



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 4th April 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr Paul Blane;
Cllr Mrs Norma Goodier;; Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant; Cllr. Mr Paul Sergeant; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Four members of the general public were present.

COUNCIL MEETING

APOLOGIES Cllr. Tompkins Cllr. Jones

MINUTES

RESOLUTION No. 1/2011 Carried that the Minutes of the Meeting held on the 7th March 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

COMMITTEE REPORTS

Play Areas and Recreation Ground – No Meeting held.

Planning Committee – No Meeting held. Meeting to be held 11th April 2011 to consider the outline submission to re-develop the Becconsall Hotel.

Parish Plan Review Committee – No Meeting held.

CHAIRMAN'S REPORT

The Chairman confirmed that the Annual Assembly would be held on the 23rd of May 2011

ALLOTMENTS COMMITTEE

Members were updated with current progress. It was advised that all plots were now ready for occupation.

BEST KEPT VILLAGE

Members were advised that an entry had been completed for the 2011 competition. Judging dates were advised.

CLERK'S REPORT

MAYOR AT HOME EVENING

The chairman confirmed he would be attending.

SLCC BRANCH CONFERENCE

The Clerk noted that due to poor Agenda, he would not be attending.

CHANGING FACILITIES – SHORE ROAD

The Clerk was awaiting a response from WLBC in respect of a Capital Grant Application.

LALC NEWSLETTER

The March Issue was made available.

LALC AREA COMMITTEE

Members were advised regarding the next meeting on Thursday 28th April

UPDATES

It was noted that Members had already received copies of a Guide to the Localism Bill and the LCC update on Concessionary Travel. The Clerk also noted concern at the currently low uptake of the Thursday Ormskirk Market Bus.

LCC BYTE SIZE BRIEFINGS

Members were apprised of the next session on the Crime and Disorder Act.

FLOOD RISK MANAGEMENT

It was noted that the Clerk and Chairman had attended a briefing on the LCC new responsibility for flood risk management in Lancashire. The Clerk noted that he had received one inquiry regarding a 'non maintained' ditch as a result of the article in the Shoreline Summary. The Clerk had also been able to establish that the 'new' estates and developments are not discharging any surface water into the foul sewerage as alleged.

PAST CHAIRMENS BARS

It was agreed that all currently serving Members should have dates of Office Bars affixed to the Chairman's Medallion.

WEBSITE

The Clerk advised that a major equipment failure had resulted in the Council Website reverting to a January 2011 edition. It was hoped that this would be corrected within the next fourteen days

FINANCIAL MATTERS

PAYMENTS (nett of VAT)

| | | | |
|---------------------|-----------------------|------------------|----------------|
| Clerk | March Salary | £1,086.20 | EFT 340 |
| Clerk | March Expenses | £171.68 | EFT 340 |
| Martin Snape | Photography | £50.00 | EFT 336 |

| | | | |
|------------------------|------------------------------|------------------|----------------|
| LCC | MUGA Lighting Columns | £550.00 | EFT 337 |
| Vaughtons | Past Chairmen Bars | £21.12 | EFT 338 |
| Brian Parkinson | SPID x 2 March | £50.00 | EFT 332 |
| HMRC | PAYE / NIC | £1,129.50 | EFT 350 |

RESOLUTION No.2/2011 Carried unanimously that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to make the appropriate electronic transactions.

RECEIPTS

| | | |
|-------------------------|-----------------|----------------|
| HB Cricket Club | CSG Rent | £290.00 |
| HB Football Club | CSG Rent | £249.00 |
| Bank Interest | Mar 2011 | £4.04 |

ANNUAL ACCOUNTS

RESOLUTION No.3/2011 Carried unanimously that Council's Annual Accounts for the year to March 31st 2011 are agreed and accepted as presented.

CLERK'S CONTRACT

RESOLUTION No.4/2011 Carried unanimously that the Clerk's Contractual Annual Salary Increment to SCP 35 is ratified with effect from 1st April 2011.

LOCAL COUNCILS UPDATE

RESOLUTION No.5/2011 Carried unanimously that the Council's Subscription to the "Local Councils Update" is renewed at an annual cost of £100.00

LCC PARISH LENGTHSMAN SCHEME

Members concluded that the scheme was not appropriate to the Council.

PACT

Representatives were asked to raise the subject of anti-social behaviour around the Station Road Play Area which had increased in recent weeks.

VILLAGE HALL & CSG s106 grant

RESOLUTION No.6/2011 Carried unanimously that the allocation of Section 106 monies agreement with WLBC in respect of the Community and Sports Area improvements is agreed and that the Clerk is authorised to sign the Agreement on behalf of the Council

CRICKET CLUB LEASE

Members were advised that the Cricket Club had now submitted a Planning Application.

CONSULTATION – CHARGING FOR PRE-APPLICATION PLANNING ADVICE

RESOLUTION No.7/2011 Carried unanimously the Clerk is instructed to respond that Parish Councils should be exempted from such charges.

LCC CHARTER REVIEW

RESOLUTION No.8/2011 Carried unanimously that the Clerk responds on behalf of the Council.

INSPECTION REPORTS

Reports were received in respect of Shore Road; Glen Park Drive Play Area; Station Road Play Area and the CSG.

VACANCIES NOTICE BOARD

RESOLUTION No.9/2011 Carried unanimously that the notice board adjacent to the Country Larder is in future used for jobs, services and local functions without charge.

The Chairman closed the meeting at 9:05pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Allotments Committee of the Parish Council held on Tuesday 12th April 2011 at 5.00pm at The Poor Marsh, Shore Road, Hesketh Bank

PRESENT

Cllrs. Mr Paul Blane (Chairman); Mr Steve Kirkby; Mrs Maureen Baldwin
Mr. Ian Cropper (Parish Clerk)
No members of the general public were present.

COMMITTEE MEETING

APOLOGIES

Cllr. Mr.C.I.Ashcroft

DECLARATIONS OF INTEREST

Cllr Kirby declared a non-prejudicial interest as an Allotment Plot Holder

PROPOSED CAR PARK

RESOLUTION A1/2011 Carried that the Clerk prepares a Schedule of Works and seeks tenders from Messers Popes, Rylands and Parkinson.

EXISTING SHEDS / GARAGES

RESOLUTION A2/2011 Carried that Mr Baxter should be asked to leave his building on site to house equipment for the maintenance of common areas for as long as he continued to act as Groundsman.

The Clerk was asked to arrange for the dismantling and removal of the remaining sheds and the safe disposal of the asbestos parts.

PERMACULTURE

RESOLUTION A3/2011 Carried the area designated for the Permaculture initiative should be laid to grass

The Chairman closed the meeting



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Planning Committee of the Parish Council held on Monday 18th April 2011 at 7:30pm at the Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr Paul Blane (Chairman); Cllr. Mrs Norma M. Goodier; Cllr. Mr. Steve Kirby;
Mr Ian T. Cropper (Parish Clerk)

Four members of the general public were present.

APOLOGIES

Cllr. Mr Iain Ashcroft;

INTERESTS

None

PLANNING APPLICATION 2011/0311/OUT

RESOLUTION P1/2011/ Carried that the Council whilst not objecting to the development of the site in general for residential use, voice the following observations and concerns.

1. The outline plan and visuals do not clearly indicate the exact location of the entrance to the proposed site. It should be noted that the existing Public Telephone Kiosk (which is omitted from the plans and visuals) is located on land forming part of the adjacent Play Area (LAP) owned by the Parish Council.
2. A significant proportion of the application site is designated as "Green Space" under the West Lancashire Replacement Local Plan Policy EN8. Building on this would have a significant detrimental effect to the residents on the north side of Cherry Vale and reduce the open aspect amenity as viewed from Station Road.
3. Concern is constantly expressed locally regarding the apparent inability of the existing Utility Provider to maintain an adequate supply (both in terms of pressure and volume) of water throughout the village. It is noted that pressure can be too low to use mains connected showers or charge pressurised central heating systems. Despite previous developments of various sizes not receiving any objections from United Utilities, residents feel they are being misled as to the ability to provide adequate supplies. We urge the District Council to pursue these significant ongoing concerns with some vigour.
4. The Applicant states that they have consulted with the Community to obtain their views. The Parish Council has not been party to any such consultation and has not received any communication from the developers. We are aware that an 'ad hoc' group styling themselves as the "Save the Becc Campaign" made contact with the developers on several occasions, but this was at their instigation rather than the developers.

5. It is stated that the former Bowling Green and adjacent Green Space portray “*only an unkempt, semi derelict image*”. This is entirely due to the present owners not maintaining the site.
6. The “Open Space & Retained Landscape” refers to land not within the application site.
7. “Pedestrian Circulation and Route” shows pathways through adjacent privately owned land for which permission has not been sought and would be unlikely to be given.
8. It is felt that the overall density as a result of the footprint of the site (whilst apparently complying with recommended practice) is excessive and that this is further exaggerated by the inclusion of three storey building within the proposed development which is out of keeping with nearby properties.

The Chairman closed the meeting at 8:40pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Monday 9th May 2011 at 7:30pm at the Village Hall, Station Road, Hesketh Bank.

PRESENT

Councillors:- Mr C.Iain.Ashcroft, Mrs Maureen. Baldwin, Mr Paul. Blane, Mr Steve.Kirby; Mrs Hilary.J.Tompkins, Mr Ron. Tyson

Mr. Ian T.Cropper, Parish Clerk & RFO

One member of the general public was present.

COUNCIL MEETING

CHAIRMAN

RESOLUTION No. 10/2011 Carried that Cllr. Steve Kirby is elected Chairman. The Chairman signed his declaration of acceptance of office.

APOLOGIES

Cllrs. Mrs Norma.M.Goodier; Mr David Maughan; Rev'd Richard.Plant; Mr Paul.A.Sergeant;

RESIGNATION

The resignation of Cllr Chris Jones was received with regret; a vacancy was declared and the Clerk was requested to write to Mr Jones thanking him for his sterling work with the Council especially with regard to the Allotment and Permaculture scheme.

VICE-CHAIRMAN

RESOLUTION No. 11/2011 Carried that Cllr. Iain Ashcroft is unanimously elected as Vice-Chairman.

APPOINTED REPRESENTATIVES (Note:- Councillors do not have delegated authority)

RESOLUTION No. 12/2011 Carried that Representatives are appointed as follows:-

LALC Area Committee (3)

Cllr. Kirby, Cllr. Maughan, Mr. Cropper

Hesketh Village Hall Trustees (1)

Cllr. Kirby.

Lancashire Playing Fields Assoc (1)

Cllr. Sergeant

Environmental Matters including CPRE, Tree Warden, Rights of Way, Footpaths (1)

Cllr. Tyson

Tarleton High School Users Group (1)
Cllr. Ashcroft

Layfield Charity (1)
Cllr. Goodier

PACT Panel (2)
Cllr Baldwin; (Vacancy)

PLANNING COMMITTEE

RESOLUTION No. 13/2011 Carried that the following Councillors be appointed as the **Planning Committee with full executive powers to discharge Planning matters.**
Cllr. Baldwin, Cllr. Goodier, Cllr Plant, Chairman, Vice-Chairman.

