

HESKETH-with-BECCONSALL **PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Monday, 2nd April 2007 at 7:30pm in The Village Institute (Library Building) Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Cllr. Mr.S.Kirby; Cllr. Rev'd.R.Plant (Chairman); Cllr. Mr.P.J.A.Sergeant; Cllr. Mrs H.J.Tompkins. Cllr. Mr.G.Twigger.
Mr. Ian T.Cropper, Parish Clerk & RFO

Twenty Two members of the general public were present.

COUNCIL MEETING

APOLOGIES

Apologies were received from Cllr. Mrs.C.Farrington; Cllr. Mrs.N.M.Goodier; Cllr. Mrs M.Saynor. Cllr. Mrs.L.Standish-Gore;

MINUTES OF THE MEETING OF 5th March 2007

RESOLUTION No. 01/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made.

COMMITTEE REPORTS

Allotments No report.

Play Areas No report.

Planning No report.

CHAIRMAN'S REPORT

No report.

CLERK'S REPORT

CCTV – The Clerk advised that he would update Members on security aspects under Confidential Matters.

SPID – New tests had been thwarted as a result of the lamp-post becoming unstable; this was to be attended to by Lancashire County Council. The Clerk would be carrying out acceptance tests in Hoole this week.

Shore Road 50mph Speed Limit – Signs now installed; the actual Order was sealed and brought into effect last week.

Station Rd Play Area – The fencing had now been completed on the rear boundary. The clerk was asked to remove the old timber fence.

Grants – The Clerk confirmed his success with two further applications; a capital grant of £8,000 towards the refurbishment of the Station Road Play Area from WLDC and a grant of £5,000 from Community Futures to execute the Parish Plan.

Grant to Youth Group – It was confirmed that the previously agreed grant would be used to pay the groups hall rental charge.

Doggy-bags – The Clerk confirmed that in future these would be available at CPC meetings.

External Audit – The Clerk advised that Messers BDO Stoy Hayward had been re-appointed

OTHER DOCUMENTATION RECEIVED & AVAILBLE

Local Council Review
Clerks and Councils Direct
The Tree Council
Morecambe Bay Walk in aid of Galloways
West Lancs Walking Festival
CVS – Streets ahead
LAPTC Newsletter

PARISH PLAN

Cllr Kirby reported that a successful meeting had been held on the 26th of March and work was now under way.

FINANCIAL MATTERS

Accounts for Payment.

Clerk	Nett Salary	£635.26	100866
Clerk	Expenses	£91.09	100867
Yates Playgrounds	Play Area Fencing	£4,888.00	100868
WLDC	CRB Check (Clerk)	£36.00	100869
HMRC	PAYE & NIC	£950.37	100870

RESOLUTION No.02/2007 Carried that the accounts now presented are paid forthwith.

Receipts

Allotment Rents		£135.00
CSG Rents	Cricket Club	£256.00
WLDC	Grant CCTV	£2,797.50
Community Futures	Grant Parish Plan	£5,000.00

MEMBER CO-OPTION

It was noted that three persons had put their names forward and other interest had been shown. It was agreed that any other interested persons would be asked to advise the Clerk by Friday 6th April and the Clerk would then arrange a meeting for Members to individually meet applicants before making a decision.

ALLOTMENTS COMMITTEE

It was agreed that the vacancy would be filled after the co-option process was complete.

INTERNAL AUDITOR

RESOLUTION No.03/2007 Carried that the Clerk be authorised to appoint an Internal Auditor on the recommendations of the LAPTC Executive Secretary should Mr Watson not be available.

LAPTC

RESOLUTION No.04/2007 Carried that the Clerk is requested to attend the LAPTC Annual Conference on the 12th/13th May 2007 at a cost of £72 plus expenses.

ANNUAL PARISH MEETING (ASSEMBLY)

It was agreed that the meeting would be held at 7:00pm on the 14th of May 2007 prior to the Annual Meeting of the Parish Council.

VILLAGE HALL FUNDING REQUEST

It was agreed that a meeting should be arranged with the Village Hall Committee to discuss their plans and projections.

SKATEBOARDING FACILITIES AT SHORE ROAD

Concern was expressed regarding a petition in favour of the scheme which had been circulated within the village and which many had assumed had been instigated by the Clerk; this was not the case. The Clerk confirmed that he was unaware of the document until a few days before the meeting. It was also alleged that a previous petition had been mislaid by the Council; this was also untrue, the Clerk confirming that he had not been presented with any such document. Members discussed at length the concerns that many residents had expressed regarding the proposed installation and noted the volume of correspondence on the matter.

RESOLUTION No.05/2007 lost that pursuant to Resolution 40/2006 the Council install a skateboarding facility at the Shore Road recreation ground.

RESOLUTION No.06/2007 carried that members will investigate any other possible sites within the Parish and report to the June 2007 meeting.

BEST KEPT VILLAGE

The Clerk confirmed that the entry had been submitted. It was agreed that copies of the list of entrants under the "Certificates of Merit" class be sent to all Members so they may offer encouragement to the contenders.

CONFIDENTIAL BUSINESS

RESOLUTION No.07/2007 carried that members of the public be asked to leave for the remaining items of business which were of a confidential nature.

CCTV

The Clerk updated Members.

STORM DAMAGE

The Clerk updated Members.

RESOLUTION No.08/2007 carried that the Clerk is authorised to settle the matter as proposed.

BANKING ARRANGEMENTS

RESOLUTION No.09/2007 carried that the Clerk is authorised to set up the Council's Accounts for Credit arrangements and electronic processing. Standing Orders / Financial Regulations to be amended accordingly.

The Chairman closed the meeting at 8:55pm

HESKETH-with-BECCONSALL **PARISH COUNCIL**

Minutes of the Extra-ordinary Meeting of the Parish Council held on Tuesday 24th April 2007 at 7:30pm in The Village Institute (Library Building) Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Mrs.N.M.Goodier; Cllr. Mr.S.Kirby; Cllr. Rev'd.R.Plant (Chairman);
Cllr. Mrs.L.Standish-Gore; Cllr. Mrs H.J.Tompkins.
Mr. Ian T.Cropper, Parish Clerk & RFO

APOLOGIES

Apologies were received from Cllr. Mrs.C.Farrington; Cllr.M.Saynor; Cllr. Mr.P.J.A.Sergeant;
Cllr. Mr G.Twigger

DECLARATIONS OF INTEREST

No declarations of interest were made.

CO-OPTION

Members met prospective co-optees for informal discussions.

RESOLUTION No.10/2007 carried that Mrs Diana McLeod be co-opted on to the Parish Council.
The Clerk was also instructed to enquire as to whether the other two nominees would consider assisting Committees or the Parish Plan working group.

The Chairman closed the meeting at 9:30pm

HESKETH-with-BECCONSALL

PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Monday, 14th May 2007 at 8:15pm in The Village Institute (Library Building) Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Cllr. S Kirby; Cllr. C McLeod; Cllr. Rev'd.R. Plant (Chairman),
Cllr. Mr.P.J.A.Sergeant, Cllr. Mrs.L.Standish-Gore; Cllr. Mrs H.J.Tompkins,
Mr. Ian T.Cropper, Parish Clerk & RFO

Two members of the general public were present.

CHAIRMAN

As no proposition was received, the Office of Chairman remained open. The Meeting agreed that Cllr Plant would chair the meeting and the matter would be placed on the June agenda.

RESOLUTION 11/2007 Carried Unanimously that Cllr. P. Sergeant is appointed **Vice-Chairman**.

RESOLUTION 12/2007 Carried Unanimously that Cllr. R Plant, Cllr I Ashcroft and Mr Cropper (Clerk) be appointed to the **LAPTC Area Committee**.

RESOLUTION 13/2007 Carried Unanimously that Cllr. L Standish-Gore is appointed **Trustee to the Village Institute**.

RESOLUTION 14/2007 Carried Unanimously that Cllr. P Sergeant is appointed the Council's representative on the **Lancashire Playing Fields Association**.

RESOLUTION 15/2007 Carried Unanimously that Cllr. H Tompkins is appointed the Council's representative on **Environmental Matters**.

TARLETON HIGH SCHOOL'S USERS COMMITTEE

It was agreed that this appointment would be left open pending further possible co-options.

RESOLUTION 16/2007 Carried Unanimously that the **Planning Committee**, with full Executive Powers, is Cllr. L Standish-Gore, Cllr. S Kirby and Cllr. G Twigger.

RESOLUTION 17/2007 Carried Unanimously that the Recreation Ground and **Play Areas Committee**, with full Executive Powers, is Cllr. N Goodier, Cllr. S Kirby and Cllr. C McLeod.

RESOLUTION 18/2007 Carried Unanimously that the **Allotments Committee**, with full Executive Powers, is Cllr. C McLeod, Cllr. P Sergeant, Cllr. L Standish-Gore.

