30 be set aside in the 2010/2011 Budget for Capital Works/Schemes.

The Chairman closed the meeting at 9:10pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 4th January 2010 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mr. Paul Blane; Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Chris Jones; Cllr. Mr. Steve Kirby; Cllr. Mrs. Christine McLeod; Cllr. Rev'd Richard Plant; Cllr. Mr. Paul J.A. Sergeant (Chairman); Cllr. Mrs Hilary J. Tompkins; Cllr. Mr. Ron Tyson. Mr. Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs. Norma M. Goodier

MINUTES

RESOLUTION No. 70/2009 Carried that the Minutes of the Meeting held on the 7th December 2009 are confirmed as a true record.

DECLARATIONS OF INTEREST

No declarations were made

COMMITTEE REPORTS

Allotments Committee – Cllr Jones reported that an application for Grant Funding, in respect of the proposed re-organisation of the Allotment site, was being made under LCC “Give it a Go”.

It was noted that WLBC Cabinet would be considering the transfer of the Chapel Rd allotments to HwBPC at their January meeting.

Play Areas and Recreation Ground – No meeting held; No report

Planning Committee – No meeting held; No report

Parish Plan Monitoring Committee – Cllr Kirby reported that he and Cllr Baldwin would be attending a “Green Community” event at Salmesbury which he hoped would enable initiatives within Hesketh Bank.

BALL-COURT WORKING PARTY

It was noted that WLBC had still not gone out to tender and that a formal agreement between WLBC, HwBPC and the Village Hall was still not in place. The Clerk had also registered concern that time restrained funding for Play Workers was due to expire in October 2010.

THS USERS

Cllr McLeod presented a report following her meeting with the Vice-Chairman of THS Governors and others. Concern was expressed by Members regarding mixed messages over the recent months as to the funding of repairs to the swimming pool and sports hall and whether funds were being sought from Parish Councils. The Clerk was instructed to write to the Vice-Chairman of Governors to seek clarification.

CLERK'S REPORT

Beaconsall Hotel

It was noted that no further communications had been received since the last meeting.

Inspire Scheme

It was noted that the Scheme was now substantially complete. The Clerk had requested the replacement of the road signs and waste bin outside the HSBC bank.

Linear Park

It was noted that a further progress meeting would be attended by the Clerk on the 14th of January. It was also noted that Tarleton Parish Council had agreed a donation to the costs of £2,500 resulting in HwBPC contribution being reduced to £2,500.

Minerals & Waste

Details of the consultation had been circulated on the 28th December; the closing dates for comments is 19th February via the Website

Street Lighting Scheme

The Clerk reported that he was investigating costings from various suppliers.

Face the People Event - The WLBC Community Safety Partnership Annual Forum.

Details had been sent to Members on 24th December. The event is at 7:00pm on Wednesday 10th March at The Wilson centre, Edge Hill.

Play Equipment

Engineering inspections had been carried out at all three locations; no issues had arisen.

LALC Area Committee

It was noted that the next meeting was scheduled for 25th February.

Working Groups

It was noted that the "**Risk Management Working Group**" (*Cllrs McLeod & Tyson*) and the "**Communication and Community Engagement Group**" (*Cllrs Baldwin, Kirby & Tompkins*) need to report to either the February or March meeting of the Council. Members of the groups had been provided with briefing notes with this month's papers. Members were asked to contact the Clerk with any queries or procedural matters

Christmas Trees

It was noted that 3 additional trees had been provided this year at Cropper Gardens, The Village Hall and the 3G Sports Centre. A letter of thanks had been received from the Residents Assoc of Cropper Gardens

Recreation and Play Area Inspections

Appropriate Members were reminded of the mandatory Insurance Requirements that inspections must be made weekly and a report filed with the Clerk. Failure to carry out and report on such inspections could prejudice the Council's Insurance Cover.

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary (Dec)	£1,016.78	E212
Clerk	Expenses (Dec)	£74.76	E212

RESOLUTION No.71/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

LCTP	Training Courses (2008)	£170.00	E213/4
Yates Playgrounds	Engineering Inspections	£126.00	E215
Vernon Ogden	Electrical Installation for		
	Projector/Screen & CCTV	£577.17	E216
R Fawcett	Cupboard	£425.00	E217
PSP	December Newsletter	£175.00	E218
Brian Parkinson	Delivery & erection of		
	Notice Board	£45.00	E219
Brian Parkinson	Erect trees & new brackets	£285.00	E220
HMRC	NIC & PAYE	£1288.22	E221
Brian Parkinson	SPID Deployment (2)	£50.00	E222
Champion Media	Newsletter delivery	£33.74	E223
Signs & Graphics	Notice Board sign	£10.00	E224

RESOLUTION No.72/2009 Carried unanimously that the accounts now presented are paid forthwith

RECEIPTS

Bank Interest	December	£6.44
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INTERNAL AUDIT

RESOLUTION No.73/2009 Carried that the Council adopt the "2010 Review of Effectiveness of Internal Audit" and the "2010 Internal Audit Testing Schedule" and re-appoint Mr L L Watson as the Council's Internal Auditor for the 2010-2011 Financial Year.