RECREATION COMMITTEE

RESOLUTION No. 14/2011 Carried that the following Councillors be appointed as the **Recreation Committee with full executive powers to discharge matters relating to the Recreation Ground and Play Areas.**
Cllr. Baldwin, Cllr Blane, Cllr. Goodier, Chairman, Vice-Chairman

ALLOTMENTS COMMITTEE

RESOLUTION No. 15/2011 Carried that the following Councillors be appointed as the **Allotments Committee with full executive powers to discharge matters relating to the Administration and Management of the Council's Allotments.**
Cllr. Baldwin, Cllr. Blane, (Vacancy), Chairman, Vice-Chairman

RISK ASSESSMENT WORKING GROUP

RESOLUTION No. 16/2011 Carried that **Cllr. Ashcroft and Cllr. Tyson** be appointed to review as necessary the Council's Risk Assessments Policy for consideration by the Council as required and produce an Annual Report for consideration by the Council in January each year.

DOUGLAS LINEAR PARK TASK GROUP

RESOLUTION No. 17/2011 Carried that the **Chairman and Cllr Tyson** represent the Council. Note the Clerk as an Officer continues to represent the Council on the Steering Committee.

INSURANCE INSPECTIONS

RESOLUTION No. 18/2011 Carried that the following Members are appointed to carry out weekly inspections of the Councils sites as follows:-

| | |
|---|-----------------------|
| Centenary Sports Ground | Cllr. Sergeant |
| Shore Road Car Park, Recreation Ground & Play Area | Cllr. Baldwin |
| Glen Park Drive Play Area | Cllr. Goodier |
| Station Road Play Area | Cllr. Maughan |

AUTHORISED SIGNATORIES

RESOLUTION No. 19/2011 Carried that the following Members are permitted to authorise instructions for payment (subject to a relevant Resolution being passed) on behalf of the Council:-
Cllrs. Ashcroft, Kirby, Plant, and Sergeant.

SECURITY MATTERS

RESOLUTION No. 20/2011 Carried that all matters pertaining to Security and CCTV installations continue to be delegated to the Clerk in consultation with the Council Chairman, the Chairman of the Recreation Committee and Borough Councillor Ashcroft.

MINUTES

RESOLUTION No. 21/2011 Carried that the Minutes of the Council Meeting held on the 4th of April 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

MANDATORY COMMITTEE REPORTS

Allotments Committee – Cllr Blane updated Members

Play Areas and Recreation Ground Committee – No meeting held.

Planning Committee – Minutes of previous meeting were circulated.

Parish Plan Monitoring Committee – Cllr Baldwin updated Members

CHAIRMAN'S REPORT

The Chairman advised Members that he would be holding the Annual Assembly on Monday 23rd May at 7:30pm in the Village Hall.

CLERK'S REPORT

LINEAR PARK

It was advised that the Full Scoping survey was now available on the Council's WebSite.

CAPITAL BID

It was advised that the Council had been successful in its application to the WLBC Capital Fund of £15,000 towards the cost of changing rooms at Shore Road; the total fund now stands at £35,000.

LDF CORE STRATEGY

Members were advised of the Presentation on WLBC Core Strategy Preferred Options to be held at the Council Chamber on Thursday 12th May at 7:00pm.

PRESTON / SOUTH RIBBLE / CHORLEY CORE STRATEGY

It was noted that this was now available on line; at the relevant District Offices and on a CD.

TRAINING

Members were apprised of the forthcoming FOI & Data Protection – training on Thursday 4th August

CUADRILLA HYDROCARBON EXPLORATION

The Clerk confirmed that he was arranging a site visit when the rig arrives currently planned for early June.

LALC AREA COMMITTEE

It was noted that Members had been unable to attend.

CRICKET CLUB

It was noted that the submitted planning application had been returned by WLBC as incomplete and that the training session had now finished. Concern was again expressed by Members as to the way the whole matter had been dealt with by the Club.

It was also noted that four complaints had been received last month regarding the state of the land of the Cricket Club and in particular the amount of rubbish and detritus in the adjacent pond. Complainants had been advised that this was private land and dog walkers did not have rights to use it.

Members expressed concern regarding the installation of a gas storage cylinder for which permission had not been given by the Council as Landlords. The clerk was instructed to write to the Club on both matters and also request a copy of the installation / safety certificate in respect of the Gas Cylinder.

COUNCIL QUALITY STATUS

It was noted that a renewal application should be submitted before the autumn; the Clerk was asked to put this in motion.

ALLOTMENTS

It was noted that WLBC had agreed to a tranche of S106 monies amounting to £14,750 for improvement works.

FINANCIAL MATTERS PAYMENTS

| | | | |
|-----------------------------|--------------------------------|------------------|-------------|
| Clerk | Nett Salary | £1,067.20 | E355 |
| Clerk | January Expenses | £140.42 | E355 |
| Rufford Printing | April Newsletter | £74.00 | E353 |
| Champion Media Group | Newsletter distribution | £33.51 | E354 |
| Tree Check | Tree Inspections | £200.00 | E356 |
| Brian Parkinson | SPID deployment (April) | £50.00 | E357 |

RESOLUTION No.22/2011 Carried unanimously that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to make the appropriate electronic transactions.

RECEIPTS

| | | |
|------------------------|--|-------------------|
| Bank Interest | April | £4.54 |
| WLDC | Concurrent Grant 1st tranche | £2,902.50 |
| WLBC | Precept 1st tranche | £27,133.50 |
| Allotment Rents | Held for HBALGA (£300 Council) | £645.00 |
| HMRC | VAT Reclaim | £10,595.42 |

INSURANCE

RESOLUTION No.23/2011 Carried that Council's renews its comprehensive Insurance Policy with Aviva in the sum of £1,292.07.

ANNUAL RETURN

RESOLUTION No.24/2011 Carried unanimously that the Council approves Parts 1&2 of the Annual Return as presented.

ROYAL WEDDING PARTY PACK

RESOLUTION No.25/2011 Carried that the Council ratifies the purchase of a pack at a cost of £336.00 for use at the Village Party.

STANDING ORDERS

RESOLUTION No.26/2011 Carried that the Council adopts a new Standing Order as follow:- *A Committee Member may if they are unable to attend a Meeting of that Committee appoint a voting substitute to attend that specific meeting of that Committee who is not already a Member of that Committee*".

POLICING

RESOLUTION No.27/2011 Carried that the Chairman and Cllr Baldwin represent the Council in a joint meeting with the other Northern Parishes to discuss concerns over rural policing in the area. The Clerk agreed to organise the initial meeting.

LALC MEMBERSHIP

RESOLUTION No.28/2011 Carried that the Council renew its Membership at a cost of £460.25. The Clerk was also instructed to advise LALC that it would not be renewing its Membership next year unless its repeated concerns regarding the level of financial reserves held and the manner in which financial reports and budgets were dealt with.

The Chairman closed the meeting at 9:08pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Allotments Committee of the Parish Council held on Saturday 13th May 2011 at 5.00pm at The Locker Room, Station Road, Hesketh Bank

PRESENT

Cllrs. Mr Paul Blane (Chairman); Mr Steve Kirkby; Mrs Maureen Baldwin
Mr. Sean Case
No members of the general public were present.

COMMITTEE MEETING

APOLOGIES

Cllr. Mr.C.I.Ashcroft

DECLARATIONS OF INTEREST

Cllr Kirby declared a non-prejudicial interest as an Allotment Plot Holder

APPEAL BY MR TRIPPIER (regarding shed size and position.)

The meeting was convened to review the decision previously made that the 'shed' partly situated on the current Plot 45, allocated to Mr Stephen Trippier of 80 Shore Road, Hesketh Bank, must be removed as it does not comply with the standard or size agreed by the Allotments Committee and Hesketh with Becconsall Allotments and Leisure Gardeners Association (HBALGA), the managers of the recently redeveloped Allotment site on Shore Road Hesketh Bank. Sean Case, Chairman of HBALGA was invited to attend as a non-voting member.

In order that that the allotments committee can be seen to be giving a fair and balanced review of the decision the Chairman outlined a brief history of the allotment site, the Parish Council 'vision' and the consultative process that took place with existing plot holders.

History:

The Poor Marsh Allotment site on Shore Road was divided into 20 strips of 220 yards long and was worked on a semi commercial basis. It was then necessary for the plot holders to use some heavy equipment i.e. tractors and rotavators and several of them owned sheds which were situated on an uncultivated area of land behind the cottages on Shore Road.

Mr Trippier has stated that he worked the allotment plots for over 25 years: he originally rented a single strip of land from the Parish Council but later rented two adjacent strips when his neighbour vacated them, at that time it is understood he took over the shed to house his equipment. Subsequently the Parish Council reclaimed two strips as they were not being cultivated and advised Mr Trippier that the third strip would be reclaimed if it wasn't 'worked'.

In March 2009 the Parish Council Allotment Committee decided to undertake a complete review of the site in response to increased public requests for allotment plots. The review would be done in consultation with existing plot holders and interested parties. The eleven remaining plot holders were written to, apprised of the decision and given notice terminating their occupancy as at 31st March 2010.

Poor Marsh Site Vision

The Chairman of the Allotments Committee explained to the meeting the visioning process and the importance of including the existing plot holders and the residents of the cottages on Shore Road that overlooked the Poor Marsh Site.

Several meetings were held with existing plot holders, residents, other interested people and Groundwork Wigan, who were engaged to produce a feasibility study and plan for the site. It was agreed that with public interest in allotments gaining momentum there should be smaller and more manageable plots created and Groundwork produced a plan that allowed for 57 allotment plots, a number of raised beds for less able local residents and an area which would be developed into a permaculture area. It was made clear at this stage that existing plot holders who wanted a plot on the redeveloped site would have priority in selecting the plot they wanted.

Residents from the cottages expressed their concern that with the number of plots being created the site would become unsightly and they were assured that there would be a number of rules in place determining such things as the size and position of any sheds on site and that everything in the allotment committees' power would be done to ensure that everyone was happy.

June 2010 to 13th May 2011

In June 2010 a decision was made by the allotments committee that once the Poor March Site had been ploughed and tilled the first 17 allotment plots would be marked out and allocated, firstly to previous allotment holders on the list for a new, smaller plot and then in waiting list order to anybody willing to be a member of the steering group.

At an Allotments Steering Group meeting held on 17th June 2010 a decision was made regarding the position of sheds on the allotment plots and the decision regarding the size of the shed was deferred to a meeting held on 15th July 2010 when it was agreed that that sheds should be no larger than 8' x 6' x 7'6", with an apex roof, made of wood and any windows to be plastic. Mr Trippier was not present at those meetings.

A further meeting of the Allotments Steering Group was held on 9th September 2010 at which members of the HBALGA Committee were elected. Mr S Trippier put himself forward as Vice Chairman and was duly elected. However within a very short space of time HBALGA members realised that Mr Trippier was not a current plot holder and therefore could not serve as a committee member and he was duly advised of the situation.

In May 2011 Councillor Baldwin rang Mr Trippier to advise him that his shed would need to be removed and this was followed by a letter from the Parish Council confirming this.

Following an email request to HBALGA to review the requirements, it was agreed that the decision to remove the shed would be reviewed and the meeting called.

Sean Case had visited the allotment site and measured Mr Trippier's shed and it is currently 4 times larger than the agreed maximum size for sheds on the allotment plots. The shed size would be reduced to 9' x 12' if the lean to portion of the building was removed. There is concern that the shed roof is asbestos. There are glass windows in the shed which would need replacing or boarding up and there is considerable work to be done to bring the shed up to standard. In addition approximately 25% of the shed encroaches onto plot 47. It was mentioned that there was a possibility of an agreement being reached between the two plot holders that plot 47's shape could be changed to accommodate the 'shed'. The committee agreed that this was not a feasible solution and the Chairman proposed that under no circumstances could a shed encroach onto another plot. This was agreed by all.