APOLOGIES

Apologies were received from. Cllr. Mrs.C.Farrington; Cllr. Mrs.N.M.Goodier;
Cllr. Mrs M.Saynor; Cllr. Mr.G.Twigger;

MINUTES OF THE MEETING OF 2nd April 2007 & 24th April 2007

RESOLUTION No. 19/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

No declarations were made

CHAIRMAN'S REPORT

The retiring Chairman's report, having been given at the Annual Assembly was made available and is appended to these Minutes.

CLERK'S REPORT

A VAT rebate for £4,664 has been claimed.

It was noted that the Bus Shelter at Chapel Road / Charles Close had been replaced.

It was noted that the dumped trailer on Shore Road Car Park had been removed.

The Clerk advised that WLDC Street Scene department had removed the graffiti from the fencing at Shore Road Recreation Ground and the Gas Station at the Station Road Play Area.

The Clerk advised that the LAPTC Annual Conference had been postponed until the autumn.

Various other documents were made available to Members.

FINANCIAL MATTERS

Accounts for Payment.

Accounts paid between meetings

Clerk	Nett Salary	£644.33	100876
Parkinson	Grounds Mtce (SO)	£339.07	

Accounts for Payment

Clerk	Expenses	£176.70	100877
Staples	Stationary	£14.45	100878
Yates Playgrounds	Engineering Maintenance	£148.05	100879
LCC	Video signs	£152.56	100880

RESOLUTION No.20/2007 Carried that payment of the above accounts between meetings be ratified and the accounts now presented be paid forthwith

Receipts

Precept 1 st tranche	£30,464.50
Concurrent 1 st tranche	£2,627.47
Mr White (Allotments)	£15.00

INTERNAL AUDIT

RESOLUTION No.21/2007 Carried that the Chairman's and Vice Chairman's record of inspection of the Clerk's records be accepted.

RISK ASSESSMENT & INSURANCE

RESOLUTION No.22/2007 Carried that the comprehensive Risk Assessment of the Council's activities prepared by the Clerk is accepted and that the Clerk is authorised to accept the quotation from Allianz in respect of the Council's comprehensive insurance in the sum of £1,537.99.

ANNUAL ACCOUNTS & ANNUAL RETURN

The Responsible Financial Officer (RFO) presented the Council's draft accounts and Annual Return for the year to 31st March 2007.

Members considered both documents and their responses to the 'Statement of Assurance'

RESOLUTION No.23/2007 Carried that the Council accept the Annual Accounts and the Annual Return 'Statement of Accounts' as presented and respond positively to all items on the Annual Return 'Statement of Assurance'

BANKING

RESOLUTION No.24/2007 Carried that authority is delegated to the Clerk to make such arrangements, and appoint banking providers, as he may consider appropriate to the Council's needs.

MEETINGS FOR 2007/2008

RESOLUTION No.25/2007 Carried that the pattern of meetings be the first Monday in the month unless this is a bank holiday then the meeting will be held on the second Monday of the month; a meeting not being held in August.

LANCASHIRE PLAYING FIELDS ASSOC

RESOLUTION No.25/2007 Carried that the Council renew their subscription to the Lancashire Playing Fields Association

CODE OF CONDUCT

RESOLUTION No.26/2007 Carried that that the Local Authorities (Model Code of Conduct) Order 2007 (SI 2007 1159) omitting Para 12.2 is adopted by the Council.

TRAINING

RESOLUTION No.27/2007 Carried that the New Councillors training course is made available to all Members at a cost of £50 plus expenses per head.

O² BASE STATION

RESOLUTION No.28/2007 Carried that the Travelling Draft of a Licence between the Parish Council and 'O²' in respect of the CSG site is agreed and that authority is delegated to the Clerk to sign the engrossment on behalf of the Council. (Resolution 63/2006 refers)

CONFIDENTIAL MATTERS

RESOLUTION No.29/2007 Carried that Members of the Public are asked to leave for the following three items of business which are of a confidential nature.

CONFIDENTIAL ITEMS

CCTV / SECURITY

The Clerk updated Members and advised regarding extended monitoring at the Ormskirk monitoring station.

PARKING – CSG

The Clerk reported on potential liability issues in connection with unauthorised parking on the Centenary Sports Ground by the operators of the weekly Car Boot Sale held on the adjacent land.

RESOLUTION No.30/2007 Carried that The Clerk draw up a form of licence indemnifying the Council against all risks, for the signature of the operator, Century Fairs.

CLERKS EMPLOYMENT

RESOLUTION No.31/2007 Carried that the Clerk's contracted hours is increased to twenty hours per week with immediate effect.

The Chairman closed the meeting at 09:20pm

HESKETH-with-BECCONSALL **PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Monday, 4th June 2007 at 7:30pm at All Saints Primary School, Shore Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Cllr. Mrs.N.M.Goodier; Cllr. Mr.S.Kirby; Cllr. Mrs.C.McLeod;
Cllr. Rev'd.R.Plant (Chairman); Cllr. Mr.P.J.A.Sergeant; Cllr. Mrs.L.Standish-Gore;
Cllr. Mrs H.J.Tompkins.
Mr. Ian T.Cropper, Parish Clerk & RFO

Four members of the general public were present.

COUNCIL MEETING

CHAIRMAN

Resolution 32/2007 Carried that Cllr R Plant is elected Chairman of the Council. Cllr Plant then duly signed a declaration of acceptance of office.

<p>THE CHAIRMAN PAID TRIBUTE TO THE LATE ARTHUR FOWLER WHO HAD BEEN A REGULAR CONTRIBUTOR TO PARISH COUNCIL AFFAIRS AND HAD HIMSELF BEEN COMMITTED TO PUBLIC SERVICE FOR MOST OF HIS LIFE.</p>

APOLOGIES

Apologies were received from Cllr. Mrs.C.Farrington; Cllr. Mr.G.Twigger.

MINUTES OF THE MEETING OF 14th May 2007

RESOLUTION No. 33/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made.

CHAIRMAN'S REPORT

No report.

CLERK'S REPORT

ARTHUR FOWLER – On behalf of the Council, the Clerk had sent a card of condolence to his Widow and family. He also had the privilege of attending the funeral and cremation of Arthur on behalf of the Council.

The Clerk noted that Arthur had led a full and interesting life and spent much time serving the community. From being a radio operator on the infamous Russian convoys to being a Councillor on Liverpool City Council for many years and a Magistrate in Liverpool for over 40 years.

SPID – The Clerk reported on the further problems with the equipment.

BANKING – The Clerk confirmed that he was proceeding to transfer the Council's accounts to NatWest.

INTERNAL AUDIT – It was noted that the Internal Audit had been completed by Mr Watson and that there weren't any issues requiring the Council's attention.

OTHER DOCUMENTATION RECEIVED & AVAILBLE

SPECIAL SCHOOLS (BESD) Report
LANCASHIRE LOCAL AGENDA
Community Focus
Chapel Gallery Brochure

PARISH PLAN

Cllr Kirby updated Members on progress to date which was proceeding satisfactorily.

FINANCIAL MATTERS

Accounts for Payment.

Lancs Playing Fields	Subs	£15.00	100882
Clerk	Nett Salary	£848.77	100883
Clerk	Expenses	£77.54	100884
CPC	Security equip school	£32.40	100884
Brian Parkinson	Failed Bank SO	£339.77	100885
WLDC	Pest Control	£126.71	100886
LL Watson	Internal Audit	£75.00	100887
PS Printing	Newsletter	£176.25	100888
Brian Parkinson	Removal old fence	£47.00	100889
Brian Parkinson	Cut back trees	£58.75	100889
Brian Parkinson	Repair bench	£41.13	100889

RESOLUTION No.34/2007 Carried that the accounts now presented are paid forthwith.

Receipts

HMRC	VAT Rebate	£4,664.24
LCC	Grant re SPID	£140.00

RESIGNATION

The resignation of former Cllr. Margaret Saynor was received.

RESOLUTION 35/2007 Carried that a vacancy on the Council is declared forthwith.

ANNUAL REPORT

RESOLUTION 36/2007 Carried that the draft Parish Council Annual Report is accepted and published forthwith.

LAPTC

It was agreed that Members would consider items for the Agenda and report to the July Meeting.

TEWKESBURY PROPOSITION

RESOLUTION No.37/2007 Carried that this Council supports the Proposition from Tewkesbury Borough Council in respect of the cost of parcels to the armed forces.

DELEGATION FROM DISTRICT COUNCIL

It was agreed that Members would consider items which the Council would wish to see delegated and report to the July Meeting.

SKATEBOARDING

It was agreed that a suitable site could not be found at this time although the Council would wish to pursue any options that became available in the future. It was further agreed that the Clerk should endeavour to mitigate its commitment to Croston Parish Council in respect of the steel ramp.

TARLETON HIGH SCHOOL USERS COMMITTEE

It was noted that an agreement was still not in place. It was agreed that the Clerk should write to Tarleton Parish Council to seek their views on the matter. In the meantime it was agreed that the position of representative should be left open for the present. It was also agreed that all communications from the group should be through the Clerk.