FINANCIAL STATEMENT

RESOLUTION No.74/2009 Carried unanimously that the Council receive the third quarter's Financial Statement as a true record.

LINEAR PARK

RESOLUTION No.75/2009 Carried that the Council are content with the Consultancy briefing guide and does not wish to make any further representations. It was noted that the survey should be completed in February.

CLERK'S ALLOWANCES

RESOLUTION No.76/2009 Carried that Chairman and Vice-Chairman review expense and allowance payments made to the Clerk in conjunction with the January review and internal audit of Council documents and procedures.

The Chairman closed the meeting at 8:40pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 1st February 2010 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mr. Paul Blane; Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Chris Jones; Cllr. Mr. Steve Kirby;; Cllr. Rev'd Richard Plant; Cllr. Mr. Paul J.A.Sergeant (Chairman); Cllr. Mrs Hilary J. Tompkins; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Five members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs. Norma M. Goodier; Cllr. Mrs. Christine McLeod

MINUTES

RESOLUTION No. 77/2009 Carried that the Minutes of the Meeting held on the 4th January 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

Cllr Sergeant declared an interest in item 10

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held; No report; Members noted the continuing problem of dog faeces being left uncollected especially on the Shore Road recreation ground. The Clerk was asked to pursue this with WLBC. It was also agreed that notices, warning dog owners of the consequences of not clearing up after their pets, should be distributed.

Planning Committee – No meeting held; No report

Parish Plan Monitoring Committee – Cllr Kirby requested that the consultants carrying out the survey with regards to the Linear Park should involve the Environmental Group.

CHAIRMAN'S REPORT

The Chairman noted with pleasure, the way in which the contractors were managing the Booth's site, keeping the area as clean as possible and the efficiently managing of traffic.

BALL-COURT WORKING PARTY

Concern was expressed at the lack of progress by WLBC.

COMMUNICATIONS & COMMUNITY ENGAGEMENT WORKING GROUP

It was noted that the group had had two meetings and expected to report to the March meeting.

RISK ASSESSMENT WORKING PARTY

Cllr Tyson confirmed that he hoped to present a revised draft assessment to the March meeting.

CLERK'S REPORT

Beaconsall Hotel

It was noted that two generic communications had been received since the last meeting.

Linear Park

It was noted that the Clerk had attended an update meeting on the 14th of January and had been concerned at the progress made. A note had been sent to the WLBC lead officer.

Street Lighting Scheme

The Clerk reported that agreement had been reached with LCC that the standards could be 8metre with 100w lanterns.

Face the People Event - The WLBC Community Safety Partnership Annual Forum.

It was noted that the event is at 7:00pm on Wednesday 10th March at The Wilson centre, Edge Hill.

LALC Area Committee

It was noted that the next meeting was scheduled for 25th February.

PCSO

It was noted that North Meols CPC did not wish to proceed; Tarleton would be considering the matter further at the February meeting.

STATION ROAD BRIDGE FENCING

It was noted that LCC could not consider the replacement of the fence at the present time.

WLBC MAYORS AT HOME EVENING

An invitation had been received.

VAT WORKSHOP

The Clerk advised that he had attended the HMRC workshop in Manchester which had proved useful.

ANNUAL ASSEMBLY

The Clerk confirmed that this would be held on Monday 17th May 2010 at 7:30pm

POWER OF WELLBEING

It was agreed that a course for the whole Council would be arranged on a future Monday evening. The Clerk would advise re dates. It was noted that it was essential, for the Power to be granted, that all Members attend.

CHARITABLE CONTRIBUTIONS

It was agreed that the annual allocation is split between “Mencap” and “Vitalise”. A substantive proposition will be placed on the March agenda.

PARBOLD CIVIC SERVICE

An invitation to the service on Sunday 7th March @ 3:00pm had been received.

PRINCE MICHAEL AWARD

It was noted that Mr Neil Cunliffe, an LCC Officer and local resident had been honoured with this award.

LANCASHIRE FIRE & RESCUE

The Performance Report Consultation outcome was made available to Members.