Councillor Kirby advised the meeting that in conversation with Mr Trippier mention was made of Mick Baxter's shed and the meeting was advised that Mr Baxter had agreed to continue as 'grounds man' for the allotment site and therefore been allowed to retain his shed on what is Parish Council Land. Mr Trippier had also suggested that the new car park arrangement had affected the layout of

the plots and a path had been moved. This is not the case and the path has been moved without affecting any of the plots in the area.

Councillor Kirby advised the meeting that Mr Trippier is claiming that the notice to quit doesn't mention removal of sheds: that existing sheds should be exempt from the ruling concerning shed size: that Mr Hardman, plot 47 holder, is happy for the shed to encroach onto his plot: there is no sustainability in knocking down an existing shed: that Mr Baxter is being allowed to keep his shed.

Mr Case was asked HBALGA's views on the matter and briefly they are: Notice to Quit means removing everything from site: the shed is currently 4 times the size permitted under HBALGA rules and if reduced would still be twice the size: glass must be removed: that the shed must be brought up to standard and maintained at that level: Parish Council to put in writing to Mr Trippier that changes must be made within 4 weeks and that he should also be advised that he has not yet paid his rent or obtained a licence.

RESOLUTION A4/2011 Carried that Mr Trippier is requested to:- immediately take out a "Plot Holders Licence" and pay the due fee, undertake to reduce the shed size to 9' x 12': that any asbestos be removed and properly disposed of: that the glass is replaced or removed from the windows: that the shed be brought up to a high standard and the allotments committee be given details of proposals to do so: that the shed be relocated wholly within Plot 45 meeting the HBALGA requirements and that all modifications be completed within four weeks.

The Chairman closed the meeting.



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 6th June 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr Paul Blane;
Cllr Mrs Norma Goodier; Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan; Cllr.
Rev'd Richard Plant; Cllr. Mr Paul Sergeant; Cllr. Hilary Tompkins;
Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

All Members were present

MINUTES

RESOLUTION No. 29/2011 Carried that the Minutes of the Meeting held on the 9th May 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

COMMITTEE REPORTS

Play Areas and Recreation Ground – No Meeting held. It was noted that the Clerk was meeting with Mr Yates regarding the Glen Park Drive upgrade.

Planning Committee – No Meeting held.

Parish Plan Review Committee – Cllrs Maughan and Baldwin advised that a review document seeking Members views would be distributed during the ensuing week.

ALLOTMENTS COMMITTEE

Members were updated with current progress. It was stated that work on the Car park would commence during June.

BEST KEPT VILLAGE

Members were advised that posters had been placed in most shops and on the Council notice boards. It was requested that further posters be distributed wherever Members thought useful.

CLERK'S REPORT

PARISH ASSEMBLY

The Clerk referred to the poor turnout yet again and suggested that either the meeting should be abandoned by the Parish Council or significant effort put into it; he felt it was an insult to the invited speakers to allow the present situation to continue.

VILLAGE CENTRE FEATURE

The Clerk advised that a working group needed to be formed to progress this proposed feature; as all Members were interested it was decided to hold a special meeting for that purpose on the 20th June – venue to be confirmed.

COMPREHENSIVE INSURANCE

It was noted that the policy with Aviva had been renewed from the 1st of June 2011.

CRICKET GROUND

The Clerk had received a complaint regarding disabled access to the ground; this had been acknowledged and passed on to the Club.

CHANGING FACILITIES – SHORE ROAD

It was noted that the Clerk had received a positive response from Veolia regarding a grant application. The meeting was advised that costs would now be incurred in both the Clerk's and other professional's time to progress the matter.

CUADRILLA EXPORATION SITE

It was noted that the Clerk had arranged a site visit for Councillors scheduled for 3:00pm on Thursday the 7th July; Members wishing to attend were asked to advise the Clerk. Members noted the useful information day at the Church hall, held by Cuadrilla, which had been well attended.

CPRE NETWORK NORTH

Members were apprised of a 1 day conference at the Mint Hotel Manchester Saturday 25th June 10:30am – 4:00pm.

POLICE MEETING

It was noted that a joint meeting of the Northern Parishes had now been arranged for Wednesday, 8th June; Chief Inspector Geoff Hurst, the Borough Commander would be present.

INTERNAL AUDITOR

Mr Watson has advised the Clerk that due to poor health, he considered that he should now stand down as the Council's Internal Auditor. The Clerk had approached the SLCC and Mr Trevor Rimmer (Scarisbrick CPC) had kindly agreed to fill the gap at short notice.

CODE OF CONDUCT TRAINING PACK

It was noted that this had been distributed with Members papers.

AGRICULTURAL WATERCOURSES

Members were apprised of an Environment Agency open day at Great Hanging Bridge Croston on Tuesday 14th June 8:30am – 2:00pm.

PAST CHAIRMENS BARS

The Clerk confirmed that a bar to mark Cllr Goodier's term in office had been received

BIRMINGHAM IFSEC EXHIBITION

The Clerk reported on his visit to the exhibition in respect of CCTV and monitoring equipment.

FINANCIAL MATTERS

PAYMENTS (nett of VAT)

| | | | |
|------------------------|--|------------------|----------------|
| Clerk | May Salary & Taxable expenses | £1,099.20 | EFT 358 |
| Clerk | May Expenses | £226.38 | EFT 358 |
| Brian Parkinson | SPID x 2 May | £50.00 | EFT 359 |
| Trevor Rimmer | Internal Audit | £75.00 | EFT 360 |
| Brian Parkinson | Grounds Mtce (May) | | SO |
| BT | Line Rental | £15.98 | SO |

RESOLUTION No.30/2011 Carried unanimously that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|----------------------|--------------------------|------------------|
| O2 | Base Station Rent | £4,000.00 |
| Bank Interest | May 2011 | £6.44 |

INTERNAL AUDIT

RESOLUTION No.31/2011 Carried unanimously that the appointment of Mr Trevor Rimmer as Internal Auditor is ratified and that his report is received and noted.

The Clerk was instructed to write a letter of thanks to Mr Watson for his advice, support and help to the Council over many years. Members requested that their appreciation for the excellent work of the Clerk be Minuted.

CO-OPTION

RESOLUTION No.32/2011 Carried that **Mr Martin Forshaw** of Becconsall Lane is co-opted to the Council to fill the existing vacancy.

WLBC LOCAL DEVELOPMENT FRAMEWORK

RESOLUTION No.33/2011 Carried that the Council support Option 1 whilst stating ongoing Infrastructure and Utility concerns as highlighted over many years.

COMMITTEES

RESOLUTION No.34/2011 Carried that Cllr Norma Goodier is appointed to the Allotments Committee; it was noted that a vacancy still existed on the PACT Panel.

PACT

The representative was asked to take forward concerns over broken beer glasses outside the Locker Room

INSPECTION REPORTS

Reports were received in respect of Shore Road; Glen Park Drive Play Area; Station Road Play Area.

OTHER MATTERS

It was noted that Mr Fred Gorse of Cropper Gardens would be celebrating his 100th birthday on the 10th of June. Members asked the Clerk to pass on their congratulations and good wishes.

The Chairman closed the meeting at 8:55pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Allotments Committee of the Parish Council held on Tuesday 7th June 2011 at 7:30pm at The Locker Room, Station Road, Hesketh Bank

PRESENT

Cllrs. Mr Paul Blane (Chairman); Mr Steve Kirkby; Mrs Maureen Baldwin
Mr Ian Cropper

12 Members of HBALGA were present

COMMITTEE MEETING

CHAIRMAN

Resolution A5/2011 Carried that Cllr Paul Blane is appointed Chairman

APOLOGIES

Cllr. Mr C Iain Ashcroft; Cllr. Norma Goodier

DECLARATIONS OF INTEREST

Cllr Kirby declared a non-prejudicial interest as an Allotment Plot Holder

MINUTES

Resolution A6/2011 Carried that the Minutes of the Allotments Committee Meeting held on 12th April and the 13th May 2011 are confirmed as a true record.

CAPITAL WORKS

Resolution A7/2011 Carried ratifying the decision to appoint "Ian Rylands Ltd" is to carry out repair and construction works as detailed in the Council's invitation to tender dated 23rd April 2011; Rylands quotation dated 13th May 2011; the site visit of the 1st of June and the Council's acceptance letter dated 3rd June 2011.

CLERK'S REPORT

The Clerk updated Members in respect of specifications and timings in respect of Resolution 36/2011 above and the Council's application for a water supply from United Utilities. The meeting was also advised by Cllr Baldwin that "Popes" would be bringing the water infrastructure up to statutory requirements by the 11th June.

OPEN FORUM

The meeting was opened up to allow HBALGA Members to discuss the progressing of the Permaculture Initiative.

The Chairman closed the meeting at 09:10pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 4th July 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft^(a); Cllr. Mrs. Maureen Baldwin; Cllr. Mr Paul Blane^(a);
Cllr. Mr. Martin Forshaw^(a); Cllr Mrs Norma Goodier; Cllr. Mr. Steve Kirby (Chairman);
Cllr. Rev'd Richard Plant; Cllr. Mr. Ron Tyson.

Mr. Ian T. Cropper (Parish Clerk)

(a) Arrived during item 4

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr Paul Sergeant; Cllr. Mrs. Hilary Tompkins; Cllr. Mr. David Maughan

MINUTES

RESOLUTION No. 35/2011 Carried that the Minutes of the Meeting held on the 6th June 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was reported that work on the Glen Park Drive Play area to provide a new Activity Feature, new Bench and Cradle Seat Swings, and refurbishment of all the other existing equipment, features and safety surfacing will commence during w/c Monday 25th July and take, subject to weather, approx two weeks to complete.

Allotments Committee – It was reported that work on the refurbished car park and access road had commenced on the 21st of June and a water connection was anticipated by the end of August. It was advised that a formal opening ceremony would take place in August / September.

Planning Committee – No Meeting held.

Parish Plan Review Committee – No Meeting held.

BEST KEPT VILLAGE

It was noted that judging had commenced; it was agreed that preparations for next year's competition should be undertaken at an earlier date and that a specific meeting should be held in the autumn to address this.

CLERK'S REPORT

CRICKET GROUND

It was noted that the Clerk had still not received a substantive reply to the Council's letter of the 30th May.

CHANGING FACILITIES – SHORE ROAD

It was noted that the Clerk had received a positive response from Veolia regarding a grant application.

CUADRILLA EXPORATION SITE

It was noted that the on site visit was now planned for September on a date to be advised.

POLICE MEETING

A joint meeting of the Northern Parishes was held on Wednesday, 8th June followed by a further meeting on the 29th of June; Chief Inspector Geoff Hurst, the Borough Commander was present at both and the three CBMs at the latter. Future meetings will be arranged by the group themselves under the Chairmanship of Tarleton Councillor Andy Cheetham.

VODAFONE BASE STATION

It was noted that Vodafone planned to relocate their base station tower from the rear of Altys to the Douglas Boatyard.

LALC

The June Newsletter was made available to Members.

COMMUNITY TRANSPORT REVIEW

Members expressed their concern that despite advice to the contrary, no consultation with the Parish Council had been undertaken. Concern was also expressed at the continuing lack of consultation and advice of changes from LCC.

MOSS LANE SPEED LIMIT

Whilst the Council at this stage had not managed to have the Speed Limit reduced to 50mph on the derestricted section of Moss Lane, the WL Traffic Liaison Meeting had agreed to a short extension of the 30mph limit to a point opposite Nos 221 / 224. This will now be advertised.

ROAD RESURFACING

It was noted that LCC had now scheduled sections of Moss Lane (C146) in the derestricted areas and significant lengths of Chapel Road (C147) for resurfacing.