BEST KEPT VILLAGE

Cllr Tompkins put forward a suggestion that, in view of the Booths development and its consequential landscaping, consideration should be given to tree planting on both sides of the bridge. She confirmed that Altys were in favour of the scheme. Members supported the idea and it was agreed that Cllr Tompkins would report further at the July Meeting.

Cllr Ashcroft also put forward the idea of a Scarecrow competition. It was agreed this should be progressed and a prizes of £50 could be offered. Cllr Ashcroft agreed to progress this in conjunction with the school.

RESOLUTION No.38/2007 Carried that £150 be made available to Youth groups as in previous years for cleaning up litter. Cllr Tompkins offered to progress this with suitable groups.

The Chairman closed the meeting at 9:10 pm

HESKETH-with-BECCONSALL **PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Monday, 2nd July 2007 at 7:30pm at The Village Institute (Library Building) Station Road, Hesketh Bank.

PRESENT

Cllr. Mrs.N.M.Goodier^(a); Cllr. Mr.S.Kirby; Cllr. Mrs.C.McLeod; Cllr. Rev'd.R.Plant (Chairman);
Cllr. Mr.P.J.A.Sergeant; Cllr. Mrs H.J.Tompkins.
Mr. Ian T.Cropper, Parish Clerk & RFO

(a) Arrived during item 5.2

Four members of the general public were present.

COUNCIL MEETING

APOLOGIES

Apologies were received from Cllr. Mr.C.I.Ashcroft; Cllr. Mrs.L.Standish-Gore;
Cllr. Mr.G.Twigger.

MINUTES OF THE MEETING OF 2nd June 2007

RESOLUTION No. 39/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made.

COMMITTEE REPORTS

Allotments Committee – No Report

Play Areas and Recreation Ground Committee – Meeting to be held following the Council Meeting

Planning Committee – No Report

CHAIRMAN'S REPORT

The Chairman noted the excellent questionnaire that the Parish Plan Steering group had compiled.

CLERK'S REPORT

ANNUAL REPORT It was noted that this had been distributed to all Councillors, County Councillor, District Councillors, MP, WLDC, LCC, LAPTC, NALC, All Saints School, adjacent Parish Councils and Tarleton Library and was available on the Council's Website.

SKATEBOARD RAMP It was confirmed that Croston CPC would release the Council from the agreement to purchase a ramp.

BANKING Accounts now opened with NatWest. HSBC accounts to be closed by late July.

SPID Further extensive tests carried out with Longton, Hoole, Lea and Cottam CPCs with a representative from "Counters & Accessories". Unit returned to manufacturer.

BUS STOPS New Environ400 buses now being introduced. Two stops (Shore Road/Hundred End Lane and Chapel Rd/Charles Close) have had raised curbs (to allow level access) installed and the one outside All Saints Church will be completed shortly. The proposed new shelter adjacent to the older peoples' homes on Chapel Road has been held up by the owner of the adjacent land wanting to redevelop. It was agreed that sufficient time had been allowed for proposed plans to come forward and the Clerk should now proceed.

NOTICE BOARDS The Hundred End board been badly damaged by vandals completely spraying it with black paint. Notice board on Delta Park *stating ownership of the recreation ground* vandalised. It was noted with regret that the vandalism at Delta Park had been observed by residents but not reported to the police. The proposed new board adjacent to the Post Office was on hold pending the confirmed road layout for Booths.

QUALITY STATUS The Clerk confirmed that the application has now been submitted to the adjudication panel and an outcome was expected during July/August.

TARLETON HS USERS COMMITTEE Tarleton CPC had been written to regarding concerns but a reply has yet to be received.

WLDC DRAFT AFFORDABLE HOUSING STRATEGY A copy of the Second Draft is now available and can be viewed on the Council's WebSite.

LANCS FIRE & RESCUE Progress Report

STANDARDS BOARD Previously distributed Code of Conduct guide

CLERKS LIAISON MEETING Members were updated with matters concerning policing, e-government and delegation

DOG CONTROL ORDERS The Clerk updated Members with the proposals from WLDC. It was agreed that the matter be delegated to the Clerk in line with his proposals.

VILLAGE HALL MEETING The secretary of the Committee had confirmed that they no longer wished to discuss their plans with Council. Concerns were expressed regarding the administration of the Charity which the Clerk would follow up.

PARISH PLAN

Cllr Kirby updated Members on progress to date which was proceeding satisfactorily. Some 360 adult questionnaires and 60 young peoples' questionnaires had been returned equating to over 20%

TREE PLANTING

Members were updated. It was hoped to provide plans and costings at the September Meeting.

SCARECROW COMPETITION

Cllr Ashcroft had unfortunately been delayed and a report was not therefore available.

FINANCIAL MATTERS

Accounts paid – for ratification

PS Printing	Parish Plan	£362.50	100892
Price Right Print	Parish Plan	£242.00	100893
Craig Chadwick	Parish Plan	£5.00	100894
PWLB	Loan Repayment	£1,671.56	100895
Friends Tarleton High Sc	Litter Pick	£150.00	100896
Lancs CTP	Training Course	£50.00	100897
NALC	Quality Parish Application	£58.75	100898

Accounts for Payment

Clerk	Nett Salary	£814.69	100899
Clerk	Expenses	£136.67	100900
Yates Playgrounds	Inspections	£145.08	100901
AFL	Rainex (CCTV Treatment)	£8.99	100902

RESOLUTION No.40/2007 Carried that the accounts paid since the last meeting are now ratified and that the accounts now presented are paid forthwith.

RESOLUTION No.41/2007 Carried that Cllr McLeod is appointed as an additional cheque signatory.

RESIGNATION

RESOLUTION No.42/2007 Carried that the Council receive the resignation of Cllr. Christine Farrington and declare a vacancy forthwith.

It was agreed that interviews for co-option would be held on Monday 17th September commencing at 7:30pm assuming that an election was not called.

LAPTC ANNUAL GENERAL MEETING

RESOLUTION 43/2007 Carried that the Clerk submit a Proposition to the LAPTC AGM deploring the state of the moss roads in the Hesketh with Becconsall, North Meols and Tarleton parishes and urging the LCC to put a higher priority on maintaining these roads which are used extensively by intercontinental multi-axle vehicles servicing the growing industry within the area. Support from North Meols and Tarleton CPC to be sought.

The increasing financial reserves of LAPTC was also queried and it was agreed that unless balances had significantly reduced when the accounts are published, a motion should be put by the Clerk requiring these to be reduced to a commercial level.

DELEGATION

It was agreed that the question of the ownership and maintenance of public land, green spaces, recreation areas and allotments should continue to be investigated.

NEXT MEETING

It was confirmed that the next meeting would be at 7:30pm on 3rd of September at All Saints School, Shore Road.

The Chairman closed the meeting at 9:05pm

HESKETH-with-BECCONSALL **PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Monday, 3rd September 2007 at 7:30pm at All Saints Primary School, Shore Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft^(a) Cllr. Mr.S.Kirby; Cllr. Mrs.C.McLeod; Cllr. Rev'd.R.Plant (Chairman);
Cllr. Mr.P.J.A.Sergeant; Cllr. Mrs.L.Standish-Gore.
Mr. Ian T.Cropper, Parish Clerk & RFO

(a) Arrived during item 5

Two members of the general public were present.

COUNCIL MEETING

APOLOGIES

Apologies were received from Cllr. Mrs.N.M.Goodier; Cllr. Mrs H.J.Tompkins.
Cllr. Mr.G.Twigger.

MINUTES OF THE MEETING OF 2nd July 2007

RESOLUTION No. 45/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made.

COMMITTEE REPORTS

Allotments Committee – No Report. The Clerk advised that complaints had been received regarding the non-cultivation of some strips resulting in weed seed spread. The Clerk was requested to provide Members of the Committee with copies of the agreements and occupation schedule.

Play Areas and Recreation Ground Committee – Meeting to be held following the Council Meeting to update Members. It was noted that the perimeter grass at Shore Road had not been cut for some time. The Clerk agreed to follow this up with the school.

Planning Committee – No Report

CHAIRMAN'S REPORT

The Chairman noted with pleasure the achievement of attaining "Quality Council" Status. He was also pleased to report that LCC Cabinet had now approved the new bus service (334) to Ormskirk.

Details were also given of the new initiative of the "Northern Parishes Chairmen's Forum". Three meetings had been held to date and the Chairman commended the initiative to the

Council. Members unanimously applauded the idea and agreed to back a substantive resolution.

CLERK'S REPORT

VILLAGE HALL COMMITTEE

Members were apprised of correspondence to date and the Clerk's concern regarding the operation of the Trust.

BUS SERVICE 334

It was noted that LCC had now gone to tender and it was hoped that the service could be in operation by the end of October. The Newsletter would be held back in order to include timetable details.

BUS STOPS

All Saints – ground prepared and installation of shelter to be completed 7th September. Shelter in Chapel road – glass smashed, repair in hand.