MORCAMBE BAY SPONSORED WALK

Details of this year’s event was made available.

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary (Jan)	£1,032.93	E227
Clerk	Expenses (Dec)	£129.71	E227
Parkinson	SPID Deployment (Oct x 2)	£50.00	E200

RESOLUTION No.78/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

Yates	Power Washing (2 sessions)	£429.00	E225
Yates	Shelter Repairs	£161.00	E226
Viking	Library Files	£67.78	CC19

RESOLUTION No.79/2009 Carried unanimously that the accounts now presented are paid forthwith

RECEIPTS

Bank Interest	January 2010	£5.72
Capital Grant	Projection Equipment	£628.28
LCC	Grass Cutting (the bridge)	£281.00

INTERNAL INSPECTION

RESOLUTION No. 80/2009 Carried that the Council Receive the Chairman’s/Vice Chairman’s Internal Inspection Report of the Council’s Records and Accounts.

CLERK’S ALLOWANCES

RESOLUTION No.81/2009 Carried that the Chairman’s / Vice Chairman’s report is circulated for ratification at the March meeting of the Council.

SLCC PRACTITIONERS' CONFERENCE

RESOLUTION No.82/2009 Carried that the Clerk attends the Conference at a cost of £195.00 plus expenses.

ALLOTMENTS / PERMACULTURE

RESOLUTION No.83/2009 Carried that the Council underwrite a Feasibility and Design study to be carried out by "Groundworks" at a cost of up to £4,000 and subject to a satisfactory outcome to underwrite initial works for the proposed Permaculture and Allotment Development of the Shore Road Allotment Site at a further estimated cost of £9,750

CENTENARY SPORTS GROUND

(Cllr Sergeant, having a prejudicial interest, passed the Chair to Cllr Ashcroft)

(During discussions, Cllr Baldwin, as Village Hall treasurer, declared a prejudicial interest).

RESOLUTION No.84/2009 Carried that the Council support, in principle, a proposed public/private partnership to develop additional sporting facilities on the Centenary Sports Ground and underwrite the cost of producing draft proposals up to a maximum cost of £3,000.

Cllr Sergeant resumed the Chair

2010 / 2011 BUDGET

RESOLUTION No.85/2009 Carried, that subject to a budget heading in respect of the "Beconsall Group" with a £500 provision, the draft budget as presented is ratified and that a Precept of **£55,400** is set on West Lancashire Borough Council.

The Chairman closed the meeting at 10:05pm



HESKETH-with-BECCONSALL PARISH COUNCIL

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PRESENT

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Cllr. Mr. Chris Jones; Cllr. Mr. Steve Kirby; Cllr. Rev'd Richard Plant;
Cllr. Mr. Paul J.A. Sergeant (Chairman); Cllr. Mrs Hilary J. Tompkins; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Four members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mrs. Christine McLeod; Cllr. Mr. Paul Blane

MINUTES

RESOLUTION No. 86/2009 Carried that the Minutes of the Meeting held on the 1st February 2010 are confirmed as a true record.

DECLARATIONS OF INTEREST

No Declarations were made

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held; it was noted that orders for the repair of the Station Road Play Area path and the repair of the ground markings at Glen Park Drive Play Area had been issued for completion as weather permits.

Planning Committee – No meeting held; No report

Parish Plan Monitoring Committee – Cllrs. Kirby and Baldwin updated Members

BALL-COURT WORKING PARTY

It was noted that Tenders were due to be considered in the following week.

COMMUNICATIONS & COMMUNITY ENGAGEMENT WORKING GROUP

It was noted that the group hoped to make a presentation to the April Meeting.

ALLOTMENTS WORKING GROUP

Cllr Jones advised that he was expecting the outcome of the “Give it a Go” funding to be announced on the 17th of March and that a meeting of existing tenants and neighbours of the Allotments would be held on 11th of March.

CLERK'S REPORT

Petition

It was noted that a Petition from residents of the Nurseries had been received regarding noisy behaviour by youths using the shortcut to The Green.

Practitioners Conference

The Clerk had attended the Practitioners Conference at Stoke on Trent.

Beaconsall Hotel

It was noted that a further supportive letter (copy of MP letter) had been received and also 2 Phone calls objecting to the Council's alleged support of the campaign.

Village Warden / PCSO

Tarleton CPC, as well as North Meols, had now indicated that they did not wish to proceed. Members requested the Clerk to investigate part funding for Hesketh Bank only.

Annual Assembly

Arrangements were in hand for the Annual Assembly to be held on Monday the 17th May

NSPCC

A request had been received for the Council to join the NSPCC as a partner organisation in its "Stop" campaign. Members were in agreement with this.