SHORE ROAD PAVEMENT

It was noted that LCC had now agreed to undertake the side dressing of the footway. This will be undertaken in multiple sections as staff are available.

20 MPH SCHEMES

It was noted that LCC would shortly be consulting on the imposition of 20mph speed limits and speed zones on residential roads.

MAYORESS' CHARITY

Members were apprised of and asked to promote the "Concert in the Park" at Rufford Old Hall – Saturday 13th August 4:30pm – 8:30pm

FINANCIAL MATTERS

PAYMENTS (nett of VAT)

| | | | |
|---------------------|--------------------------------|-----------|---------|
| Clerk | June Salary & Taxable expenses | | |
| | | £1,079.80 | EFT 363 |
| Clerk | June Expenses | £189.80 | EFT 363 |
| Parkinson | Garage / Asbestos Disposal | £800.00 | EFT 361 |
| Lancashire JetClean | Bus Shelter cleaning (April) | £120.00 | EFT 362 |
| United Utilities | Allotments Water | £471.00 | C 34 |
| HMRC | PAYE & NIC (3 mths) | £1,127.27 | EFT 364 |
| Greenbarnes | Allotment Notice Board | £1,284.45 | EFT 365 |
| Rufford Printing Co | June Newsletter | £320.00 | EFT 366 |
| Vaughtons | Bar Badge | £12.56 | EFT 367 |
| Brian Parkinson | SPID x 2 June | £50.00 | EFT 368 |
| Champion Media | Newsletter Delivery | £33.44 | EFT 369 |
| Lancashire JetClean | Bus Shelter cleaning (June) | £120.00 | EFT 370 |
| Brian Parkinson | Grounds Mtce (May) | £478.00 | SO |
| BT | Line Rental | £15.98 | DD |

RESOLUTION No.36/2011 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------|-----------------------|---------|
| WLBC | MUGA Lighting Columns | £558.00 |
| Bank Interest | May 2011 | £6.03 |

WLBC CAPITAL GRANT

RESOLUTION No.37/2011 Carried unanimously that the "*Terms and Conditions*" for a WLBC Capital Grant in respect of the proposed Recreational Changing Rooms at Shore Road are approved and that the Clerk is authorised to sign on behalf of the Council.

SECTION 106 MONIES

RESOLUTION No.38/2011 Carried unanimously that that the "*Draft Agreement*" for the use of S106 monies at the Permaculture / Allotment Poor Marsh site is approved and that the Clerk is authorised to sign on behalf of the Council.

NORTHERN PARISHES POLICE LIAISON FOCUS GROUP

RESOLUTION No.39/2011 Carried unanimously that the Council's Ratifies its Membership of the "*Northern Parishes Police Liaison Focus Group*" appointing Cllrs. Baldwin and Kirby as Members representing Hesketh with Beconsall CPC.

PACT

RESOLUTION No.40/2011 Carried that Cllr Mrs Norma Goodier is appointed to the PACT Panel.

VILLAGE CENTRE FEATURE AND BOUNDARY SIGNAGE

RESOLUTION No.41/2011 Carried that views of the recently convened Working Party are ratified and that the Clerk is requested to progress permissions into the provision of Boundary Signs and a Village Centre Feature on the apex of the old railway bridge.

PACT METING

Representatives were asked to take forward the ongoing problems of mobile phone usage by vehicle drivers.

LALC AGM

RESOLUTION No.42/2011 Carried that The Chairman and Cllr Maughan are requested to represent the Parish at the AGM in November

CODE OF CONDUCT

RESOLUTION No.43/2011 Carried unanimously that the Council amend their Code of Conduct for Members and adopt Paragraph 12(2) of the Model Code.

TRAINING

RESOLUTION No.44/2011 Carried unanimously that the Council delegate to the Clerk the production of a “**Statement of Intent in respect of Training of Councillors and Officer(s)**” Policy Document.

INSPECTIONS

Inspection Reports were received in respect of the Glen Park Drive and Station Road Play Areas.

CLERKS WORKLOAD

The Meeting was advised that due to the ensuing pressure of work (which included the Shore Rd Allotments contract, the Shore Road Changing Facilities Grant Application, the Quality Council re-accreditation application, the Council Annual Report, Reviews of Standing Orders and Financial Regulations) the Clerk would be looking for remuneration in the region of fifty extra secretarial hours over the summer period at an estimated cost of £500.00. Members indicated that they were content with this.

The Chairman closed the meeting at 9:00pm



HESKETH-with-BECCONSALL PARISH COUNCIL

**Minutes of the Allotments Committee of the Parish Council held on Monday 15th August 2011
at 10:00am at Southview Lodge,, Station Road, Hesketh Bank**

PRESENT

Cllrs. Mr Iain Ashcroft; Mrs Maureen Baldwin; Mr Paul Blane (Chairman);
Mrs Norma Goodier; Mr Steve Kirkby;

COMMITTEE MEETING

APOLOGIES

All members were present

DECLARATIONS OF INTEREST

Cllr Kirby declared a non-prejudicial interest as an Allotment Plot Holder

OFFICIAL OPENING of ALLOTMENTS

It was noted that the Clerk was issuing the invitations and publishing the press release. It was also noted the Mayor and Mayoress attendance was confirmed. It was noted the Professor and Mrs Bellamy would driven to the site by the Clerk; other details for the management of the day were agreed.

Resolution 45/2011 Carried unanimously that the Clerk purchase a street side sign board, as per the draft issued, for attachment to the site notice board at an estimated cost of £160.

Resolution 46/2011 Carried unanimously that an allocation of up to £300 be made to cover costs for the day.

The Chairman closed the meeting at 11:30am



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Allotments Committee of the Parish Council held on Thursday, 1st September 2011 at 4:00pm at the Locker Room, Station Road, Hesketh Bank

PRESENT

Cllrs. Mr Iain Ashcroft; Mrs Maureen Baldwin; Mr Paul Blane (Chairman); Mr Steve Kirkby.
Mr Ian T Cropper (Parish Clerk)

Part attendance: Mr Simon Bond; Mr Sean Case.

COMMITTEE MEETING

APOLOGIES

Cllr Mrs Norma Goodier.

DECLARATIONS OF INTEREST

Cllr Kirby declared a non-prejudicial interest as an Allotment Plot Holder.

MINUTES

Resolution 47/2011 Carried that the Minutes of the Meetings held on the 7th June & 15th August 2011 are confirmed as a true record.

CHAIRMAN'S REPORT

The Chairman noted the excellent work done by Members of the Council and HBALGA in making the formal opening by Professor Bellamy such a success.

NOTICE BOARD

Resolution 48/2011 Carried that the purchase of a Greenbarnes notice board for the Allotment site in the sum of £1,300 + VAT is ratified.

CONTRACT PAYMENTS

Resolution 49/2011 Carried that Payments totalling £21,479.80 +VAT to "Ian Rylands" are ratified in respect of the Shore Road Contract representing an overspend on contract of £78. It was noted that the sum of £120 was rechargeable to HBALGA in respect of damage done by an HBALGA member to the installed drainage.

HBALGA ADMINISTRATION

It was noted that the Clerk had received a complaint regarding non-response to a WebSite query. Details had been passed to the secretary but a response had not been received. The Clerk also noted the failure of HBALGA to establish a bank account five months after the management agreement had been put in place and the lack of advice to the Clerk of meetings as required under the agreement. Mr Bond advised that the Bank Account would now be open within days and that he would deal with the other matters and advise the Clerk ASAP.

COMPLAINT RE PROVISION

Members had been advised of a complaint regarding the non provision of a plot in respect of an application dated August 2008. It was noted that some confusion in requirements had led to the delay and that the Applicant should now be offered the next available plot. Mr Bond to advise the Clerk as a matter of urgency regarding availability.

DIRECT ACCESS FROM SHORE ROAD PREMISES

Resolution 50/2011 Carried that persons holding a '*Plot Holders Licence*' and with Property abutting the southern boundary of the site should be granted direct access subject to their signing of a suitable agreement. The Clerk was asked to prepare this for ratification by the Committee.

FUNDING

The Clerk presented an up to date Statement of Account in respect of delegated funds. This showed net available monies of £17,244.

PERMACULTURE

Resolution 51/2011 Carried that in order to progress the vision, a Management Structure should now be put in place.

POPES (Hightown) CLAIM

Resolution 52/2011 Carried that a negotiated settlement of claim for additional works is delegated to the Clerk.

The Chairman closed the meeting at 5:40pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 5th September 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr Paul Blane;
Cllr. Mr. Martin Forshaw' Cllr. Mr. Steve Kirby (Chairman);
Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant; Cllr. Cllr. Mr Paul Sergeant;
Cllr. Mrs. Hilary Tompkins; Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Sixteen members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr Mrs Norma Goodier

MINUTES

RESOLUTION No. 47/2011 Carried that the Minutes of the Meeting held on the 4th July 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was reported that work on the Glen Park Drive Play area to provide a new Activity Feature, new Bench and Cradle Seat Swings, and refurbishment of all the other existing equipment, features and safety surfacing had been completed during August: Work to tidy the perimeter and prune trees would be undertaken during the autumn.

Allotments Committee – A comprehensive report was given with regards to the opening event and a full update on recent meetings; the Clerk was requested to send a letter of appreciation to Mr W Hunter for the considerable resources he had made available, without charge, to the project.

Planning Committee – No Meeting held.

Parish Plan Review Committee – No Meeting held.

BEST KEPT VILLAGE

It was noted that judging had been completed and that the results were awaited. It was requested that plans for next year's entry with the hope of involving residents, should be put in hand before the year end.

CLERK'S REPORT

LALC AUTUMN CONFERENCE

Members were apprised of the event at the Leyland Hotel on Saturday 29th October.
No Members wished to attend.

LALC Newsletter

This was made available for Members

LCC Parish Conference / LALC AGM

Saturday 12th November from 9:30am.

It was noted that Cllrs Maughan & Kirby had agreed to attend.

TRAINING PARTNERSHIP

Members were apprised of a course on Community Engagement.

CVS TRAINING PROGRAMME

Detail of the 2011/2012 programme was made available.

CHANGING FACILITIES – SHORE ROAD

It was noted that a detailed application had to be made to Veolia by 14th of October.
Decisions would be communicated by 24th January 2012.

VILLAGE CENTRE FEATURE

It was noted that Booths had confirmed their agreement in principle.

It was agreed that a Working Group consisting of all Council Members under the chairmanship of Cllr Maughan be set up forthwith.

GAS EXPLORATION

It was noted that the visit for Councillors was now scheduled for 3pm, Wednesday 7th September.

LCC CONSULTATION – UNAUTHORISED ENCAMPMENTS

It was noted that yet again, LCC had given inadequate time to Parishes to consult. Members requested that the Allotments Committee consider the security of the Poor Marsh site with respect to unauthorised encampments.

VILLAGE HALL WORKS

Members were apprised of a meeting held by the Chairman and Clerk with representatives of the Village Hall Committee to arrange the commencement of works under the s106 agreement.

QUEENS DIAMOND JUBILEE

It was noted that the Football Club and School were arranging a similar event to that marking the Wedding of Prince William.

SOUTHPORT FLOWER SHOW COMPETITION

A letter of thanks had been received from the author of the winning entry.