A meeting with LCC had been arranged to discuss the location on Chapel Road which has been objected to by the owner of the adjacent land.

TARLETON HS USERS COMMITTEE

Following the Council's letter of concern to Tarleton CPC, the chairman Cllr Dave Rydings had arranged a meeting with the Head (Tony Hardiker).

This was extremely useful, the Head being sympathetic to all the Council's concerns. He has undertaken to recommend to the Governing Body the need to get in place the illusive agreement by the end of the financial year.

TRAINING – Two places held in anticipation of new Councillors on the 13th October

POST OFFICE Closures – consultation next January. It was agreed that the Clerk should progress involvement in this and also speak with Hesketh Road sub office.

AUDIT 2006-2007 – Now complete and no issues raised. This is now the third successive audit which has received an unqualified report.

COMMUNITY SPORTS CENTRE – It was noted that WLDC Planning Committee meet on Thursday to consider. It is recommended to be approved.

COMMUNITY FUTURES AGM – The Clerk agreed to attend the AGM on the Council's behalf.

OTHER MATTERS

Grants for Strengthening Rural Communities
WLDC Open Day for Parishes – Chairman & Clerk invited
Lancs Fire & Rescue - Consultation on Services provided
Caring for Carers AGM - Mon, 17th Sept 7:30pm WLDC
MP – Surgery details – distributed to Members
WL Environmental Network – (passed to Cllr Tompkins)

Fylde Borough Council – Interim Housing Policy – Consultation
 WLDC Licensing – Consultation on policy
 NALC Conference
 Lancs Police – PAC Newsletter (previously distributed)
 Lancs Youth Assoc – Annual review
 Lancs Playing Fields Assoc Newsletter – (passed to Cllr Sergeant)
 Edge Hill University – The Future
 Greenspace Newsletter – passed to Cllr Tompkins
 The Beacon - CVS newsletter, also on website
 WLDC Corporate Performance Plan 2006/2007

PARISH PLAN

Cllr Kirby updated Members on progress; it was hoped to have the final draft by 11th September

TREE PLANTING

Cllr Tompkins had advised the Clerk that she expected to have a scheme and final costings for the October meeting.

VILLAGE HALL COMMITTEE

Cllr Standish-Gore reported on her first meeting with the Trustees. She echoed the concerns expressed by the Clerk on the way that the Committee operate. She was concerned, amongst other things, that standard procedures such as prejudicial interests were not adhered to and there was apparently no structure to the meetings or procedure. The group seemed to be more of a users committee rather than trustees. It was also noted that the Annual Return had not been submitted to the Charity Commissioners for two years and the information held there was out of date.

FINANCIAL MATTERS

1) Account payments since the July Meeting for ratification

Xfer	To NatWest	£92,900.00	100903
Clerk	Net Salary	£807.15	E003
Clerk	Expenses	£109.72	E002
HMRC	PAYE & NIC	£1,242.48	E001
Barclaycard	Scarecrow Prizes	£30.00	E004
Champion Media Group	Distribute Newsletter	£35.98	000001
B Ashcroft	Scarecrow prizes	£16.83	000002
HB Youth Club	Parish Plan	£100.00	000003
Jennifer Head	Parish Plan	£250.00	000004
Maureen Baldwin	Parish Plan	£55.00	000005

2) **That the accounts now presented are paid forthwith.**

Barclaycard	1 and 1 Internet	£68.06	E007
Clerk	Net Salary	£807.15	E005
Clerk	Expenses	£87.84	E006

RESOLUTION No.46/2007 Carried that the accounts paid since the last meeting are now ratified and that the accounts now presented are paid forthwith.

INSPECTIONS

The Clerk again emphasised the need for weekly inspections of all Play and Recreational Areas as per the insurer's requirements; failure to comply could result in the Council being un-insured. A new inspector was required for the Shore Road site; Cllr Standish-Gore undertook to temporarily fulfil the duty.

FINANCIAL REGULATIONS

RESOLUTION No.47/2007 Carried unanimously that the Council amend Financial Regulations in line with the Clerk's recommendations to provide for electronic banking and credit facilities.

LCC PARISH & TOWN COUNCIL CHARTER

RESOLUTION 48/2007 Carried unanimously that authority is delegated to the Clerk to deal with all matters relating to the LCC Work in Progress document and proposed Charter.

NORTHERN PARISHES CHAIRMEN'S FORUM & ROADS WORKING GROUP

RESOLUTION 49/2007 Carried unanimously that the Council ratify the legitimacy of the **West Lancashire Northern Parishes Chairmen's Forum** and appoint Cllr Plant and Cllr Kirby (with Cllr McLeod as reserve) to the **Northern Parishes Roads Working Group**

OFFICE ARRANGEMENTS

RESOLUTION 49/2007 Carried unanimously that the Clerk's home working allowance is increased to £25 net per month and that VOIP phone services be provided at an estimated cost of £150. The new Council number will be 01704 778005 forthwith.

CO-OPTION MEETING

It was confirmed that the next meeting would be at 7:30pm on 17th of September at The Village Hall.

The Chairman closed the meeting at 9:10pm



HESKETH-with-BECCONSALL **PARISH COUNCIL**

Minutes of the Extra-Ordinary Meeting of the Parish Council held on Monday, 17th September 2007 at 7:30pm at The Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Cllr. Mrs.N.M.Goodier; Cllr. Mr.S.Kirby; Cllr. Mrs.C.McLeod;
Cllr. Rev'd.R.Plant (Chairman); Cllr. Mrs.L.Standish-Gore; Cllr. Mrs H.J.Tompkins.
Mr. Ian T.Cropper, Parish Clerk & RFO

APOLOGIES

Apologies were received from
Cllr. Mr.P.J.A.Sergeant; Cllr. Mr.G.Twigger.

DECLARATIONS OF INTEREST

No declarations of interest were made.

CO-OPTIONS

Cllr Tompkins advised that she believed that circumstances may prevent Mrs Rigby from attending.
Members agreed to bring items 4 and 5 forward.

ACCOUNTS

The following accounts were presented for payment

Queensbury	Bus Shelter repair	£38.25	006
Barry Dawson	Cut all hedges Shore Rd	£340.00	007
BDO Stoy Hayward	Audit	£470.00	008
All Saints School	Donation re Meeting	£25.00	009
LAPTC	Conference (Cllr Plant)	£36.00	010

RESOLUTION 50/2007 Carried that the accounts now presented be paid forthwith.

CORPORATE IMAGE

RESOLUTION 51/2007 Carried that the Clerk is requested to progress the registration of the Device as presented and to report back to the Council on the costs of producing a Chairman's Jewel, and Members' Badges based on the Hesketh and Beconsall coats of arms.

It was also agreed that the Chairman would progress the concept of a Civic Service for the Northern Parishes.

CO-OPTION

Members conducted interviews with three candidates and considered the application of a fourth.

RESOLUTION 52/2007 Carried that Mr Chris Jones and Mrs Lesley Jackson be co-opted for the remaining term of the present Council.

The Chairman closed the meeting at 9:20pm



HESKETH-with-BECCONSALL **PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Monday, 1st October 2007 at 7:30pm at the Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft^(a) Cllr. Mrs.N.M.Goodier; Cllr. Mrs. L. Jackson; Cllr. Mr.S.Kirby;
Cllr. Mrs.C.McLeod; Cllr. Rev'd.R.Plant (Chairman); Cllr. Mrs H.J.Tompkins;
Cllr. Mrs.L.Standish-Gore.
Mr. Ian T.Cropper, Parish Clerk & RFO

(a) Arrived during item 5.1

Three members of the general public were present.

COUNCIL MEETING

APOLOGIES

Apologies were received from Cllr Mr. C. Jones; Cllr. Mr.P.J.A.Sergeant; Cllr. Mr.G.Twigger.

MINUTES OF THE MEETINGS OF 3rd and 17th September 2007

Cllr Standish-Gore advised that she had offered to carry the Shore Road Inspections out on a temporary basis only. The Minute was amended.

RESOLUTION No. 53/2007 Carried that the Chairman sign the amended minutes as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made.

COMMITTEE REPORTS

Allotments Committee – No Report.

Play Areas and Recreation Ground Committee – Members had to hand the Minutes of the previous two Committee meetings. Members were also advised that work on the Station Road refurbishments would commence week commencing the 8th of October.

Planning Committee – Cllr Standish-Gore advised that a meeting to consider the Moss lane and Boundary Lane proposals would be held on the 15th of October.

CHAIRMAN'S REPORT

The Chairman welcomed Cllr Jackson to her first meeting of the Council.

CLERK'S REPORT

BUS SERVICE 334

It was noted that this had now been designated 303 and would commence on Monday October 29th. Copies of the timetable and links to Wigan and Manchester trains were made available.

BUS STOPS

Chapel Road shelter would now go ahead as planned.

TRAINING – Cllrs Jackson and Jones had been booked in on training courses on the 13th October

CODE OF CONDUCT – Members were given advance notice of the seminar on 29th November at Edge Hill.