WL CVS

The Annual Report 2009 was made available. It was also noted that Cllr Baldwin had been elected a Trustee on behalf of the Parish Council

Civic Dinner

An Invitation had been received. It was noted that the Chairman was unable to attend.

Training

Advice was given regarding a Community Engagement workshop on 11th August (LALC). Cllrs Baldwin and Kirby indicated their wish to attend.

Villages in Partnership

It was noted that the AGM was to be held at Croston on Thursday 18th March 2010 @ 7:00pm

Linear Park

Gillespies had met with land owners and stakeholders (including the Ward Councillors and Parish Clerk), on Thursday 25th February in order that views could be sought on progress to date. The report should be complete by early April.

Street Lighting

It was noted that a final scheme could not be put together until the new road layout incorporating the 'Booths' mini roundabout is agreed.

CSG Development

The Clerk had had meetings with the Football Club, Isherwood's Development, West Lancs Planners, West Lancs Drainage engineers and the Environment Agency. It was noted that here were some significant issues from both a Planning and a physical aspect which may take some time to resolve.

The Chairman and Clerk had however, negotiated with Isherwood's to split the previously agreed cost of surfacing the car-parking area down the left hand side of the access roadway; work on this would be started within the next two weeks. Quotations were also being obtained for new fencing to the rear car park and surface repairs to the entrance from Station Road.

Section 106 Monies

It was noted that agreement in principle with WLBC for improvement works to the Village Hall front, the CSG and the Permaculture project on Shore Road had been reached. The Clerk would be preparing submissions over the coming months.

FINANCIAL MATTERS

PAYMENTS (nett)

Clerk	Nett Salary (Jan)	£1,059.30	EFT 233
Clerk	Expenses (Dec)	£194.96	EFT 233

RESOLUTION No.87/2009 Carried unanimously that the payments of accounts made since the last meeting are ratified

Brain Parkinson	Jan SPID Deployment x2	£50.00	EFT 228
Lancs Training Partnership	Cllr Ron Tyson training	£60.00	EFT 229
SLCC	Regional Conference	£30.00	EFT 232

RESOLUTION No.88/2009 Carried unanimously that the accounts now presented are paid forthwith

RECEIPTS

Bank Interest	January 2009	£5.40
Bidaway Homes	Advertising donation	£20.00
HB Bowling Club	2009/2010 Rent	£553.00
HB AFC	2009/2010 Rent	£238.00

CLERK'S ALLOWANCES

RESOLUTION No.89/2009 Carried unanimously that the Chairman's/Vice Chairman's report on the Clerk's working allowances is ratified with effect from 1st February 2010.

RESIGNATION

RESOLUTION No.90/2009 Carried unanimously that the resignation of Cllr Christine McLeod is accepted with regret and that a vacancy is declared. The Clerk was instructed to thank Mrs McLeod for her service and dedication.

RISK ASSESSMENT WORKING GROUP

RESOLUTION No.91/2009 Carried unanimously that Cllr Ashcroft is appointed to fill the current vacancy.

CHARITY CONTRIBUTIONS

RESOLUTION No.92/2009 Carried unanimously that under "*Section 137 of the LGA 1972*", Donations of £100 each be made to "Mencap West Lancashire" and "Vitalise Lancashire".

ADMINISTRATION

RESOLUTION No.93/2009 Carried unanimously that The Council renew its subscription to the "Local Councils' Update" at a cost of £100.00.

LANCASHIRE ASSOCIATION OF LOCAL COUNCILS (LALC)

RESOLUTION No.94/2009 Carried, that The Council renew its annual subscription to the "Lancashire Association of Local Councils" (LALC) at a cost of £466.72

RISK ASSESSMENT

(Cllr Baldwin declared a prejudicial interest)

RESOLUTION No.95/2009 Carried that the Council adopts the presented 2010 review of Risk Assessments and that Cllr Tyson would report further in due course.

DELEGATED AUTHORITY

RESOLUTION No.96/2009 Carried unanimously that The Council delegate to the Clerk authority to carry out works and make routine purchases within the constraint of the 2010-2011 budget.

BEST KEPT VILLAGE

It was decided that due to the extensive works within the village, an entry would not be made this year. It was however agreed that Cllr Tompkins would approach Arden Lea on the possibility of providing hanging baskets.

WLBC HOUSING

It was agreed that the Chairman would call an Extra-Ordinary meeting of the Council on the 8th March 2010 to consider the "West Lancashire Borough Council's Draft Interim Housing Policy".

The Chairman closed the meeting at 8:45pm