COUNCIL PHONE NUMBER

It was noted that now the Council has its own telephone line at the Village Hall (for broadband) this number would be used for the Council's official line with incoming calls being diverted as appropriate (01772-812681)

FINANCIAL MATTERS

PAYMENTS

| | | | |
|-----------|---------------------------------|--------------------------|---------|
| Ian Yates | Quarterly Inspections (April) | £126.00 + 25.20 VAT | EFT 372 |
| Ian Yates | Quarterly Inspections (July) | £126.00 + £25.20 VAT | EFT 373 |
| Ian Yates | Play Equipment Repairs | £126.00 + £25.20 VAT | EFT 374 |
| Clerk | July Salary & Taxable expenses | £1,065.00 | EFT 375 |
| Broxap | Cast Iron Planter | £869.00 + £173.80 VAT | EFT 377 |
| BDO | External Audit | £690.00 + £115.00 VAT | EFT 378 |
| Parkinson | SPID Deployment | £50.00 + £10.00 VAT | EFT 379 |
| Jet Clean | Bus Shelter Cleaning August | £120.00 | EFT 380 |
| Clerk | Aug Salary & Taxable expenses | £1,070.40 | EFT 381 |
| Ian Yates | Upgrade Gen Park Play Area | £12,820.00 + 2564.00 VAT | EFT 382 |
| 1 and 1 | Internet Provision | £44.95 + 8.99 VAT | DD |
| BT | Line Rental Village Hall 3 mths | £60.00 + £12.00 VAT | DD |
| Parkinson | Grounds Mtce (July) | £398.33 + 79.67 | SO |
| Parkinson | Grounds Mtce (Aug) | £398.33 + 79.67 | SO |
| BT | Broadband (July) | £15.98 | DD |
| BT | Broadband (Aug) | £15.98 | DD |

RESOLUTION No.48/2011 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------|---------------|---------|
| Bank Interest | July 2011 | £5.21 |
| Bank Interest | Aug 2011 | £4.90 |
| WLBC | Grass Cutting | £291.36 |

POLICY DOCUMENTS

RESOLUTION No.49/2011 Carried unanimously that the "Policy Document on Training" is ratified as presented and adopted forthwith.

RESOLUTION No.50/2011 Carried unanimously that the updated "Standing Orders" are ratified as presented and adopted forthwith.

RESOLUTION No.51/2011 Carried unanimously that the updated "Financial Regulations" are ratified as presented and adopted forthwith.

RESOLUTION No.52/2011 Carried unanimously that the draft “**Council Annual Report**” is received and noted for distribution.

LCC LOCAL TRANSPORT PLAN

RESOLUTION No.53/2011 Carried that the Clerk responds to the consultation expressing disappointment that no reference had been made in the document to the Douglas Linear Park, cycle ways or coastal footpath and that the ‘Green Lane Link’ had been pushed to a simple notation beyond 2014

LCC 20mph SCHEME

RESOLUTION No.54/2011 Carried unanimously that the Clerk responds to the consultation expressing concern at the inclusion in the scheme of the main arterial / bus route comprising Coe Lane (part), Church Road (part), Hesketh Lane, Station Road, Shore Road (part) and recommends that these remain at 30mph with time and date reductions to 20 mph in the immediate vicinity of the several schools.

POLICE CONTACT & COUNTER SERVICES REVIEW

RESOLUTION No.55/2011 Carried that authority is devolved to the Northern Parishes Police Liaison Group to deal with the matter.

WLBC SAVINGS PAPER

RESOLUTION No.56/2011 Carried that the paper is noted.

WLBC DEVELOPMENT MANAGEMENT POLICIES

RESOLUTION No.57/2011 Carried that a response is delegated to the Clerk.

HESKETH BANK CRICKET CLUB

RESOLUTION No.58/2011 Carried that the Clerk advises the Club that the previous matter is now closed and that the Council request that the Club re-acquaint itself with the terms of their lease ensuring that no further breach occurs. As previously advised, the Council will not hesitate in taking immediate enforcement action should a breach occur.

EXTERNAL AUDIT

RESOLUTION No.59/2011 Carried that BDO’s External Audit is received and noted; no further action required.

WLBC STANDARDS COMMITTEE

No Member wished to offer themselves for election to the Committee.

WINTER SERVICES

RESOLUTION No.60/2011 Carried that instructions to ‘Parkinson’ to carry out winter salting should be vested in the Winter Services Committee comprising Cllrs Ashcroft, Baldwin and Kirby (ex-officio).

STANDING ORDERS

RESOLUTION No.61/2011 Carried that Standing Orders are suspended to allow completion of the Agenda

PACT

It was noted that the new joint area with Banks was now in place and that the next PACT meeting would be held on Thursday 6th of October at the Village Hall.

LALC ACCOUNTS

It was again noted that the Association was apparently carrying excess funds and the accounts did not carry any notes to enable the reader to interpret them satisfactorily.

CHRISTMAS DECORATIONS

RESOLUTION No.61/2011 Carried that the Council purchase Christmas Trees as in previous years and that LED Pole decorations are purchased for installation on the new lighting columns at a cost of £1,800 + VAT.

CLERICAL WORK

RESOLUTION No.61/2011 Carried that additional clerical work (*July 2011 Minutes refer*) is ratified and payment to Mrs C Cropper in the sum of £500.00 is ratified.

PLAY / RECREATION REPORTS

Reports were received in respect of Shore Road and Station Road

The Chairman closed the meeting at 9:48pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 10th October 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr Paul Blane;
Cllr Mrs Norma Goodier; Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant; Cllr. Mrs. Hilary Tompkins; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Seven members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr. Martin Forshaw; Cllr. Mr Paul Sergeant;

MINUTES

RESOLUTION No. 62/2011 Carried that the Minutes of the Meeting held on the 5th September 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was reported that work to tidy the perimeter and prune trees would be undertaken during the autumn.

Allotments Committee – The meeting was apprised regarding a letter from HBALGA enquiring as to permission for rabbit shooting on the site; this was refused and the Clerk was asked to advise accordingly.

Planning Committee – No Meeting held.

Parish Plan Review Committee – No Meeting held.

BEST KEPT VILLAGE

It was noted that whilst the results had been published, the Council had not been formally notified.

CHAIRMAN'S REPORT

The Chairman reported on the Sefton and West Lancashire Visitor Economy Project held in Southport.

NORTHERN PARISHES POLICE FOCUS GROUP

It was noted that notification of the meeting had not been received and as a result Cllr Baldwin had not attended.

ECONOMIC IMPACT ASSESSMENT RE SHALE GAS EXTRACTION

Cllr Tyson apprised the meeting following his attendance at the Blackpool presentation. It was noted that the Clerk had distributed the Executive Summary and that the full report was available on the Council's WebSite.

CLERK'S REPORT

TRAINING PARTNERSHIP

Members were again advised re training on Community Engagement 7:00pm – 9:00pm 26th October; no Member wished to attend

CHANGING FACILITIES – SHORE ROAD

It was noted that Veolia now required projects to have received Planning Consent and hence all plans and costings needed to be in place. The Clerk advised that he did not have sufficient time resources to deal with this and the meeting agreed that as the main beneficiaries, the Football Club should take the matter on board to advance the project.

VILLAGE CENTRE FEATURE

A Working Party meeting was arranged for 7:30pm on 20th October 2011.

VILLAGE HALL WORKS

The Clerk advised that it was hoped to commence resurfacing works in early November; as these works would only cater for the front and side area as part of the s106 agreement, it was suggested that a loan of up to £K10 could be made to the Village Hall Committee to enable resurfacing and lighting installation to the remainder of the site which would benefit from economies of scale if completed at the same time. Members indicated their agreement to this and that the Clerk should bring a full proposal for ratification to the November meeting.

LALC AREA COMMITTEE MEETING

Thursday, 13th October 2011 – it was noted that no Member was able to attend.

NOTICE BOARDS

The Clerk advised that during week commencing the 18th of September, the Council Notice Board outside the Spar Shop was again interfered with and that all notices except the list of Members had been removed and an "Anti-Fracking" leaflet placed in both sides. This was the third occasion that the Notice boards here and opposite Bargain Booze have had notices removed. An anti-fracking leaflet had also been pushed inside the board at Shore Road Car-Park.

PLANNING GUIDE

Members were advised that CPRE had produced a new planning guide which was now downloadable from the Council's WebSite.

**FINANCIAL MATTERS
PAYMENTS**

| | | | |
|----------------|---------------------------|----------------------|---------|
| Popes | Stand Pipe cabinets | £250.00 + £50.00 VAT | EFT 384 |
| Clerk | Sept Salary & Taxable exp | £1,066.40 Nett | EFT 385 |
| Parish on Line | Mapping Licence | £50.00 + £10.00 VAT | EFT 386 |
| HMRC | PAYE & NIC | £1108.42 Nett | EFT 387 |
| LCC | Allotment Front Sign | £150.00 + £30.00 VAT | EFT 388 |
| Parkinson | SPID Deployment | £50.00 + £10.00 VAT | EFT 389 |
| Parkinson | Grounds Maintenance | £389.33 + £79.67 VAT | SO |

RESOLUTION No.63/2011 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------|--------------------------------------|-----------|
| Bank Interest | Sept 2011 | £4.10 |
| WLBC | Concurrent (2 nd Tranche) | £2,902.50 |

BUDGET 6th monthly OUT-TURN

RESOLUTION No.64/2011 Carried unanimously that the Budget Out-turn statement is noted.

PARISH / BOROUGH CHARTER

RESOLUTION No.65/2011 Carried unanimously that the Addendum to the Parish Charter is noted

WEST LANCASHIRE CVS

RESOLUTION No.66/2011 Carried unanimously that Cllr Kirby puts his name forward as a nominee for election to the board of Directors.

UNAUTHORISED NOTICES

Cllr Blane apprised the meeting regarding the distribution of 'Anti Fracking' notices which had imprinted on the rear, a copy of the official list of Members previously stolen from the Council Notice board. It was noted that the local REAF group had no knowledge of this which was accepted by the meeting. Members were asked to be vigilant with regards to any person seen to be interfering with the Notice Boards

PROPOSED PUBLIC MEETING re SHALE GAS OPERATIONS

RESOLUTION No.67/2011 Carried unanimously that the Council Support Borough Councillor Blane in facilitating an independently chaired Public Meeting for residents of the Northern Parishes to address their questions, concerns or support regarding the drilling and fracking operations at Banks to Cuadrilla and an Independent Expert; that the support of the other Northern Parish Councils is sought and that a sum of £250 be allocated from reserves.

BOUNDARY COMMISSION

RESOLUTION No.68/2011 Carried that the Clerk responds to the consultation expressing support for the proposed changes in respect of the South Ribble Constituency.

PACT

It was noted that Cllr Goodier did not wish to continue as a Council representative. No matters were raised.

PLAY / RECREATION REPORTS

Reports were received in respect of Glen Park Drive, Shore Road and Station Road.

EXCLUSION OF THE GENERAL PUBLIC

RESOLUTION No.69/2011 Carried that members of the Press and Public should be excluded under the provisions of the “*Public Bodies (Admission to Meetings) Act 1960*” for the next item of Business on the grounds of confidentiality and potential further proceedings and that Standing Order 23 is suspended to allow completion of the Agenda.

CORRESPONDANCE RELATING TO THE ‘CUADRILLA’ OPERATIONS

Members reviewed various correspondences to and from the Clerk and items posted on the “Heskethbank.com” website.

RESOLUTION No.70/2011 Carried that The Council ratify and support the actions taken by the Clerk in respect of correspondence with Borough/Parish Cllr Mr John Hodson and the decisions he has taken in his role as Parish Clerk and Proper Officer to the Council.

RESOLUTION No.71/2011 Carried with regards to the Councils views on the matter as per details contained in the confidential report.