BEST KEPT VILLAGE – It was noted with pleasure that Hesketh Road Post Office had received the Highly Commended Status.

OTHER MATTERS

CPRE Newsletter
Ribble Forum Newsletter

PARISH PLAN

Cllr Kirby updated Members on progress; a presentation is planned for 30th October in the Village Hall. Members were asked to publicise the event.

TREE PLANTING

Cllr Tompkins had advised the Clerk that she hoped to have a scheme and final costings for the November meeting.

FINANCIAL MATTERS

1) That the accounts now presented are paid forthwith.

CVS	Parish Plan	£765.77	00011
Yates Playgrounds	Engineering Inspections	£148.05	EFT 08
Clerk	Nett Salary	£812.18	EFT 09
Clerk	Expenses	£128.94	EFT 10

RESOLUTION No.54/2007 Carried the accounts now presented are paid forthwith.

2) Receipts

It was noted that the second tranche of the precept had been received from WLDC in the sum of £30,464.50

3) Financial Report

The Financial report for the six months to 30th October 2007 was received and noted

COUNCIL MEETINGS

RESOLUTION No.55/2007 Carried that the November meeting should be put back to the 12th because of bonfire night. Both the November and December meetings to be held in the village hall. Locations to be reviewed at the January meeting

REMEMBRANCE SUNDAY

RESOLUTION No.56/2007 Carried unanimously that under LGA 1972 Section 137 the Council purchase a British Legion wreath on behalf of the village and that the Chairman (representing the Parish) lays the wreath on Remembrance Sunday. Members attending were requested to be at the church by 10:15am.

CO-OPTION

RESOLUTION No.57/2007 Carried unanimously that 'Standing Orders' are amended as proposed by the Clerk, with the addition of an anti-age constraint, to cater for co-option procedures.

CORPORATE IDENTITY

The Clerk reported that Trade Mark registration procedures were in hand with the Intellectual Property Office. Members also considered the proposed Chairman's Medal and Members badges. It was agreed these should be generic in nature although Members could have personalised versions at their own cost.

RESOLUTION 58/2007 Carried that subject to successful registration of the motive; the Clerk places an order as per Vaughtons specification.

STATION ROAD PLAY AREA SEATING

RESOLUTION 59/2007 Carried that provision of the feature seating should be held back pending further discussion and more details of the Tree planting scheme.

The Chairman closed the meeting at 9:15pm



HESKETH-with-BECCONSALL **PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Monday, 12th November 2007 at 7:30pm at the Village Hall, Station Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Cllr. Mrs. L. Jackson; Cllr Mr. C. Jones; Cllr. Mr.S.Kirby;
Cllr. Mrs.C.McLeod; Cllr. Mr.P.J.A.Sergeant; Cllr. Mrs.L.Standish-Gore; Cllr. Mrs H.J.Tompkins

Mr. Ian T.Cropper, Parish Clerk & RFO

One member of the general public was present.

COUNCIL MEETING

The Chairman paid tribute to the late Councillor Gerard Twigger who had recently died. It was noted that a card of condolence had been sent to his widow and family.

APOLOGIES

Apologies were received from Cllr. Mrs.N.M.Goodier.

CHAIRMAN

A letter of resignation from former Councillor Richard Plant was received by the meeting with regret.

RESOLUTION 60/2007 Carried unanimously that Cllr Paul Sergeant is elected as Chairman of The Council

ACCEPTANCE OF OFFICE

Cllr Sergeant signed the Acceptance of Office as Chairman which was witnessed by the Proper Officer.

VICE-CHAIRMAN

RESOLUTION 61/2007 Carried unanimously that Cllr Lesley Standish-Gore is elected Vice-Chairman.

MINUTES OF THE MEETINGS OF 1st October 2007

RESOLUTION No. 62/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made.

COMMITTEE VACANCIES

RESOLUTION 63/2007 Carried that Cllr. Chris Jones is appointed to the Planning Committee

RESOLUTION 64/2007 Carried that Cllr. Lesley Jackson is appointed to the Allotments Committee

COMMITTEE REPORTS

Allotments Committee – No Report.

Play Areas and Recreation Ground Committee – In the absence of Cllr Goodier, the Clerk reported that the Station Road upgrade was well advanced and should be complete early in December.

A general overhaul of The Glen Park Drive Play area had also been undertaken and repainting of the equipment was in hand.

Planning Committee – Cllr Standish-Gore reported on the meeting held on the 15th of October, the draft Minutes of which had been circulated to Members.

CHAIRMAN'S REPORT

The Chairman thanked Cllr Goodier for laying a wreath on behalf of the Parish at the Remembrance Day service.

CLERK'S REPORT

BUS SERVICE 303

It was noted that this was now operational although some changes were having to be made to the original Shore Road loop.

BUS STOPS

A further objection had been made regarding the Chapel Road Shelter. It was noted that consultation had passed and the work would proceed.

TRAINING – Cllrs Jackson and Jones had been booked in on training courses on the 8th December.

CODE OF CONDUCT – Members were urged to return the booking forms to WLDC whether they were able to attend or not.

LCC PARISH CONFERENCE – Feedback forms had been distributed to Members detailing the many concerns that Parish Councils had with their dealings with Lancashire County Council.

LAPTC CONFERENCE – The Clerk reported on an excellent conference and confirmed that he had been presented with the Quality Council certificate by the Chairman of the Accreditation Board.

Delegates had been updated with legislation on Risk Assessment. Consequent on this, an item appears later on the agenda.

The Clerk also advised that he had requested Risk Assessment and Inspection Documents from the Village Hall Committee in order that the Council's own Risk Assessment could be updated.

LAPTC AGM

It was reported that many delegates to the AGM had been concerned with the way the business of the meeting had been dealt with by the Chairman. The Clerk reported on several apparent lapses in procedure which had affected the Council's own Proposition regarding financial reserves, the supported Proposition from North Meols regarding a new constitution, and a Budget of which member councils had not had previous knowledge.

Members noted that they had never been consulted by the executive and that they could not therefore be truly representing the parishes. Members reiterated their concern at the unnecessary high level of reserves being held which should be in the hands of Parish Councils for the benefit of the Council Tax payers. Members also concurred with the concerns over procedure expressed by the Clerk and confirmed he should write in the strongest terms.

The Clerk noted that whilst it may be considered that the Executive had been ineffective as a representative body, he had received excellent assistance and support on day to day matters from the Executive Secretary.

It was agreed that an item should be placed on December Agenda to review the Council's ongoing membership of LAPTC.

NALC CONFERENCE

The cost was considered too high for the conference to be considered.

MATTERS NOTED

WLDC Meeting as an Assembly – 30th January, Banks Leisure Centre
LSP Sustainable Strategy
Lancashire Police Dialogue
Ribble Catchment Conservation Trust
Fylde Borough Council consultation
Lancashire Local Agenda – 14th November
Central Lancashire Core Strategy

MJ MAGAZINE

RESOLUTION 65/2007 Carried that the Council subscribe to the "Management Journal for Local Authority Business" at an annual cost of £77.00.

PARISH PLAN

Cllr Kirby reported on a successful presentation of the raw data on 30th October in the Village Hall; it had been well attended. The information is published on the Council's website. The Chairman thanked Cllr. Kirby and the team for their excellent work.

TREE PLANTING

Cllr Tompkins regretted that she was unable to give any more information at the present time although matters seemed to be progressing satisfactorily.

The Clerk advised that he had now reached agreement with LCC in respect of the maintenance of the old railway embankment with devolved funds of £250 pa.

FINANCIAL MATTERS

1) SPID

The Clerk reported that tests now seemed satisfactory and he was recommending payment. He was pleased to advise the meeting that he had agreed a discount of £570 against the additional time expended by the Clerk (£100) and the inconvenience to the Council.

Test results have been posted on the WebSite for Moss lane and Station Road and apparently show a significant problem on Moss Lane but with only a 1% in a 7000 sample of vehicles exceeding 40mph on Station Road.

RESOLUTION 66/2007 Carried that the account is now paid and the Clerk be recompensed in the sum of £100.

2) That payment of accounts since the last meeting are now ratified

Staples	Stationery	£20.97*	--
Ligo Electronics	VOIP Phone	£105.85*	--
Patent Office	Trademark Search	£94.00*	--
Telappliant Ltd	Fax/Calling Credit	£14.09*	--
* <i>Government Procurement Card</i>		£234.91	E011
Ebay	VOIP Router	£23.00	E012
Counters and Accessories	SPID Credit	(£3,829.33)	--
	SPID	£3,259.16	E014
Brian Parkinson	Removing Shelter sides	£70.50	--
	Vandal repairs notice-board	£29.38	--
	CCTV Dome cleaning	£23.50	--
	Glen Park Drive overhaul	£587.50	E015
PS Printing	Newsletter	£176.25	E016
Champion Newsgroup	Newsletter distribution	£35.98	E017
Clerk	Nett Pay October	£820.73	E019
	Expenses	£128.94	E018
HMRC	PAYE / NIC (3 mths)	£1158.51	E020

3) That accounts now presented are paid forthwith

Brian Parkinson	Tree Pruning Shore Road	£117.50	
British Legion	Poppy Appeal - Wreath	£24.00	0012
Richard Plant	Chairman's Allowance (6 mths)	£50.00	0013
Mere Brow Smithy	SPID Plate	£55.79	0014

RESOLUTION No.67/2007 Carried unanimously that the accounts paid since the last meeting are ratified and that the accounts now presented are paid forthwith.

4) Receipts

WLDC	Concurrent (2 nd Tranche)	£2,627.46
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CHRISTMAS TREES

RESOLUTION No.68/2007 Carried that the Clerk is authorised to provide Christmas Trees on commercial premises as in previous years.

CHRISTMAS CARDS

It was agreed that the Council would not purchase bespoke Christmas cards.

IT TRAINING

RESOLUTION No.69/2007 Carried unanimously that the Clerk attends software training at WLDC at a cost of £150

CORPORATE IDENTITY

The Clerk reported that Trade Mark searches had not revealed any conflict, however the College of Arms had suggested that the motif gave the impression that the Council was entitled to arms; it was agreed that the Device could consist of a roundel rather than a shield. The Clerk said he would report further in due course.

RISK ASSESMENT

RESOLUTION No.70/2007 Carried unanimously that Cllrs. Standish-Gore and McLeod attend a Risk Assessment training course and then be responsible for preparing a draft annual Risk assessment for the Council.

SECURITY

RESOLUTION 71/2007 Carried that a Committee, comprising of the Chairman and Chairman of the Recreation Committee with the Clerk, be established to consider in confidence all matters relating to security and CCTV operation at the Council's sites.

The Chairman closed the meeting at 8:45pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 3rd December 2007 at 7:30pm at All Saints Primary School, Shore Road, Hesketh Bank.

PRESENT

Cllr. Mrs.N.M.Goodier Cllr. Mrs. L. Jackson; Cllr Mr. C. Jones; Cllr. Mr.S.Kirby;
Cllr. Mrs.L.Standish-Gore; Cllr. Mrs H.J.Tompkins

Mr. Ian T.Cropper, Parish Clerk & RFO

Four members of the general public were present.

COUNCIL MEETING

APOLOGIES

Apologies were received from. Cllr. Mr.C.I.Ashcroft; Cllr. Mrs.C.McLeod;
Cllr. Mr.P.J.A.Sergeant;

CHAIRMAN

In the absence of the Chairman, Cllr. Standish-Gore took the Chair.

MINUTES OF THE MEETINGS OF 12th November 2007

RESOLUTION No. 72/2007 Carried that the Chairman sign the minutes as a true record.

It was noted that inadvertently reference to the former Chairman's time in office had not been recorded. It was unanimously agreed that a vote of thanks is recorded noting Members appreciation for the time and effort that Richard Plant had given to the Council through some particularly difficult times.

DECLARATIONS OF INTEREST

No declarations of interest were made.

LAPTC AREA COMMITTEE

RESOLUTION 73/2007 Carried that Cllr. Hilary Tompkins is appointed to the Area Committee.

COMMITTEE REPORTS

Allotments Committee – Cllr Standish-Gore advised that a meeting was being arranged to address the problem of some unmanaged strips. It was noted that two residents are waiting for leases.

Play Areas and Recreation Ground Committee – It was noted that the CCTV camera had been installed at Station Road and work on the refurbishment should be completed by 12th December.

Planning Committee – No meeting held.

CHAIRMAN'S REPORT

A report was not available.

CLERK'S REPORT

BUS SERVICE 303

It was noted that there were some operational difficulties but that the service was proving popular. A slightly amended timetable may be necessary but this would be published in the next news letter in January.

VILLAGE HALL

It was noted that a substantive reply had still not been received to the Clerk's letter of the 23rd of October regarding risk assessment. It was agreed that meetings would be held at the school until the matter is resolved.

It was also noted that 'Community Futures' had written on behalf of the Village Hall Committee following the remarks contained in the September 07 Minutes regarding the operation of the Trust. The Clerk had responded verbally.

CHRISTMAS DECORATIONS – It was noted that the trees had been erected.

DRAINS – SHORE ROAD CAR-PARK – The Clerk reported that a significant blockage had occurred causing flooding of the car-park. Urgent action had been taken as sub-zero temperatures could have resulted in sheet icing of the area. Arrangements have been made to inspect and rod the drains concerned. A cost in the region of £300 was envisaged.

CLERK'S SALARY & EXPENSES – It was noted that the NJC annual increase from 1st April had now been agreed at 2.4% and an updated mileage rate agreed. The gross salary payment this month would incorporate these and the requisite back-pay.

Members were apprised of the significant savings now being achieved through electronic banking, email, Government Procurement Card and VOIP phone and FAX facilities.

STREET NAMING – The Council had been consulted by WLDC with regard to the proposed name for the Dorbcrest Development. Members considered the proposed names less than inspiring and put forward suggestion based on the Old Barn, Well and Stables.

PARISH COUNCIL ALLOWANCES

Members indicated their wish to carry on with present scheme. A substantive resolution will be placed on the January Agenda

THS USERS COMMITTEE

The Clerk reported on his first meeting on this group and advised on new hire rates for both the hall and pool. It was agreed these would be published in the January Newsletter.

MATTERS NOTED

Blackburn Cathedral Epiphany Service
"Ways to Tackle Climate Change" booklet (distributed)
West Lancs CVS "Bulletin"
Community Support Worker – vacancy

Lancashire Local Climate Change Fund
Villages in Partnership – Croston 16th December Christmas Market*
Greenspace newsletter – to HJT

*It was agreed that the area could benefit from a similar event to the Croston Christmas Market and the matter should be placed on the Agenda in the New Year.

PARISH PLAN

Cllr Kirby reported on progress. It was noted that some of the younger people had shown interest in forming a Youth Council.

FINANCIAL MATTERS

- 1) That payment of accounts since the last meeting are now ratified

Yates Playgrounds	1 st interim	£11,162.50	E022/3
Pelltech	Business Cards / Labels	£52.04*	
Hemmings Group	MJ Magazine	£77.00*	
FireTrust.Com	Internet virus protection	£17.81*	

* *Government Procurement Card*

- 2) That accounts now presented are paid forthwith

Clerk	Net Salary incl back pay and allowance re SPID	£1,048.24	E024
Clerk	Expenses	£178.11	E025
Government Procurement Card		£146.85	E026
David Ward Cleaning	Bus Shelter Cleaning	£511.00	E027
Lancs CTP	Training Jones / Jackson	£60.00	E028
Mere Brow Smithy	CCTV Bracket	£23.50	E029

RESOLUTION No.74/2007 Carried unanimously that the accounts paid since the last meeting are ratified and that the accounts now presented are paid forthwith.

- 3) **Receipts**

No income had been received

LCC AIP STUDY

RESOLUTION No.75/2007 Carried that the Council note the excellent Lancashire County Council AIP Study regarding Shore Road. It was agreed the Clerk should express concern regarding the continuing safety issues at the junction of Shore Road/ Marsh Road/ Station Road.

LAPTC MEMBERSHIP

It was agreed that the Council would wait for the LAPTC Executive Committee response to the Clerk's letter of complaint before considering the matter further.

BUDGET 2008/2009

Members were asked to ensure that items to be included in the Draft Budget are advised to the Clerk before the end of December.

WLDC CAPITAL GRANTS

Items suggested are:-

- Replacement Notice Board adjacent Station Road Post Office.
- Funds to clear up and take over WLDC Allotments.
- Village Centre Bike Racks.
- Assistance to Shore Road drain works.
- Projection Equipment for Planning Applications

STANDING ORDERS

RESOLUTION No.76/2007 Carried unanimously that the amended Standing Orders as presented by the Clerk are adopted forthwith.

FINANCIAL REGULATIONS

RESOLUTION 77/2007 Carried unanimously that the amended Financial Regulations as presented by the Clerk are adopted forthwith.

COUNCIL LOGO & TRADEMARK

The Clerk updated Members advising that HM Intellectual Property Office had approved in principle the submitted design within classes 35, 41 and 45.

The Chairman closed the meeting at 8:55pm



HESKETH-with-BECCONSALL PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held on Monday, 7th January 2008
at 7:30pm at All Saints Primary School, Shore Road, Hesketh Bank.**

PRESENT

Cllr. Mr.C.I.Ashcroft^a; Cllr. Mrs.N.M.Goodier Cllr Mr. C. Jones; Cllr. Mr.S.Kirby;
Cllr. Mrs.C.McLeod; Cllr. Mr.P.J.A.Sergeant (Chairman); Cllr. Mrs H.J.Tompkins

- a) Arrived during item 5.2

Mr. Ian T.Cropper, Parish Clerk & RFO

Six members of the general public were present.