RESOLUTION No.72/2011 Carried with regards to the Council’s required action as per details contained in the confidential report.

RESOLUTION No.73/2011 Carried with regards to the Council’s action pursuant on failure of the requested action in Resolution 73 above as per details contained in the confidential report.

It was requested that a named vote be recorded in the Minutes.

For **Resolutions 70-71-72-73/2011** Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr Paul Blane; Cllr Mrs Norma Goodier; Cllr. Mr. Steve Kirby;

Cllr. Mr. David Maughan; Cllr. Rev’d Richard Plant and Cllr. Mr. Ron Tyson voted in favour of the Resolutions. No Councillor voted against the Resolutions.

The Chairman closed the meeting at 9:48pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 7th November 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr Paul Blane;
Cllr. Mr. Martin Forshaw; Cllr Mrs Norma Goodier; Cllr. Mr. Steve Kirby (Chairman);
Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant; Cllr. Mrs. Hilary Tompkins;
Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr Paul Sergeant;

MINUTES

RESOLUTION No. 74/2011 Carried that the Minutes of the Meeting held on the 10th October 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

Cllrs Baldwin & Kirby declared a prejudicial, non-personal interest in item 7.

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was noted that a meeting was to be held following the full Council Meeting.

Allotments Committee – Members were advised of a Public Meeting to discuss the Permaculture initiative to be held on the 24th November.

Planning Committee – No Meeting held.

Parish Plan Review Committee – A report was presented; members of the group had concluded that the matter should now be deferred until after the elections in May 2012.

OTHER REPORTS

Best Kept Village

It was noted that whilst the results had been published, the Council had still not been formally notified. The Clerk agreed to contact the organiser.

Northern Parishes Police Focus Group / Pact

The meeting was advised that the next meeting was scheduled for the 1st of December.

Public Meeting re Shale Gas Extraction

It was noted that in the region of 250 persons had attended the event; public comment on the night and subsequent communications to both Cllr Blane and the Clerk had indicated that the event had been well received. Cllr Blane paid tribute to all who, on short notice, had assisted in facilitating the event.

CLERK'S REPORT

CHANGING FACILITIES – SHORE ROAD

The Meeting was advised that the Football Club had agreed to take the lead role with the Council still maintaining control of the programme and finance. The Club had proposed appointing Messers Harrison Stringfellow as Architects and Consultants which was agreeable to the meeting. It was agreed the Clerk would advise of the Council's agreement, and seek formal confirmation of the Club's commitment to the agreed contribution within the timescale of the project and that the Club was in a position to underwrite the Architect Fees as part of the commitment.

LCC PARISH CONFERENCE / LALC AGM

Attending Members were reminded of the events on Saturday 12th November.

WINTER SERVICING

It was noted that BPM had now taken delivery of the salt/grit spreading machine. The Council are still awaiting delivery of a grit bin for the Shore Road Car Park. BPM had been advised to accept requests to grit from Cllrs Ashcroft or Baldwin. It was agreed spreading should be limited as previously agreed to footpaths in the Commercial area and the Shore Road School and adjacent Car-Park.

ORDINANCE SURVEY

It was noted that the Clerk had attended the PSMA conference at Manchester and was now fully authorised to use and have computer access to PSMA Data, Electricity, Gas, Water, Sewerage and Surface Water mapping.

PARLIAMENTARY CONSTITUANCIES

The Clerk had received a letter requesting that West Lancashire Northern Parishes should consider joining with the Southport constituency. The Clerk had advised that the Council had already resolved to accept the initial proposal and remain in the South Ribble constituency.

2012/2013 BUDGET

Members were advised that the Budget process for 2012/2013 had now started and that Members / Committees should bring forward proposals for the December meeting.

WLBC CAPITAL GRANT

Members were advised that items for consideration for grants from the Borough should be brought to the December meeting for consideration.

**FINANCIAL MATTERS
PAYMENTS**

| | | | |
|----------------|--------------------------|---------------------|---------|
| Clerk | Oct Salary & Taxable exp | £ 1,068.80 Nett | EFT 391 |
| Clerk | Oct Expenses | £119.73 Nett | EFT 391 |
| HBALGA | Transfer of Funds | £1,282.00 | EFT 390 |
| Parkinson | SPID Deployment Oct | £50.00 + £10.00 VAT | EFT 394 |
| Jet Clean | Bus Shelter Cleaning | £120.00 Nett | EFT 388 |
| Sign & Design | Meeting Banner | £78.00 + £15.60 VAT | EFT 392 |
| D Guest | Fee | £400.00 Nett | C 0035 |
| British Legion | Poppy Wreath | £25.00 Nett | EFT 395 |

| | | | |
|-----------|-----------------------|----------------------|----|
| Parkinson | Grounds Maintenance | £389.33 + £79.67 VAT | DD |
| BT | Broadband (3 months) | £60.00 + £12.00 VAT | DD |
| BT | Line Rental (1 month) | £16.52 + £3.30 VAT | DD |

RESOLUTION No.75/2011 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------|-----------|-------|
| Bank Interest | Sept 2011 | £4.49 |
|---------------|-----------|-------|

VILLAGE HALL FINANCE

RESOLUTION No.76/2011 Carried that the Council enter into a 30 month, £10,000 loan agreement to the Village Hall Committee, to enable roadway works to be carried out, with interest (*which may be waived at the Council's discretion*) at the standard PWLB rates.

QUALITY COUNCIL Re-ACCREDITATION

RESOLUTION No.77/2011 Carried that the Council 1) receive the Quality Council re-accreditation portfolio and 2) authorise the chairman to sign the application and 3) authorise payment of the application fee of £120.

REMEMBRANCE SUNDAY

It was agreed that the Vice-Chairman, Cllr Ashcroft would lay the wreath on behalf of the Village

BUS SHELTER

RESOLUTION No.78/2011 Carried that as a result of the LCC Bus Shelter grants being withdrawn, the Council should undertake replacement of the Shore Road / Chapel Rd (Southport bound) Bus Shelter financed from specific accruals.

PROPOSED PUBLIC MEETING re SHALE GAS OPERATIONS

RESOLUTION No.79/2011 Carried unanimously that the Council Support Borough Councillor Blane in facilitating an independently chaired Public Meeting for residents of the Northern Parishes to address their questions, concerns or support regarding the drilling and fracking operations at Banks to Cuadrilla and an Independent Expert; that the support of the other Northern Parish Councils is sought and that a sum of £250 be allocated from reserves.

HORSE FOULING

A Proposition to consider sanctions in respect of the depositing of horse excrement on the highway was defeated.

VILLAGE CENTRE FEATURE

RESOLUTION No.80/2011 Carried that the Council ratify the proposed action as per the Working Party's recommendations per the meeting of the 20th October 2012.

PACT

No specific matters were raised.

PLAY / RECREATION REPORTS

Reports were received in respect of Glen Park Drive, Shore Road and Station Road.

EXCLUSION OF THE GENERAL PUBLIC

No members of the public were present

CORRESPONDANCE RELATING TO THE 'CUADRILLA' OPERATIONS (CONFIDENTIAL ITEM)

The Clerk advised the meeting that a hand delivered response had been received earlier in the day and that on face value it did not appear to address Resolution 72/2011. The Clerk confirmed that if this was the case, he would after consultation with Chairman, implement the requirements of Resolution 73/2011.

ITEMS RECEIVED SINCE THE AGENDA PUBLICATION

Cllr Tyson updated the meeting in respect of responses received with regards to the proposed 20mph schemes

The Chairman closed the meeting at 8:48pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 5th December 2011 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mr Paul Blane; Cllr. Mr. Martin Forshaw;
Cllr Mrs Norma Goodier; Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

One member of the general public was present.

COUNCIL MEETING

APOLOGIES

Cllr. Mr Paul Sergeant; Cllr. Mrs Maureen Baldwin; Cllr. Mrs Hilary Tompkins

MINUTES

RESOLUTION No. 81/2011 Carried that the Minutes of the Meeting held on the 7th November 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

Cllr Forshaw declared a prejudicial interest in item 12 and Cllr Ashcroft declared a prejudicial interest in item 10.

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was noted sufficient funds were available within the budget head for the surfacing of the surround area of Glen Park Drive Play Area and that this would now be completed in January.

Allotments Committee – Members were updated in respect of the Allotments and Permaculture Initiative.

Planning Committee – No Meeting held.

OTHER REPORTS

Best Kept Village

Copies of the Judges comments were circulated. It was agreed that an Agenda item would be set for the February meeting in order to determine action with respect to the 2012 competition.

Northern Parishes Police Focus Group / Pact

A Report was given by the Chairman produced by Cllr Baldwin.

Village Centre Feature Working Group

It was agreed a meeting would be held at Newarth Lane on Tuesday 13th December at 7:30pm.

LCC Parish Conference – Cllr Kirby reported.

LALC AGM – Cllr Maughan reported.

CLERK'S REPORT

CHANGING FACILITIES – SHORE ROAD

The Meeting was advised that Harrison-Stringfellow Architects had now been appointed to put a scheme together up to Planning Consent Stage. A design should be available for ratification by the Council at the January/February Meeting.

It was noted that the Football Club had also formally confirmed their contribution of £10,000 to the scheme giving a total current fund of £35,000. The Architects will also be dealing with a further application of £25,000 to Veolia

WINTER SERVICING

It was noted that delivery of grit bins was still awaited.

VILLAGE HALL LOAN

Having reviewed the various ways of financing the additional ground-works, and having discussed the matter with members of the village hall committee, it would appear that the best way forward would be for the Council to undertake the complete works; this would not have any adverse effect on the Council or its finances. The Clerk advised he was waiting receipt of s106 monies before proceeding with the works but expected these to be commenced in late January 2012; Members were content with this arrangement.

As a separate entity, the Village Hall would be committing to support the on-going work of the Parish Council making a contribution of £10,000 from their profits over the next 30 months.

QUALITY COUNCIL RE-ACCREDITATION

It was noted that the portfolio had now been submitted.

LOCALISM ACT

Members were apprised of the main clauses and effects of the Act. It was noted that implementation regulations were now awaited.

SHORE ROAD BUS SHELTER

It was noted that this was now on order and should be installed during the first week in February 2012. LCC has been approached to consider a raised kerb.

LOWER ALT with CROSSENS PUMPED DRAINAGE CATCHMENT

It was noted that the Clerk had lodged an objection to both the method and timescale regarding consultation which had now been extended.

CUADRILLA INDEMNITY

Following concerns raised regarding indemnity against property damage connected with regard to hydraulic fracturing, the Clerk was corresponding with Cuadrilla and would hope to have a public statement available shortly.

CHRISTMAS LIGHTING

It was noted that works were complete and within budget.

SHALE GAS PUBLIC MEETING

It was noted that the cost for each of the three Parish Councils was £202.

THREE TIER FORUMS

It was noted that the new Forum consisted of 8 Borough representatives (the same as the number of County Councillors) and that the Borough Council has decided on a 6/2 political split. The 6 Conservative Members are Councillors Grant, Ashcroft, Blake, Grice, Pope and Sudworth. The 2 Labour Group Members are not yet known.

STANDARDS COMMITTEE

The Council's complaint (Resolution 73/2011 refers) had been lodged with the Borough Solicitor.

CCTV

The Clerk noted that he hoped to be able to bring a proposal to the Security group before the February meeting. It was agreed that consultation on the outline proposals with village businesses should be commenced in the new year.

FINANCIAL MATTERS

PAYMENTS

| | | | |
|-------------------------|-------------------------------------|-----------------------------|----------------|
| Clerk | Nov Salary & Taxable exp | £1,093.00 Nett | EFT 397 |
| Clerk | Nov Expenses | £195.09 Nett | EFT 397 |
| Rufford Printing | November Newsletter | £180.00 Nett | EFT 396 |
| S Glover | Expenses re meeting | £78.80 Nett | EFT 398 |
| Parkinson | SPID Deployment Nov | £50.00 + £10.00 VAT | EFT 399 |
| Champion Media | November Newsletter dist | £33.47+£6.69 VAT | EFT 400 |
| Blachere | Illuminations | £1,548.00+309.60 VAT | EFT 401 |
| A-Data Ltd | CCTV Camera (School) | £114.00+£22.80 VAT | EFT 402 |
| SLCC | Membership Fee | £140.00 Nett | EFT 403 |
| Parkinson | Grounds Maintenance | £389.33 + £79.67 VAT | DD |
| BT | Line Rental (1 month) | £16.52 + £3.30 VAT | DD |
| 1&1 Ltd | Website Fee | £38.97 + £7.79 VAT | DD |

RESOLUTION No.82/2011 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|----------------------|-----------------------------|----------------|
| Bank Interest | Sept 2011 | £4.13 |
| Tarleton CPC | Meeting contribution | £202.27 |

2012-2013 BUDGET

Various items were discussed for the Clerk to include in a draft budget including a replacement bus shelter, the linear park, verge maintenance, adult exercise equipment, maintenance of various open spaces and undeveloped land, wayside seats, police vehicle support and additional CCTV. It was agreed that that no increase in the precept should be sought.

WLBC CAPITAL GRANT SCHEME

RESOLUTION No.83/2011 Carried that the Clerk put forward an application to support a village walking trail including seating, signing and maps based on a 'healthy living' platform.

LCC BETTER WORKING PROTOCOL

RESOLUTION No.84/2011 Carried that the LCC document "*Better Working between Lancashire County Council and Parish and Town Councils*" is noted.

DOUGLAS CARIAC TRUST

RESOLUTION No.85/2011 Carried that a donation of £100 is made.

NORTH WEST AIR AMBULANCE

RESOLUTION No.86/2011 Carried that a donation of £100 is made.

WLBC LOCAL PLAN

RESOLUTION No.87/2011 Carried that the document is noted and that no further representation is made at this stage.

TECHNICAL REFORMS – COUNCIL TAX

RESOLUTION No.88/2011 Carried that the NALC document is noted.

PACT

It was requested that the representative take concerns regarding the apparent extensive use of mobile phones and the failure by many drivers to wear seat-belts. The continuing speeding in Moss Lane and Station Road (north end) were also noted as problems. It was noted that the next meeting was to held on the 5th January at the Village Hall at 6:30pm.

PLAY / RECREATION REPORTS

Reports were received in respect of Glen Park Drive, Shore Road and Station Road.

The Chairman closed the meeting at 9:08pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 9th January 2012 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mr Paul Blane; Cllr. Mr. Martin Forshaw;
Cllr Mrs Norma Goodier; Cllr. Mr. Steve Kirby (Chairman); Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant; Cllr. Mr. Ron Tyson.
Mr. Ian T. Cropper (Parish Clerk)

Three members of the general public were present and CBM PC Mark Woolston

COUNCIL MEETING

APOLOGIES

Cllr. Mr Paul Sergeant; Cllr. Mrs Hilary Tompkins

MINUTES

RESOLUTION No. 89/2011 Carried that the Minutes of the Meeting held on the 5th December 2011 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held; it was noted that tarmac work to the Glen Park Drive Play Area would be completed within the month.

Allotments Committee – It was noted that a meeting would be held following the Council meeting.

Planning Committee – No Meeting held.

OTHER REPORTS

Northern Parishes Police Focus Group / Pact

A Report was given by Cllr Baldwin.

Village Centre Feature Working Group

It was agreed a meeting would be held at Newarth Lane on Tuesday 17th January at 7:30pm.

CLERK'S REPORT

CHANGING FACILITIES – SHORE ROAD

It was noted that draft plans from Harrison-Stringfellow Architects were expected on the 1st February to bring to the February meeting for ratification

WINTER SERVICING

It was noted that the Shore Road Car Park grit bin has now been supplied.

VILLAGE HALL

It was noted that the driveway and car park resurfacing had commenced. Plans for the landscaping of the front would be drawn up on completion.

SHORE ROAD BUS SHELTER

It was noted that this was now on order and should be installed during the second week in February 2012. LCC has been unable to consider a raised kerb. An order had been issued to erect fencing to the rear in the interests of safety of users.

ELECTIONS

It was noted that these will be held for the Parish Council on the 3rd of May and that the Clerk will commence advertising this later in the month.

LALC

The Newsletter and Annual Report were made available.

The Area Committee Meeting is on Thursday 19th in the West Lancs Council Chamber. Papers for reps have been distributed.

CCTV

The Clerk had held discussions with Booths regarding the installation of CCTV on their land adjacent to the Country Larder and awaits their decision. If this is agreed, the Clerk will consult with adjacent businesses.

BLACKBURN DIOCESE

An invitation to the Chairman to the Epiphany Carol Service had been received but regrettably he was unable to attend.

QUEENS JUBILEE

Members were invited to consider joining in the plan for Parishes to light Beacons.

BUCKINGHAM PALACE GARDEN PARTY

It was agreed the Chairman's name should be put forward.

SHORE ROAD SAFETY SCHEME

It was noted that the £50,000 work is on-going; to date road markings and the installation of the columns for speed indicators have been completed.

SHORE ROAD DRAINS

Members were advised that the surface water drain from the Car-Park – under Shore Rd to the Allotments ditch became blocked again over Christmas; a CCTV inspection has been arranged.

**FINANCIAL MATTERS
PAYMENTS**

| | | | |
|--------------------------|--|-----------------------------|----------------|
| Clerk | Dec Salary, Taxable expenses and pay in lieu of leave | £1,761.28 Nett | EFT 407 |
| Clerk | Dec Expenses | £118.19 Nett | EFT 407 |
| Envisage | Replacement Computer Drive | £62.78+£12.55 VAT | EFT 408 |
| Chairman | Annual Allowance | £100.00 Nett | EFT 409 |
| HMRC | PAYE & NIC (3 mnths) | £1,438.23 Nett | EFT 410 |
| Lancs Jet Clean | Bus Shelter Clean | £120 Nett | EFT 411 |
| Parkinson | SPID Deployment Dec x2 | £50+£10 VAT | EFT 412 |
| Edenbreck | Christmas Trees | £240+£48 VAT | EFT 413 |
| Our Ladies Church | Shale Gas Meeting | £80.00 Nett | C 0036 |
| Parkinson | Grounds Maintenance | £389.33 + £79.67 VAT | DD |
| BT | Line Rental (1 month) | £16.52 + £3.30 VAT | DD |

RESOLUTION No. 90/2011 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|-----------------------|-----------------------------------|-------------------|
| WLBC | S106 Monies (Allotments) | £31,850.00 |
| WLBC | S106 Monies (Village Hall) | £29,400.00 |
| Electricity NW | Wayleave Payment | £107.69 |
| Bank Interest | Dec 2011 | £6.02 |

2012-2013 BUDGET

Various items were discussed for the Clerk to include in a draft budget including a replacement bus shelter, the linear park, verge maintenance, replacement play equipment, maintenance of various open spaces and undeveloped land, wayside seats, overhaul of Shore Rd Drains, bus shelter, and additional CCTV. It was agreed that no increase in the precept should be sought.

CROSSENS – ALT DRAINAGE

RESOLUTION No.91/2011 Carried that that the Council object to any reduction in the method or capacity of the Environment Agencies drainage of the Lower Alt – Crossens drainage catchment area.

SPEED REDUCTION – MOSS LANE

RESOLUTION No.92/2011 Carried that the Council support the proposed introduction of a 30mph speed limit on Moss Lane from a point 330m west of its junction with Boundary Lane for a distance of 660m in a westerly direction.

PACT PANEL

Complaints were discussed relating to noise emanating from the Centenary Sports Ground and fights outside accompanied by foul language on New Year's Eve. It was noted that the Police were already aware of this

PLAY / RECREATION REPORTS

Reports were received in respect of Glen Park Drive, Shore Road and Station Road.

STANDARDS COMMITTEE COMPLAINT

RESOLUTION No.93/2011 Carried that members of the Press and Public should be excluded under the provisions of the "*Public Bodies (Admission to Meetings) Act 1960*" for the next item of Business on the grounds of confidentiality and potential further legal proceedings.

Members were apprised of the response from the Standards Committee and the Clerk was instructed as to further action – Resolution 73/2011 refers.

The Chairman closed the meeting at 9:10pm



HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 6th February 2012 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mr. Steve Kirby (Chairman);
Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant; Cllr. Mr. Ron Tyson;
Cllr. Mr Paul Sergeant
Mr. Ian T. Cropper (Parish Clerk)

No members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllrs. Blane; Forshaw; Goodier; Tompkins

MINUTES

RESOLUTION No. 94/2011 Carried that the Minutes of the Meeting held on the 9th January 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

COMMITTEE REPORTS

Play Areas and Recreation Ground – It was noted that the tarmac works to the perimeter of Glen Park Drive Play Area had now been completed.

Allotments Committee – It was noted that 'Farringtons' had now given a generous sponsorship deal to Members of HBALGA. A further meeting to endeavour to attract more interest in the Permaculture Scheme was being arranged.

Planning Committee – No Meeting held.

OTHER REPORTS

Chairman's Report

It was reported that the Chairman had taken part in a walk-over of the river bank footpath in relation to the Linear Park Scheme

Northern Parishes Police Focus Group / Pact

No meeting held

Village Centre Feature Working Group

A report on progress was given. Concern was expressed regarding embarrassment caused by a Councillor purporting to represent the Council but without the Council's, or one of its Committees, consent. Members were reminded that Councillors should not act or communicate in any way which would imply authority other than such as the Council or one of its Committees may direct.

CLERK'S REPORT

VILLAGE COMMUNITY CENTRE

It was noted that the driveway and car park resurfacing had now been satisfactorily completed. Work on the landscaping of the front would be commenced before the end of the financial year. It was also noted that LCC had supplied new luminaires for the lighting columns without charge.

It was also reported that the Trustees wished to associate themselves with the improvement works being carried out in the village and to that end had resolved to make a £10,000 contribution to Parish Council Funds.

SHORE ROAD BUS SHELTER

It was noted that safety fencing to the rear of the proposed shelter had been erected and the old shelter passed to HBALGA for use on the Allotment site. It was anticipated that the new shelter would be erected mid-February.

CSG

It was noted that invoices to the Sports Clubs for the 2011 -2012 year had been issued.

CCTV

The Clerk had held discussions with WLBC officers re monitoring options. He believed that he had identified a workable cost-effective solution to provide monitoring for all the Northern Parishes and would be pursuing this.

SHORE ROAD DRAINS

It was noted that the drain blockages appeared more extensive than first thought; the Clerk was meeting with specialists to formulate a plan of action.

QUALITY COUNCIL STATUS

The Clerk advised that subject to a small amendment in procedure as detailed in Agenda item 15, re-Accreditation had been confirmed.

BRIDGE EMBANKMENT

Several complaints had been received regarding the maintenance of the area to the south side of the railway bridge. The Clerk and Borough Cllr Ashcroft was pursuing this.

POLICE VEHICLE

It was noted that Tarleton Parish had declined to support the scheme and the matter would therefore not proceed.