COUNCIL MEETING

APOLOGIES

Apologies were received from.
Cllr. Mrs. L. Jackson; Cllr. Mrs.L.Standish-Gore;

MINUTES OF THE MEETINGS OF 3rd December 2007

RESOLUTION No. 78/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made.

LAPTC AREA COMMITTEE

RESOLUTION 73/2007 Carried that Cllr. Hilary Tompkins is appointed to the Area Committee.

COMMITTEE REPORTS

Allotments Committee – No meeting held.

Play Areas and Recreation Ground Committee – Cllr Goodier advised that the upgrade to Station Road Play Area was now complete.

Planning Committee – No meeting held.

CHAIRMAN'S REPORT

The Chairman had nothing to report.

CLERK'S REPORT

TRAINING

Cllrs Jones and McLeod put their names forward for the CTP training on 'Planning' on the 14th of February.

CODE OF CONDUCT

It was noted that Members had all received copies of the briefings from the recent Code of Conduct training held at WLDC.

LCC MINERALS AND WASTE DEVELOPMENT FRAMEWORK

A report was made available and internet links already advised by email

POLLING DISTRICTS

It was noted that the recent review had not proposed any change in the Hesketh Bank area.

HESKETH BANK CHRISTIAN CENTRE

An invitation to the opening of the new centre on Thursday 31st January at 7-9pm had been received.

WLDC - Meeting as an assembly

Members were reminded of the forthcoming event at Banks leisure Centre 7:30pm Wednesday 30th January

MP SURGERY TIMES (*Previously distributed*)

REGALIA

It was noted that the Chairman's badge had been ordered.

It was also noted that the personal cost to any Member requiring a personalised badge would be between £13.65 and £18.85

VILLAGE HALL

A further letter (*copied to all Members*) had been received from the Chairman of the Village Hall Committee stating that the Annual Returns had now been completed.

It was also noted that a substantive reply had still not been received to the Clerk's letter of the 23rd of October 2007 in respect of Risk Assessments.

BUS SERVICE 303

It was noted that some timing difficulties were still being experienced. The Clerk hopes to publish further details in the next Newsletter.

DRAINS – SHORE ROAD CAR-PARK – It was reported that work had been completed removing several blockages. It was noted that some drains were in poor condition and that clearing would probably be necessary every two to three years.

POST OFFICES

It was noted that neither Shore Road nor Station Road Post Offices had been placed on the proposed closure list.

SHORE ROAD / MARSH ROAD – Complaints have again been made regarding raw sewage being dispersed on a regular basis. It was agreed that the Clerk should liaise and support residents concerns on behalf of the Council

STREET NAMING – It was noted that the Council's suggestion to name the Dorbcrest development "**The Stables**" had been accepted.

SHORE ROAD LIGHTING Work was now well advanced with the installation of lanterns although United Utilities had yet to commence with the cabling.

WLDC LSP – It was noted that the LSP had commissioned a review of Transport provision in West Lancashire – It was agreed that the Clerk should continue to represent the Council’s interest as had been the case with the LCC subsidised review.

MATTERS NOTED

Greenspace – *(passed to Cllr Tompkins)*

WLDC Chairman’s Charity – Haydock Male Voice Choir

Sat 12th January 2008 7:30pm Ormskirk Parish Church

Villages in Partnership AGM

LCC Climate Change Strategy - Consultation

PARISH PLAN

Cllr Kirby reported on progress.

FINANCIAL MATTERS

1. Payments of Accounts made since the last meeting.

Yates Playgrounds	2nd interim	£11,162.50	E32/32A
Clerk	December Net Salary		
	incl holiday pay	£1,172.15	E30
Clerk	December Expenses	£62.56	E31
PWLB	6 monthly payment	£1,671.56	E27
Gov Procurement Card	Staples (Labels)	£19.48	E36

2. Accounts now presented.

HMRC	PAYE & NIC	£1,549.14	E33
Yates Playgrounds	Inspections	£98.70	E34
Soc. Local Council Clerks	Membership	£129.00	E36
Hi-Vis Safety Jacket		£19.98	E37
LCC	Play Area signs	£56.55	E35
Parkinson	Call out re drains	£123.38	E38(p)
Parkinson	Rod and clear drains	£352.50	E38(p)
Parkinson	Topping trees Glen-Park	£446.50	E38(p)
Parkinson	Clear bridge embankment	£88.13	E38(p)
Edenbreck Nurseries	Supply Christmas Trees	£176.25	E40
LCC	Supply & erect TV		
	& sign Stanchions	£361.58	E39

RESOLUTION No.79/2007 Carried unanimously that the payments of accounts made since the last meeting are ratified and that the accounts now presented are paid forthwith.

3. Receipts

United Utilities	Wayleave Payment Shore Rd	£92.51
Bank Interest		£329.49

TARLETON HIGH SCHOOL COMMUNITY USERS

RESOLUTION No.80/2007 Carried that the Council ratify the draft agreement on Community use of the Swimming Pool and Sports Hall at Tarleton High School, as presented, and authorise the Clerk to sign the document on the Council's behalf in due course.

LAPTC MEMBERSHIP

Members reviewed the '*Lancashire Association of Parish and Town Councils*' (LAPTC) response to the Council's complaint. It was noted that most of the items of concern had not been addressed, however it was agreed that the best course of action was to approach the Council's concerns from within, and the Clerk was instructed to pursue all the matters of concern and report further to the Council in due course.

RESOLUTION No.81/2007 Carried that the Council renew their membership of the LAPTC for 2008/2009 subject to the ratification of the membership Fees.

BUDGET 2008/2009

RESOLUTION No.82/2007 Carried that the Council agree the draft budget as presented and place a precept on West Lancashire District Council in the sum of £62,087 for the 2008/2009 financial year representing an increase of 1.9% over the previous year

GRANTS TO OUTSIDE BODIES

RESOLUTION No.83/2007 Carried that the Council make a grant (*under section 137 of the Local Government Act 1972*) of £200 to the North West Air Ambulance. The Clerk confirmed that in line with current audit recommendations, he would request confirmation of their bank details and request a copy of their current accounts and other details as appropriate before releasing the funds.

MARCH 2008 MEETING

RESOLUTION No.84/2007 Carried that the Council meeting for March is re-scheduled to the 10th of March 2008

The Chairman closed the meeting at 8:55pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 4th February 2008 at 7:40pm at All Saints Primary School, Shore Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft Cllr Mr. C. Jones; Cllr. Mr.S.Kirby;
Cllr. Mrs.C.McLeod; Cllr. Mr.P.J.A.Sergeant (Chairman); Cllr. Mrs H.J.Tompkins

Mr. Ian T.Cropper, Parish Clerk & RFO

Two members of the general public were present.

COUNCIL MEETING

APOLOGIES

Apologies were received from.

Cllr. Mrs.N.M.Goodier; Cllr. Mrs. L. Jackson; Cllr. Mrs.L.Standish-Gore;

MINUTES OF THE MEETINGS OF 7th January 2008

RESOLUTION No. 85/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

No declarations of interest were made.

COMMITTEE REPORTS

Allotments Committee – No meeting held.

Play Areas and Recreation Ground Committee – No meeting held.

Planning Committee – No meeting held.

CHAIRMAN'S REPORT

The Chairman had nothing to report.

CLERK'S REPORT

TRAINING

Courses booked for Cllrs Jones & McLeod. Cllr Jones apologised that he would be unable to attend

VILLAGE HALL

It was noted that a response had still not been received to the Council's request of the 23rd of October 2007 for a Statutory Fire Risk Assessment and other documents had still not been received.

BUS SERVICE 303

Members were advised that the contract would be taken over by Stagecoach Northwest from the 18th of February with a modified timetable (previously distributed). The service would be re-designated the 202

BOOTHS

Members were updated regarding delays caused by the endangered species survey. Completion was now expected early 2010 although in order to improve the view of the site, ground-works, roads and car-parking would be undertaken later this year.

SEATING SHELTER

Members were updated with problems regarding storage. It was agreed that the unit would be offered to All Saints School for playground use.

FLOODING

Members noted that David Borrow MP had taken up the matter.

AIR AMBULANCE

It was noted that a copy of the Annual Accounts had been received and that the group's Annual Return to the Charity Commission was up to date, as a result the donation had been released.

AUDIT

It was noted that BDO Stoy Hayward had been appointed for a further five years.

PLANNING DESIGN WORKSHOP

Members were made aware of training available on 10th March 2007 at WLDC. Cllrs McLeod and Kirby requested places which the Clerk agreed to arrange.

PLAY AREA/ DOG FOULING Members were made aware of two complaints received which the Clerk had dealt with.

INSURANCE It was noted that the new and refurbished equipment at Station Road had been comprehensively insured.

MAINTENANCE CONTRACTS Members were advised that these would be advertised during the month.