MAYORS "At Home" EVENING.

It was noted that the Chairman would be attending this on behalf of the Council.

LANCASHIRE PUBLIC HEALTH REPORT

This was made available to Members.

VILLAGES IN PARTNERSHIP

Members were advised of the AGM

RESOLUTION No. 95/2011 Carried that the Clerk's Report and actions are noted.

FINANCIAL MATTERS

PAYMENTS

| | | | |
|------------|--|-------------------------|-----------|
| Clerk | Jan Salary, Taxable expenses | | |
| | | £1,073.20 Nett | EFT 416 |
| Clerk | Jan Expenses | £136.79 Nett | EFT 416 |
| Parkinson | SPID Deployment Jan x2 | £50+£10 VAT | EFT 412 |
| Edenbreck | Christmas Trees | £240+£48 VAT | EFT 413 |
| Parkinson | Erect, Remove and dispose of Christmas Trees | | |
| | | £520 + £104 VAT | EFT 414/5 |
| C Thompson | Resurfacing Village Hall & Re-build wall | | |
| | | £21,234 + £4,246.80 VAT | EFT 417 |
| C Thompson | Hard Surfacing to Glen Park Drive Play Area | | |
| | | £4,738 + £947.60 VAT | EFT 417 |
| Parkinson | Grounds Maintenance | £389.33 + £79.67 VAT | DD |
| BT | Line Rental (1 month) | £16.52 + £3.30 VAT | DD |

RESOLUTION No. 96/2011 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|---------------|----------|-------|
| Bank Interest | Jan 2011 | £8.14 |
|---------------|----------|-------|

2011-2012 BUDGET OUT-TURN

RESOLUTION No.97/2011 Carried that the Budget out-turn as at 31st December 2011 is agreed and noted as presented.

2012-2013 BUDGET

RESOLUTION No.98/2011 Carried that the Draft Budget (2012-2013) is agreed as presented and that the resultant Precept is levied on West Lancashire Borough Council forthwith.

BUDGET DELEGATION

RESOLUTION No.99/2011 Carried that the execution and payment of Budget items, other than New Capital Works, are delegated in full to the Clerk.

SHORE ROAD CHANGING FACILITIES

RESOLUTION No.100/2011 Carried that the proposed plans for the Sports Changing Pavilion at Shore Road are noted. Concern was expressed regarding the security of the proposed shutter/canopy in strong winds and the means of emergency escape.

BEST KEPT VILLAGE

RESOLUTION No.101/2011 Carried that the Council enters the Best Kept Village Competition at a cost of £20 and that a Working Group led by Cllrs Tyson and Kirby is formed.

LANCASHIRE PLAYING FIELDS

RESOLUTION No.102/2011 Carried that the Council renew its Membership of the "Lancashire Playing Fields Association" at a cost of £15.00

STANDARDS COMMITTEE COMPLAINT

Members were apprised of the further action taken – Resolution 73/2011 refers.

PACT PANEL

No new items were referred

PLAY AREA INSPECTION

Inspection reports were received in respect of Glen Park Drive, Shore Road and Station Road.

PUBLIC FORUM

RESOLUTION No.103/2011 Carried that in line with the recommendations of NALC, an Agenda item "Public Forum" will be included at item 4 on future Council Agenda and that the Council's Standing Orders are amended to accommodate this."

The Chairman closed the meeting at 8:55pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council Employment Committee held on Monday, 20th February 2012 at 5:15pm at Booths, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mr. Steve Kirby; Cllr. Mr. David Maughan;
Cllr. Rev'd Richard Plant (Chairman)
Mr. Ian T. Cropper (Parish Clerk)

COMMITTEE MEETING

APOLOGIES All Members were present.

CHAIRMAN

RESOLUTION No. 104/2011 Carried that Cllr Plant is appointed Chairman of the Committee.

CLERKS CONTRACT

RESOLUTION No. 105/2011 carried that subject to validation checks being made with West Lancashire HR department, the Clerk agrees to surrender his existing Contract, subject to an appropriate 'in lieu' payment being made, and a new Contract entered into without Gratuity or Pension provisions from 17th November 2011.

OFFICER CONTRACTS

RESOLUTION No. 106/2011 carried that (*with reference to Resolution 104/2011 above*) the existing role of Clerk (subject to his agreement) will be split into two in order to provide a degree of continuity on change of personnel and during any period of leave or sickness absence. The Positions to be designated "**Executive Clerk and Finance Officer**" and "**Assistant Clerk**" and take effect from 17th November 2011.

It was agreed that the above proposals remain confidential to the Council and its Clerk.

PAYMENT of CREDITORS

RESOLUTION No. 107/2011 carried that the Clerk opens a 'Current Internet Account' with "**Unity Trust Bank**" to provide enhanced security.

The Chairman closed the meeting at 6:05pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 5th March 2012 at 7:30pm in The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr. C. Iain Ashcroft; Cllr. Mrs. Maureen Baldwin; Cllr. Mar. Paul Blane;
Cllr. Mar. Martin Forshaw; Cllr. Mgrs. Norma Goodier; Cllr. Mr. Steve Kirby (Chairman);
Cllr. Mr. David Maughan; Cllr. Rev'd Richard Plant; Cllr. Mr. Ron Tyson;
Cllr. Mr Paul Sergeant
Mr. Ian T. Cropper (Parish Clerk)

Two members of the general public were present.

COUNCIL MEETING

APOLOGIES

Cllr. Tompkins

MINUTES

RESOLUTION No. 104/2011 Carried that the Minutes of the Meeting held on the 6th February 2012 are confirmed as a true record.

DECLARATIONS OF INTEREST

None

PUBLIC FORUM

Comments regarding Dog Fouling, The Becconsall Hotel Site and Altys (Builders Merchants) were heard.

COMMITTEE REPORTS

Play Areas and Recreation Ground – No meeting held

Allotments Committee – Members were advised regarding a further forthcoming “Permaculture” meeting.

Planning Committee – No Meeting held.

OTHER REPORTS

Chairman’s Report

It was reported that the Chairman had attended the “Parish Council Annual Celebration”

Linear Park Working Group

Members were apprised regarding progress on ascertaining land ownership.

Northern Parishes Police Focus Group / Pact

No meeting held

Village Centre Feature Working Group

Members were apprised regarding progress on sponsorship.

CLERK'S REPORT

SHORE ROAD BUS SHELTER

It was noted that this was now complete.

CSG

It was noted that invoices to the Sports Clubs for the 2011 -2012 year had been issued.

SHORE ROAD DRAINS

The Clerk had met with contractors and was awaiting the results of the CCTV survey and jetting; evidence of significant root penetration had been noted.

QUALITY COUNCIL STATUS

Certification had now been received.

BRIDGE EMBANKMENT

A meeting with WLBC officers and Borough Councillor Ashcroft had been arranged to review this and other unkempt areas within the village.

EMAILS

Members were apprised regarding the Information Commissioners advice regarding Council related emails on private computers.

ELECTIONS

Members were apprised regarding the timetable for Parish and Borough Council elections in May.

CHRISTMAS TREE LIGHTS

The Clerk confirmed that he would endeavour to purchase new tree lights utilising the out of season discounts available.

TARLETON ACADAMY

Members were apprised regarding a letter received from the Chairman of Governors notifying of their decision to disband the Extended Services Committee. Members were concerned that this was apparently in breach of earlier agreements following the Council's donation of significant amounts of money to support the swimming pool maintenance and the construction of the indoor sports hall. It was agreed that the Clerk would make strong representations.

RESOLUTION No. 105/2011 Carried that the Clerk's Report and actions are noted.

FINANCIAL MATTERS

PAYMENTS

| | | | |
|-------------------------|----------------------------|---------------------|----------------|
| Rufford Printing | Feb Newsletter | £320.00 nett | EFT 419 |
| LALC | Annual Subscription | £405.07 nett | EFT 420 |
| Community Centre | Hire of Hall x 11 | £187.00 nett | EFT 421 |

| | | | |
|-----------------------|---|-------------------------|---------|
| LCC | Wiring of Lighting Columns (Christmas decs) | £2,974.00 + £594.80 VAT | EFT 422 |
| Parkinson | Remove old Shore Rd bus shelter and erect fence | £280.00 + £56.00 VAT | EFT 423 |
| Lancs Jet Clean | Power clean bus shelters | £120.00 nett | EFT 424 |
| Harrison-Stringfellow | Stage payment re Shore Rd | £1,435.75 nett | EFT 425 |
| Clerk | Feb Salary, Taxable expenses | £1,072.00 nett | EFT 426 |
| Clerk | Feb Expenses | £144.80 nett | EFT 426 |
| Queesbury | Shelter Shore Road | £3,674.00 + £734.80 VAT | EFT 427 |
| Champion Media | Newsletter delivery | £32.20 + £6.44 VAT | EFT 428 |
| Parkinson | Grounds Maintenance | £389.33 + £79.67 VAT | DD |
| BT | Line Rental (1 month) | £16.52 + £3.30 VAT | DD |
| 1 and 1 | Web hosting | £38.97 + £7.79 VAT | DD |

RESOLUTION No. 106/2011 Carried that the accounts paid since the last meeting are ratified, that those now presented should be paid forthwith and that the Clerk is authorised to complete the appropriate electronic transactions.

RECEIPTS

| | | |
|------------------|------------------|---------|
| Bank Interest | Feb 2012 | £5.89 |
| CSG Rent | HB AFC | £260.00 |
| CSG Rent | HB Bowling Club | £640.00 |
| Lighting Works | HB Silver Band | £437.00 |
| Community Centre | Donation | £300.00 |
| BT | Wayleave payment | £20.00 |

GENERAL RISK POLICY STATEMENT

RESOLUTION No.107/2011 Carried that the amended Statement is agreed as presented.

INTERNAL AUDIT TESTING SCHEDULE

RESOLUTION No.108/2011 Carried that the amended Statement is agreed as presented.

REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

RESOLUTION No.109/2011 Carried that the amended Statement is agreed as presented.

EFFECTIVENESS OF INTERNAL CONTROL

RESOLUTION No.110/2011 Carried that the amended Statement is agreed as presented.

FREEDOM OF INFORMATION PUBLICATION SCHEME

RESOLUTION No.111/2011 Carried that the amended Statement is agreed as presented.

LALC

A proposition the Council renew their membership of the "Lancashire Association of Local Councils" (LALC) was defeated. The Clerk was requested to advise the Association regarding the Council's reasons.

CCTV Trials

RESOLUTION No.112/2011 Carried that the Clerk is authorised to carry out a test installation using new high quality wireless transmission methods with a budget of up to £500 and with discretion, in consultation with the Chairman and Vice-Chairman, to a maximum figure of £1,000.

BANKING

RESOLUTION No.113/2011 Carried that the Clerk is authorised to open a “Current” banking account with the “Unity Trust Bank” in order to increase security of the Council’s liquid Assets.

WLBC SERVICE REVIEW

RESOLUTION No.114/2011 Carried that the review is completed by the Chairman and Vice-Chairman and that the views of individual Members should be communicated to them.

STANDARDS COMMITTEE

Members were apprised regarding the outcome of the Review Committee.

INSPECTION REPORTS

Reports were received in respect of CSG and Shore Road.

CLERK’S CONTRACT

RESOLUTION No.115/2011 Carried that Council ratify the report of the Employment Committee (*Resolution 105/2011 refers*). It was noted that in the interests of transparency, the Clerk had withdrawn his offer with regards to split roles – Resolution 106/2011 refers.

The Chairman closed the meeting at 9:10pm