RENTS It was noted that rent invoices had been dispatched to the CSG Sports Clubs and that Allotments demands would be dispatched by the end of the month

MATTERS NOTED

Fylde Borough Council Interim Housing Policy
West Lancs CVS Bulletin

PARISH PLAN

Cllr Kirby reported on progress and advised that he would give a full presentation at the March Meeting

VILLAGE MARKETS

Cllr McLeod updated Members following her visit to the Villages in Partnership AGM held at Croston. It was agreed that this should be progressed at the March Meeting

FINANCIAL MATTERS

1. Payments of Accounts made since the last meeting.

Clerk	January Net Salary	£820.21	E44
Clerk	January Expenses	£103.95	E45

2. Accounts now presented.

Allianz	Station Rd Play Area Insurance	£87.49	E53
Tree Check	Inspections	£117.50	E51
PS Printing	Newsletter	£176.25	E46
Brian Parkinson	Remove Christmas Trees	£176.25	E47
Village Hall	Meeting Hire	£96.00	E48
All Saints School	Room Hire (3 meetings)	£60.00	E50
Champion Newspapers	Newsletter Delivery	£40.29	E49
David Ward	Bus Shelter Cleaning	£84.00	E52

RESOLUTION No.86/2007 Carried unanimously that the payments of accounts made since the last meeting are ratified and that the accounts now presented are paid forthwith.

3. Receipts

WLDC	Grant – Station Rd Play Area	£8,000.00
BT	Wayleave re kiosk	£20.00
NatWest	Bank Interest	£226.69

RISK ASSESSMENT

RESOLUTION No.87/2007 Carried that the Council adopt the Risk Assessment Statement, as presented, forthwith.

WLDC STANDARDS COMMITTEE

RESOLUTION No.87/2007 Carried that the name of Cllr Chris Jones is put forward for the ballot of Parish Council Members to the Standards Committee.

FUNDING REQUEST

Whilst wishing to support the work of the local Community Beat Manager, a request for the Council to consider funding of a vehicle for use by Police and Community Officers in Hesketh Bank and Tarleton was turned down as being inappropriate use of Parish Council funds. The Council noted that Tarleton CPC had also reached a similar conclusion and the Clerk was instructed to liaise with Tarleton CPC with a view to writing to the Chief Constable expressing concern at the situation.

BEST KEPT VILLAGE

It was agreed that entry into the competition should be suspended until works within the centre of the village are complete.

MARCH 2008 MEETING

It was noted that the next Meeting was re-scheduled to the 10th of March 2008

The Chairman closed the meeting at 8:30pm



HESKETH-with-BECCONSALL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday, 10th March 2008 at 7:30pm at All Saints Primary School, Shore Road, Hesketh Bank.

PRESENT

Cllr. Mr.C.I.Ashcroft; Cllr. Mrs.N.M.Goodier; Cllr. Mr.S.Kirby; Cllr. Mrs. L. Jackson
Cllr. Mrs.C.McLeod; Cllr. Mr.P.J.A.Sergeant (Chairman); Cllr. Mrs.L.Standish-Gore
Cllr. Mrs H.J.Tompkins

Mr. Ian T.Cropper, Parish Clerk & RFO

Four members of the general public were present.

COUNCIL MEETING

APOLOGIES

Apologies were received from Cllr Mr. C. Jones

MINUTES OF THE MEETINGS OF 4th February 2008

RESOLUTION No. 88/2007 Carried that the Chairman sign the minutes as a true record.

DECLARATIONS OF INTEREST

Cllr. Sergeant declared a Personal and Prejudicial Interest in Agenda Item 12

COMMITTEE REPORTS

Allotments Committee – No meeting held.

Play Areas and Recreation Ground Committee – It was reported that a complaint had been received in respect of the Station Road Play Area which had been dealt with.

Planning Committee – No meeting held.

CHAIRMAN'S REPORT

The Chairman had nothing specific to report.

CLERK'S REPORT

LANCASHIRE LOCAL

Papers were made available for the 12th March Meeting

STANDARDS COMMITTEE

It was noted that Cllr Jones had submitted his CV and the Council would have the opportunity to vote for three Members at the April Meeting.

FUNDING REQUESTS

Letters had been received from “Mencap” and “Caring for Carers”. The Clerk will advise that applications should be made in December.

BUS SERVICE 202

The Clerk confirmed that the service was running satisfactorily and requested he be advised of any problems.

BUS SHELTER – STATION ROAD

Damage, apparently caused by a high sided vehicle, had been sustained and the Insurers advised. The Clerk confirmed that he was waiting for details of the road reconfiguration in respect of Booths before carrying out repair work.

SEATING SHELTER

The shelter had now been installed at All Saints Primary School and a letter of appreciation had been received from the Head-Teacher. The Council recorded a vote of thanks to Mrs Farrington for the storage of the unit.

THS USERS GROUP

The Clerk noted that the Users Agreement had now been agreed by all parties and signing was expected shortly.

AIR AMBULANCE

It was noted that a letter of thanks had been received.

TREE INSPECTIONS

In line with insurance requirements, a tree inspection had been carried out and had revealed the need to remove a tree at the Delta Park end of the Shore Road ground and a dead bough on the car-park embankment.

ALLOTMENTS

Ditch cleaning had been carried out during the week.

ROAD REPAIRS Members noted that work had started on the reconstruction of Hundred End Lane.

ELECTIONS

Members were apprised of the critical dates in respect of the 1st May Parish Election. The Clerk undertook to arrange nomination papers for existing Members.

MATTERS NOTED

WLDC Chairman’s at Home evening Tuesday 18th March
Open Health Forum Tuesday 8th April

FINANCIAL MATTERS

1. Payments of Accounts made since the last meeting.

Clerk	February Net Salary	£825.83	E59
Clerk	February Expenses	£92.91	E60
1 and 1	Web Hosting	£63.38	E54

2. Accounts now presented.

Chairman	Chairman's Allowance (6mth)	£50.00	E62
Lancs CTP	Planning Course	£20.00	E55
Lancs CTP	New Councillor Training	£40.00	E55
Barry Dawson	Move Shelter	£150.00	E57
	Clear Allotment Ditches	£100.00	E64
David Ward	Bus Shelter Cleaning	£84.00	E63
All Saint School	Room Hire	£20.00	E65

RESOLUTION No.89/2007 Carried unanimously that the payments of accounts made since the last meeting are ratified and that the accounts now presented are paid forthwith.

3. Receipts

Rent CSG	HB Bowls Club	£532.00
Rent CSG	HB Cricket Club	£267.00
Rent CSG	HB AFC	£336.84
Rent Allotments	R A Bond	£45.00
	C Chadwick	£45.00
	G W Price	£15.00
	P Lilley	£15.00
	J S Bibby	£15.00
	S Trippier	£15.00
LCC	Rail Embankment Mtce	£49.54
NatWest	Interest	£209.46

COMMUNITY AUDIT REPORT

RESOLUTION No.90/2007 Carried that the Council adopt the Community Audit Report prepared by the Working Group and requests the Group to produce and publish the 'Hesketh with Beconsall Parish Plan 2008'.

VILLAGE MARKET

RESOLUTION No.91/2007 Carried that a Committee (comprising Cllr. McLeod {Chairman}, Cllr. Ashcroft and Cllr. Kirby) be set up to progress an initial Market at All Saints Church Hall on Saturday, 31st May 2008.

ANNUAL SUBSCRIPTIONS

RESOLUTION No.92/2007 Carried that the following annual subscriptions are placed

Lancashire Playing Fields Association Annual Membership	£15.00
Local Councils Update Annual Subscription	£100.00
Lancashire Association Parish & Town Councils	£432.44

HESKETH BANK SILVER BAND

RESOLUTION No.93/2007 Carried that authority is delegated to the Clerk (in consultation with the Chairman) to make a donation of up to £1,000 towards rebuilding works to the Band Room subject to adequate funds being identified prior to the year end.

HESKETH BANK BOWLING CLUB

Members concluded that, in line with standard practice, a Grant could not be made to the Club as the works had been completed prior to the application. It was also noted that applications for grants would not normally be considered for routine maintenance and repairs.

CONTRACTS

RESOLUTION No.94/2007 Carried that the following Contractors are appointed as per tenders for a period of three years.

Grounds Maintenance	Brain Parkinson Property Maintenance
Play Area Inspections	Ian Yates Playgrounds
Shore Road Hedge Cutting	Barry Dawson
Ditch Cleaning	Barry Dawson
Bus Shelter Cleaning	Yates
Newsletter Production	PSP

MAINTENANCE WORKS

RESOLUTION No.95/2007 Carried that authority is delegated to the Clerk to carry out all maintenance and routine works in line with the agreed Contracts and budgeted works.

SELREP

RESOLUTION No.96/2007 Carried that the Council wish to support the re-opening of the Skipton and Colne Railway Line as proposed by SELREP.

MEMBERS EXPENSES

RESOLUTION No.97/2007 Carried that the Council adopts the proposals of the WLDC Remuneration Panel in respect of Members Expenses only.

The Chairman closed the meeting at 8:40 pm